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Tužilački Savet Kosova/Kosovo Prosecutorial Council

Work report for 2022



March 2023

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ABBREVIATIONS

COUNCIL.....	Kosovo Prosecutorial Council
SP.....	State Prosecutor
ZKPSH	Office of the Chief State Prosecutor
AP	Appellate Prosecution
SPRK	Special Prosecution of the Republic of Kosovo
BP	Basic prosecution
SCD	Serious Crime Department
JD	Juvenile Department
GD	General Department
Secretariat	Secretariat of the Kosovo Prosecutorial Council
Unit	Prosecution Performance Review Unit
VPAO.....	Victim Protection and Assistance Office
OSAPV	Office for Supervision, Analytics and Prosecutorial Verification

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I. PART ONE

Executive summary

The work report for the year 2022 presents the activities and the one-year activity of the Kosovo Prosecutorial Council within the framework of the realization of the constitutional and legal vision and mandate, as an independent institution in the exercise of its functions, with the aim of ensuring an independent, professional and impartial prosecutorial system.

This report consists of standardized parts of the implementation of works during the year 2022, which reflect special aspects for the Council, in which case the vision, mission, structure, competences and legal basis of the functioning of the Council are presented *in the first* or introductory part, and in the *second part*, the activities of the Council, as: the election of the member of the Council, the recruitment of State prosecutors, the selection of the Chief State Prosecutor, the transfer and promotion of prosecutors, the activities of the Chairman of the Council, the drafting and approval of by-laws (regulations, administrative instructions and decisions), strategic documents and the activities of Council bodies (permanent and ad hoc committees).

The annual work report for the year 2022 of the Council, in *the third part*, contains valuable data on the budget of the prosecutorial system, in which case special attention was paid to the expenses for the categories of salaries and wages, goods and services, municipal expenses and investments capital for all budget programs of the Council.

The *fourth part* of this report reflects local and international cooperation.

In the *fifth part*, the annual work report of the State Prosecutor for 2022 is presented, which includes criminal reports at work, transferred cases, received cases, resolved and unresolved cases, treatment of cases with alternative procedures and Submitting entities of criminal reports.

Also, following the *sixth part*, the activities of the Secretariat are presented within the framework of human resources management, budget and finance, general services, information technology and public communication, as well as the ICT/CMIS Project. Among other things, in this important document, in the *seventh part*, the work of the Prosecution Performance Review Unit is presented, which focuses on supporting the processes of reviewing the performance of prosecutors, recruiting prosecutors, and compiling statistical and analytical reports, the supervision of registers in the prosecutor's office and the training of prosecutors, while at the end the main challenges that the Council faced during 2022 are presented.

1. Vision

The vision of the Council is a prosecution system that is known for professionalism, accountability, impartiality and that has high trust of the citizens of Kosovo that is provided by the prosecution service, which is efficient, effective and ethical.

2. Mission

The Council's mission is to ensure an independent, impartial, professional and effective system of investigation and prosecution by prosecutors recruited on the basis of merit, evaluated on the basis of performance and supervised according to high standards, which ensures the application of the law in a fair and impartial manner and treats the victims of crime in a meritorious manner.

The Kosovo Prosecutorial Council will provide oversight, management, analysis, effective policies and administration of the appropriate level to ensure that the State Prosecutor has all the resources it needs to provide high-performing, accountable and accessible prosecutorial services for the citizens of Kosovo.

3. The mandate of the Council

The mandate of the Council derives from the Constitution and the law that define it as an independent institution in the exercise of prosecutorial functions.

In March 2019, Law no. 06 / L-056 on the Kosovo Prosecutorial Council, which has defined the duties, responsibilities, organization and functioning of the Kosovo Prosecutorial Council.

The main Constitutional and Legal Responsibilities of the Council are as follows:

- a. Ensures that prosecutors act in an independent, professional and impartial manner when performing all prosecutorial functions;
- b. Decides on the organization, management, administration and supervision of the functioning of the prosecution offices by law including the number of prosecutors in each Prosecutor's Office;
- c. Recruits and proposes to the President candidates for appointment and reappointment for prosecutors, including the Chief State Prosecutor;
- d. Prepares, sends and oversees the budget of the Office of the Chief State Prosecutor and the Prosecutorial Council;
- e. In cooperation with the Office of the Chief State Prosecutor develops prosecutorial policies and strategies for the effective fight against criminality;
- f. Assesses, raises, disciplines, discharges, transfers and provides support for the training of prosecutors;

- g. Develop standards for recruiting, organizing and announcing the qualification exam for prosecutors;
- h. Adopts bylaws for the purpose of implementing its duties and responsibilities, in accordance with the legislation in force;
- i. Prepares an annual report on the activities and expenditures of the Office of the Chief State Prosecutor and the Council and reports to the public on the implementation of its objectives set out specifically and based on measurable indicators.

II. PJESA E DYTË

4. Activities of the Council

The Council has fulfilled its legal mandate during 2021 despite the challenges that emerged after the outbreak of the COVID-19 pandemic, through the organization of regular meetings, in which various decisions were taken on the process of recruitment, transfer, promotion of prosecutors, disciplinary procedures and the process of evaluating the performance of prosecutors.

In this regard, the Council has managed the dedicated annual budget for Kosovo prosecutorial system, engaged in improving infrastructure conditions for prosecutors and support staff, and has established professional capacities of prosecutors and support staff through cooperation, proposal, coordination and oversight of the various trainings, including the Academy of Justice, but also local and international partners.

However, among the main activities of the Council during 2022 we can mention: the recruitment processes of prosecutors, the completion of the procedures for the selection of the candidate for Chief State Prosecutor and the proposal of the same for decree in the Office of the President, the approval of the Strategic Plan of prosecutorial system 2022-2024, performance evaluation, discipline, transfer, advancement of prosecutors and capacity development.

In addition, the bodies of the Council have developed various activities within the framework of the realization of their mandate and in the service of the functioning and regular progress of the prosecutorial system.

5.1. Election of the member of the Council from the ranks of the Appellate Prosecution

The composition of the Council is determined by the Law on the Kosovo Prosecutorial Council of. Since the mandate of the member from among the prosecutors of the Appellate Prosecutor's Office expired on December 31, 2022, the Council has carried out all the necessary procedures and has elected the new member from this prosecutor's office, Mr. Arian Gashi. His mandate will begin on January 1, 2023 and last five (5) years.

Regarding the election of three non-prosecutor members of the Council, this competence is entirely of the Assembly of Kosovo, part of the Council is only the member from the ranks of law faculties, Mr. Agron Beka, while the members from the Chamber of Advocates and civil society have not been elected yet.

5.2. Recruitment of State Prosecutors

In continuation of the process started in 2021 for the recruitment of sixteen (16) new prosecutors, the Council, in April 2022, completed all the procedures and proposed 7 new prosecutors, where the same were decreed by the President and started the initial training at the Academy of Justice.

Also, in June 2022, the Council has opened the next competition for the recruitment of 22 new prosecutors. In December 2022, the Council has completed all procedures and the list with the names of the 22 most successful candidates has been sent to the Office of the President for decree.

Invitations for monitoring have been sent to international partners, all media and civil society organizations. The process of recruiting prosecutors has been monitored by representatives of OSCE, EULEX and EUKOJUST.

5.3. The process of selecting the Chief State Prosecutor

On January 12, 2022, the Council adopted the decision KPC/No. 130/2022 for the announcement of the competition for Chief State Prosecutor and on the same date, based on Regulation 06/2019 for the appointment of the Chief State Prosecutor and chief prosecutors of the prosecution offices of the Republic of Kosovo, established the Evaluation Panel and the Review Commission.

The competition was announced from January 14, 2022 and six (6) candidates applied within the deadline. On February 8, 2022, the status of the candidates who had applied was confirmed and on February 15, 2022, this list was approved by the members of the KPC.

On March 11, 2022, one of the candidates offered to resign from the candidacy and the process continued with the remaining five (5) candidates.

On March 18, 2022, the Evaluation Panel conducted the interviews for Chief State Prosecutor and after the completion of all procedures including interviewing, evaluation, scoring, the right to object and evaluation of objections, on April 6, 2022, it voted and nominated the candidate Blerim Isufaj for appointment to the position of Chief State Prosecutor and on April 8, 2022, the same was proposed to the Office of the President.

Regarding this process, the KPC has published the concept documents of all the candidates and the interviews were conducted in the presence of representatives of NGOs and international partners and were broadcast on the public medium, Radio Television of Kosovo (RTK), which enabled every citizen convey this important event in the justice system.

5.4. Approval of the strategic plan of the prosecutorial system 2022-2024

Due to the expiration of the Strategic Plan 2019-2021, the Council, in June 2021, began the process of drafting the new Plan for the period 2022-2024 and after the completion of all procedures, the Council at the meeting held on February 15, 2022 approved this Plan and Action Plan.

Likewise, the Council established the Working Group for monitoring the implementation of the Strategic Plan of the prosecutorial system 2022-2024. This group has drawn up and sent to the Council the first six-monthly report on the implementation of the Plan and is obliged to draw up such reports on a six-monthly basis.

A very significant support throughout this process has been provided by our international partners, who, through expertise, ideas, comments and best international practices, have contributed to the drafting of a strategic plan as professional and accessible as possible.

The strategic plan of the prosecutorial system 2022-2024 presents the main policy planning framework for the management of the prosecutorial system of the Republic of Kosovo in the next three years.

The plan aims to continuously increase the professionalism, efficiency and management of the prosecutorial system, strengthening independence, integrity, accountability and transparency, always relying on constitutional and legal powers.

5.5. Transfer and Advancement of Prosecutors

The council through the Committee for the Transfer and Advancement of State Prosecutors has developed several processes, as follows:

- The promotion of one (1) state prosecutor to the Juvenile Department of the Basic Prosecution in Peja, a process that began at the end of 2021 and ended in January 2022;
- The advancement of one (1) state prosecutor in the Department for Serious Crimes of the Basic Prosecution in Peja;
- Advancement of one (1) state prosecutor in the Juvenile Department of the Basic Prosecution in Gjakovë;
- In the process, the advancement of three (3) state prosecutors to the Appellate Prosecutor's Office;

Also, the Council, during 2022, has transferred prosecutors as follows:

- Seven (7) state prosecutors with permanent transfer from the General Departments of Basic Prosecutions to the General Department of Basic Prosecutions in Pristina;
- One (1) state prosecutor with permanent transfer from the General Department of Basic Prosecution in Prizren, to the General Department of Basic Prosecution in Ferizaj;
- One (1) state prosecutor with permanent transfer from the Department for Juveniles to the Department for Serious Crimes within the Ferizaj Basic Prosecutor's Office;

- Three (3) state prosecutors have been temporarily transferred from the General Departments of Basic Prosecutions to the General Department of Basic Prosecution in Mitrovica.
- One (1) state prosecutor has been temporarily transferred from the General Department of Basic Prosecution in Prizren, to the General Department of Basic Prosecution in Gjakovë.

5.6. Training of the prosecutors

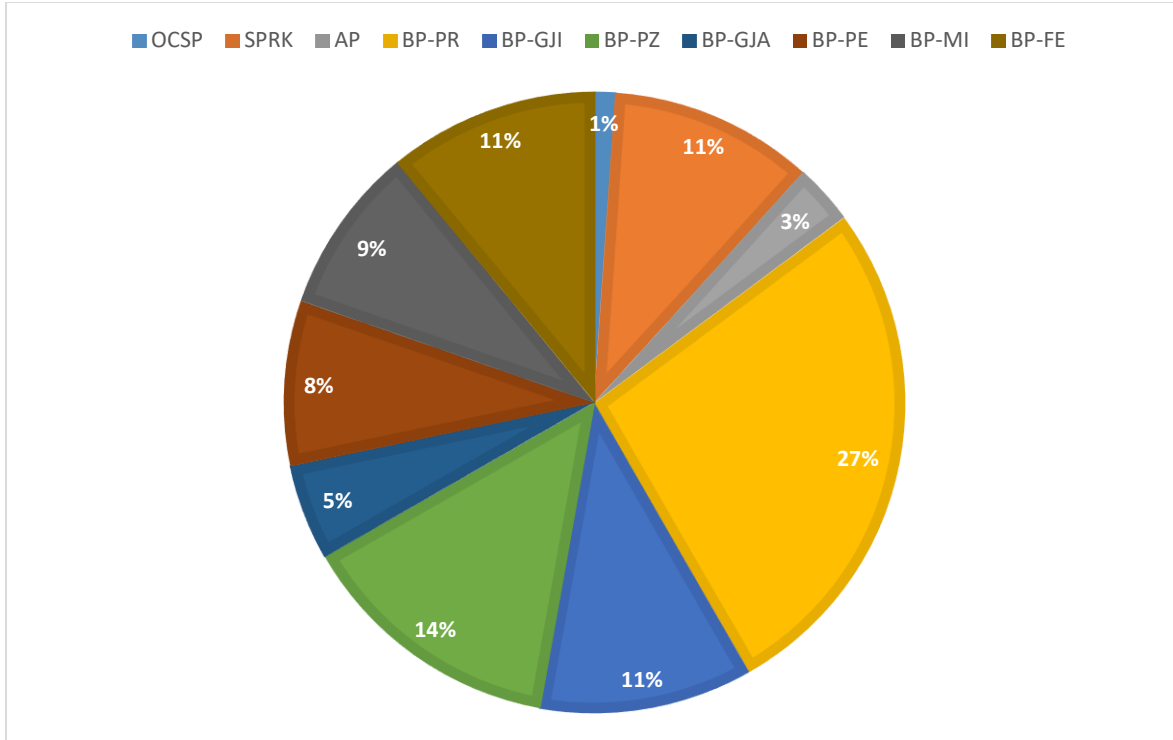
The ongoing training of State prosecutors remains voluntary based on the legal framework of the Council. However, prosecutors are required to attend at least three trainings during a calendar year. In certain situations, at the request of the Council or the Chief State Prosecutor, training may be mandatory.

During the year 2022, one hundred and fifty (150) state prosecutors participated in various legal education activities, also the Kosovo Academy of Justice engaged seventeen (19) prosecutors as trainers and 80 training topics were carried out.

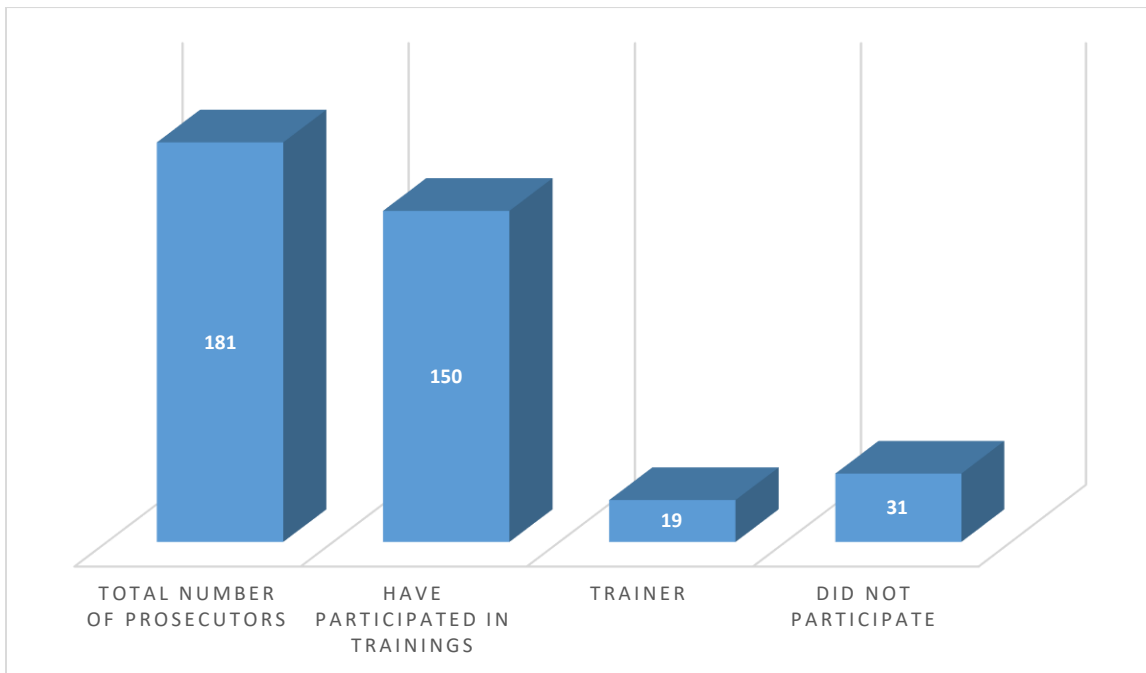
Some of the topics that prosecutors have followed in ongoing training are related to substantive and procedural criminal law, such as: investigation and follow-up of cases of domestic violence, measures for the security of the defendant's presence in the procedure, interrogation, skills of representation in court, human trafficking and migrant smuggling, money laundering, organized crime, cybercrime, corruption, economic crimes, etc. In addition, prosecutors have participated in trainings on human rights and freedoms defined by local and international legislation, professional ethics and soft skills development topics.

The trainings were mainly carried out by the Academy of Law and partners, such as: the American Embassy, the British Embassy, the Dutch Embassy and the UNDP.

The total number of prosecutors and participation in continuous training are reflected below:

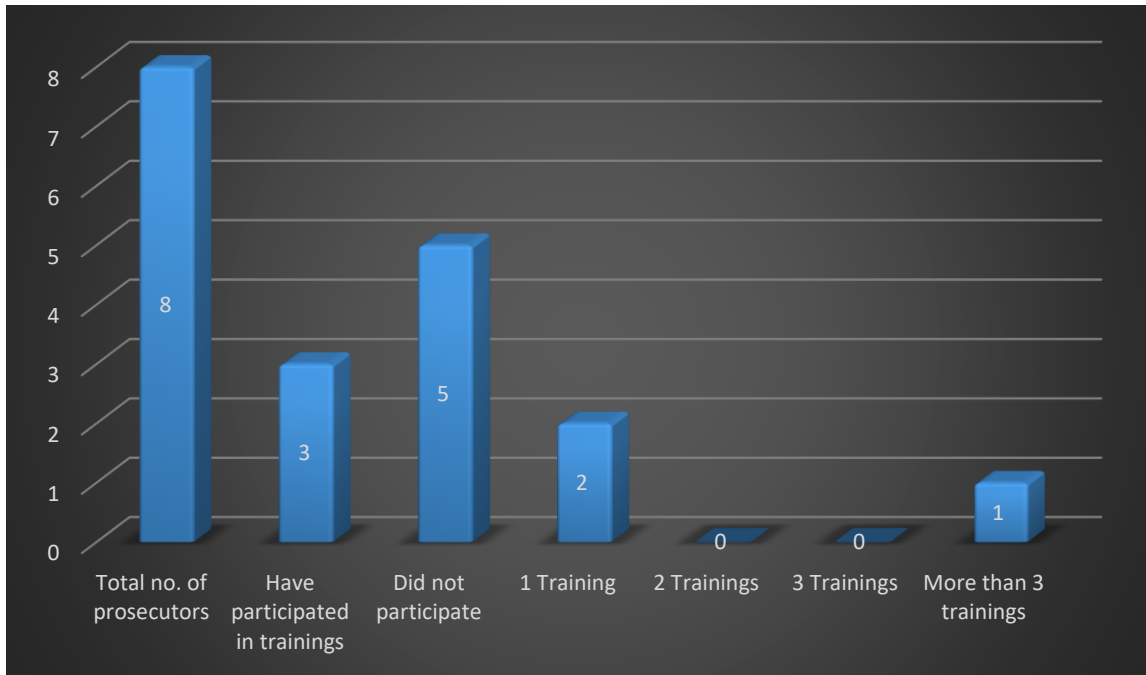


Graph 1: The participation of prosecutors in training in all prosecution offices of Kosovo, expressed in percentage



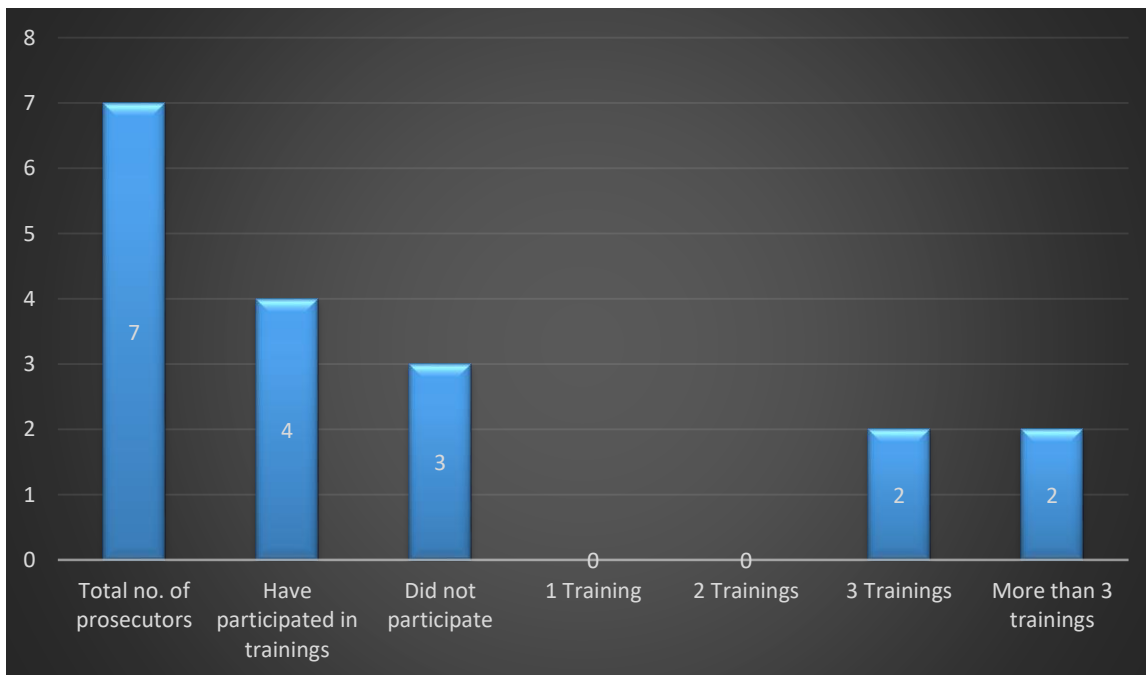
Graph. 2: Participation of prosecutors in training in all prosecution offices of Kosovo

5.6.1. Office of the Chief State Prosecutor



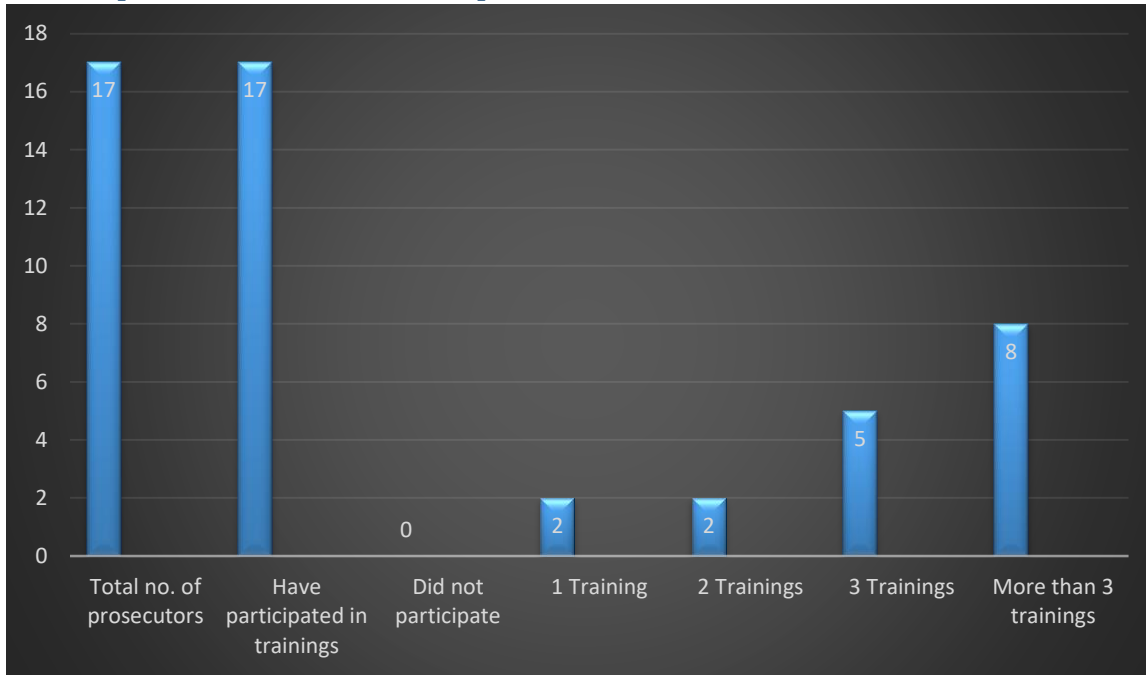
Graph 3: Participation in trainings of prosecutors of the Office of the Chief State Prosecutor

5.6.2. Appellate Prosecution Office



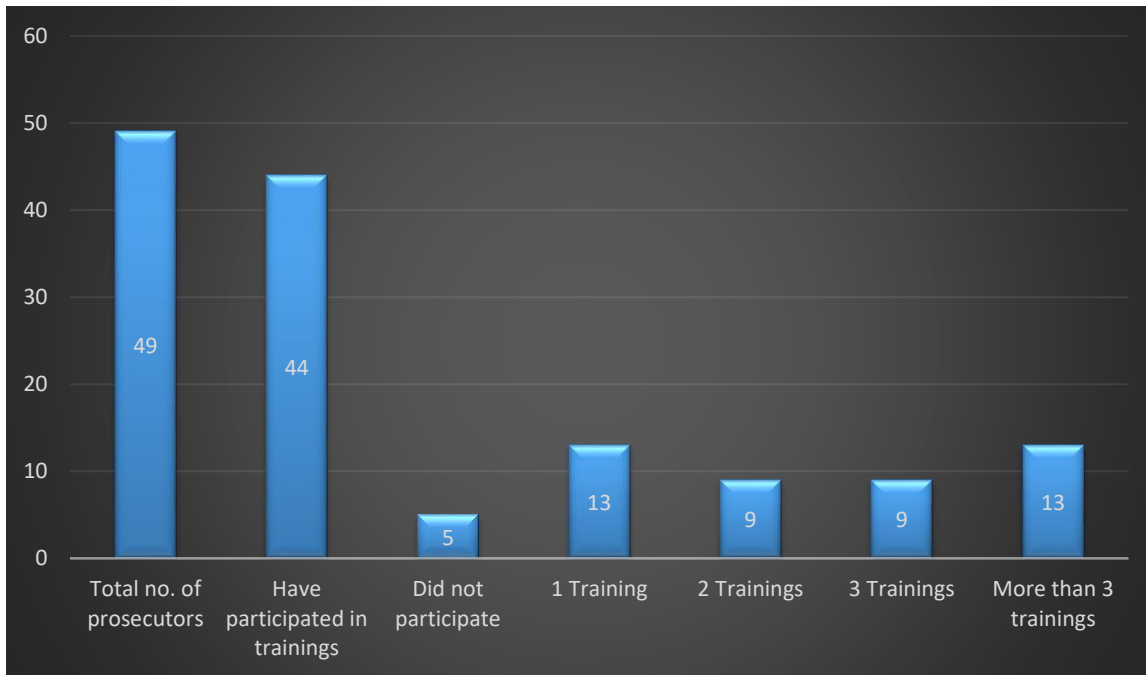
Graph 4: Participation in trainings of prosecutors of the Appellate Prosecution

5.6.3. Special Prosecution of the Republic of Kosovo



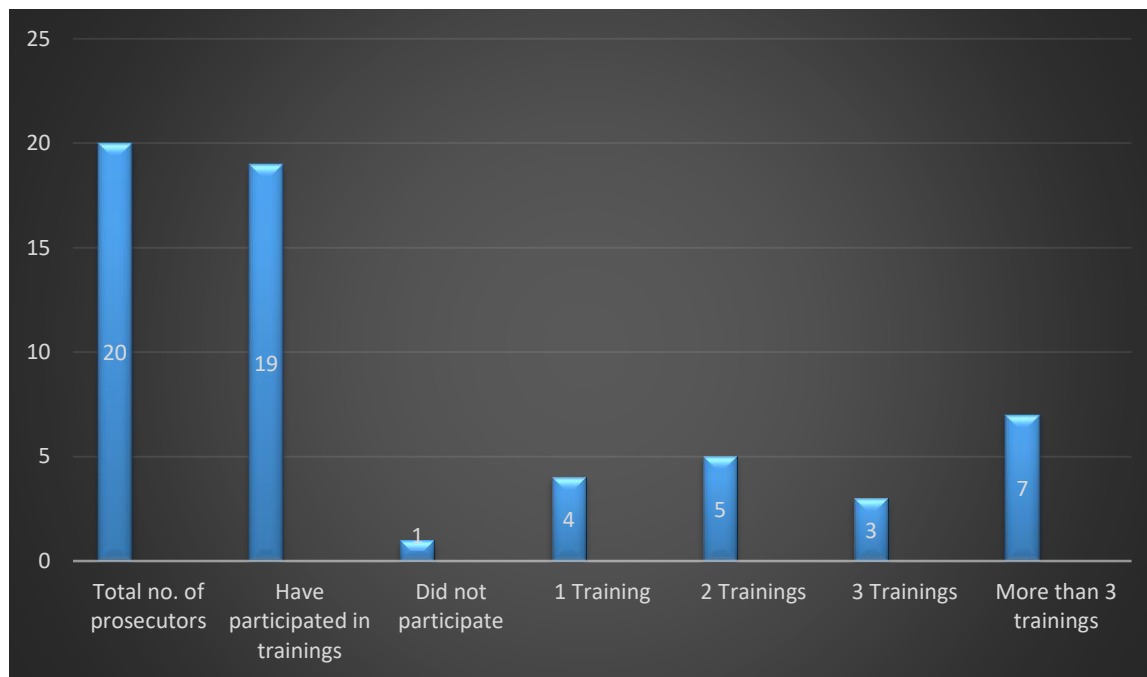
Graph. 5: Participation in training of prosecutors of the Special Prosecution of the Republic of Kosovo

5.6.4. Basic Prosecutor's Office of Pristina



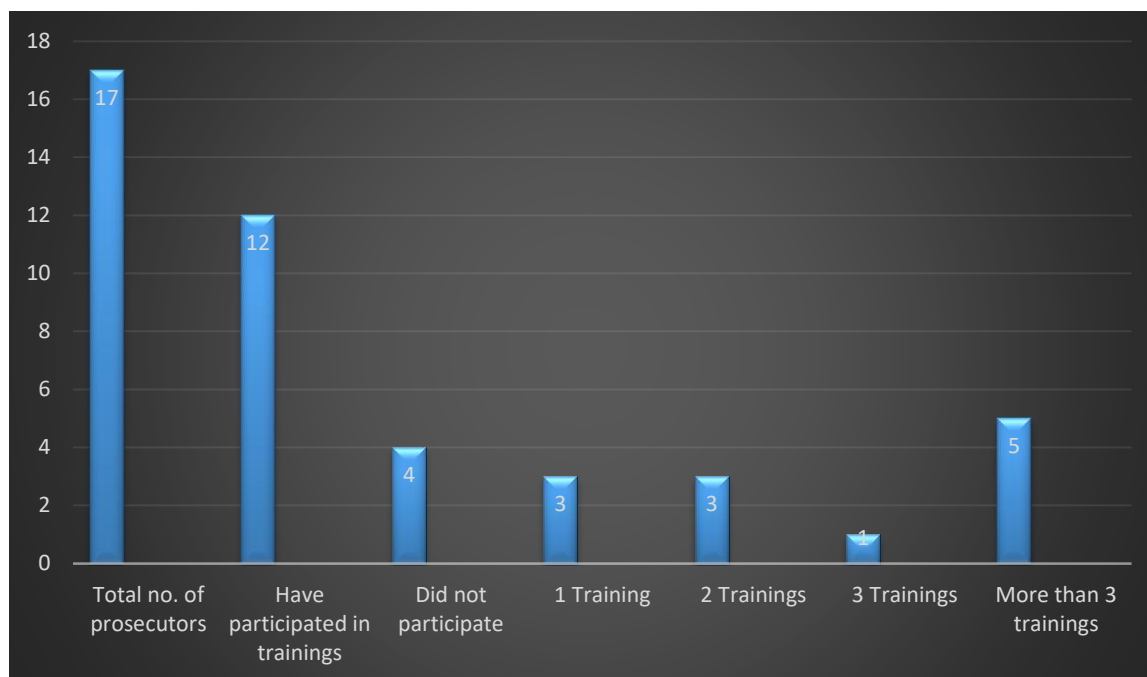
Graph 6: Participation in trainings of prosecutors of the Basic Prosecution of Pristina

5.6.5. Basic Prosecutor's Office of Prizren



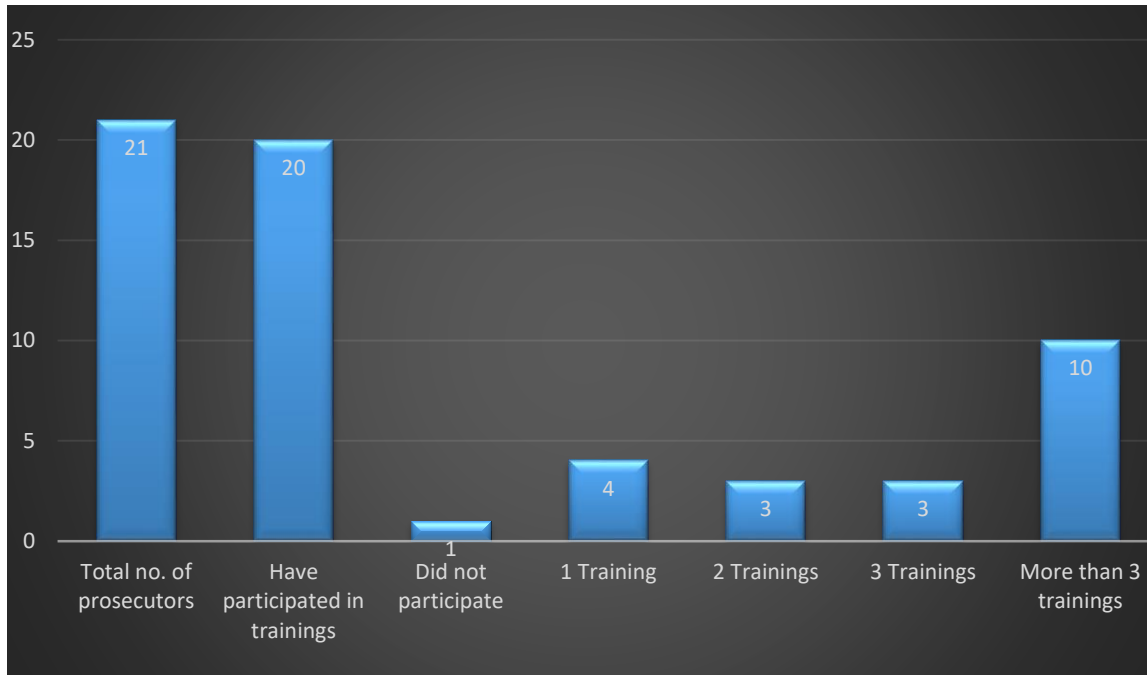
Graph 7: Participation in trainings of prosecutors of the Basic Prosecution of Prizren

5.6.6. Basic Prosecutor's Office of Peja



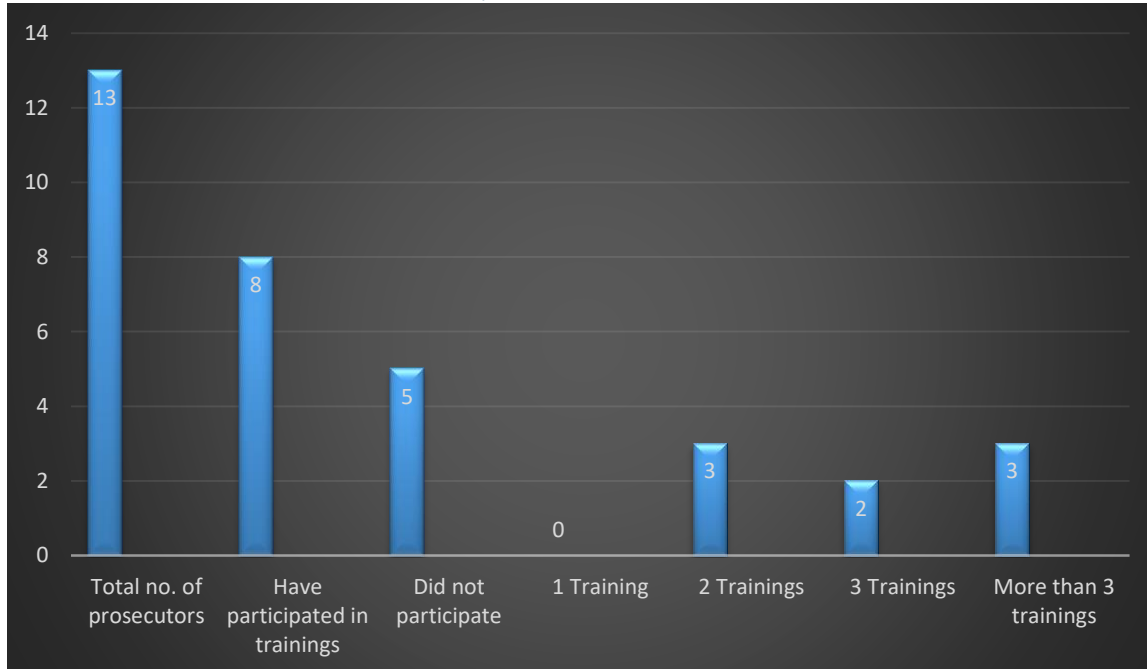
Graph. 8: Participation in trainings of prosecutors of the Basic Prosecution of Peja

5.6.7. Basic Prosecutor's Office of Mitrovica



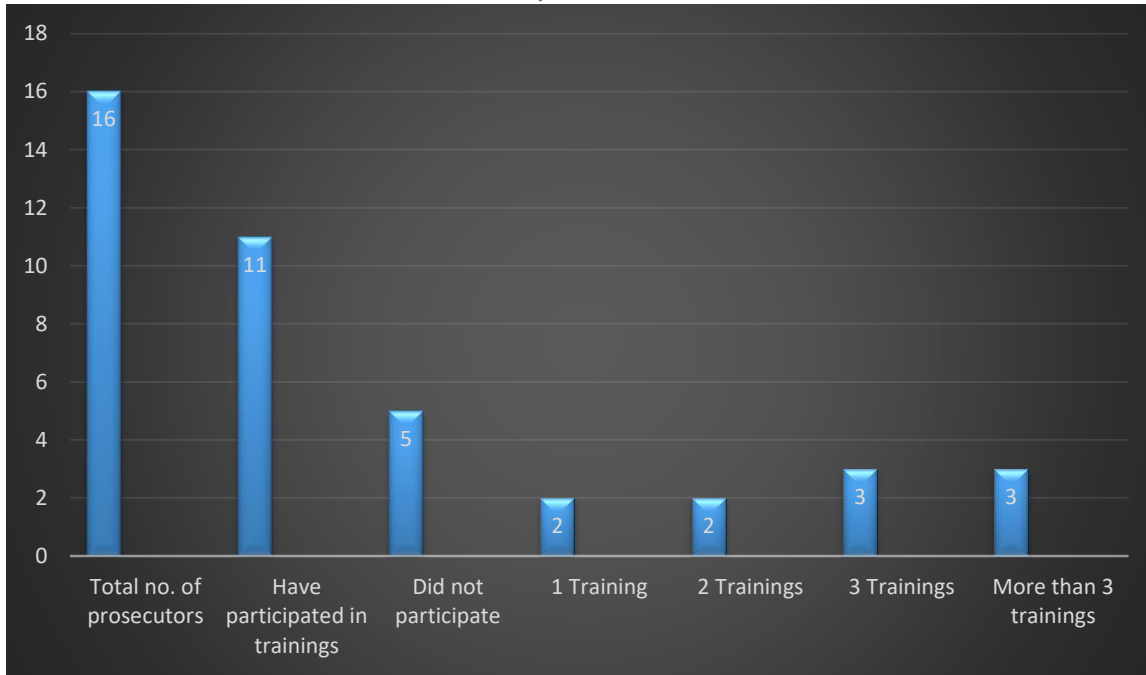
Graph 9: Participation in trainings of prosecutors of the Basic Prosecution of Mitrovica

5.6.8. Basic Prosecutor's Office of Gjakova



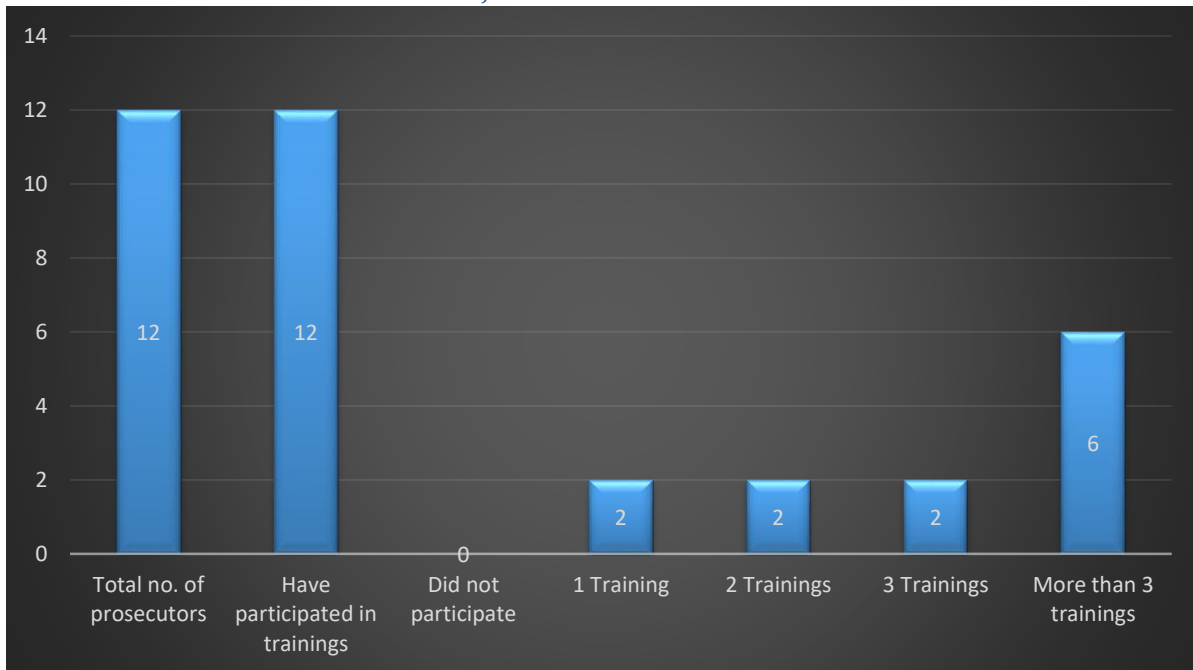
Graph 10: Participation in trainings of prosecutors of the Basic Prosecutor's Office of Gjakova

5.6.9. Basic Prosecutor's Office of Ferizaj



Graph. 11: Participation in training of prosecutors of the Basic Prosecution of Ferizaj

5.6.10. Basic Prosecutor's Office of Gjilan



Graph 12: Participation in training of prosecutors of the Basic Prosecutor's Office of Gjilan

In this context, in cooperation with the Academy, the Council has drafted the document "Training policies for prosecutors and administrative staff of the prosecutorial system", which asked the

Academy to prepare adequate training programs and invite prosecutors to trainings according to specifications.

5.7. Approval of bylaws, strategies and other documents

Legal changes related to the prosecutorial system have obliged the Council to draft and adopt bylaws within the Work Plan for 2022.

During 2022 the Council has adopted the following 4 regulations:

1. Regulation 01/2022 for the election and termination of the mandate of the General Director of the Council Secretariat as well as the Director of the Prosecution Performance Review Unit;
2. Regulation 02/2022 for the recruitment, examination and appointment of State prosecutors, with
 - o Guidelines with the rules of the qualifying test for candidates for state prosecutors;
 - o Guide to the rules of the written test for candidates for state prosecutors.
3. Regulation 03/2022 for the procedure of recruitment and selection of professional associates;
4. Regulation 04/2022 for the engagement of interns in the prosecutorial system;

The Council has also approved the following guidelines:

1. Guideline 01/2022 on the use of symbols and seals in the prosecution system of the Republic of Kosovo;
2. Guideline for implementation of the Regulation on the transfer and advancement of prosecutors;
3. Basic referral guide for pre-investigative and disciplinary investigative bodies.

A very important process has been finalized during 2022, which is the approval of the Strategic Plan of the system. This process is described in more detail in point 5.4 of this report.

The commissions and other auxiliary bodies of the Council and the Secretariat were engaged in the adoption of these bylaws and with the support of international partners (experts engaged by the American Embassy, the British Embassy, the EU Office, the UNDP, etc.).

5.8. Approval of decisions

The Council, during 2022, has taken 188 decisions from its scope. These decisions are related to the recruitment, transfer and advancement of prosecutors, disciplining and performance evaluation of prosecutors, administration of prosecutors' offices, budget management, approval of strategic documents and work plans, European integration process and other decisions which belong to institutional cooperation.

5.9. Activities of the Chairman of the Council

During 2022, based on the legal competencies for the representation of the Council before the public, local and international institutions, the Chairman of the Council has conducted representative activities, such as: meetings, visits and has participated in conferences, study visits and various roundtables.

5.9.1. Meetings with international partners

The Chairman of the Council had regular meetings with representatives of the US embassy in Kosovo, within the spirit of cooperation and support that the American state always provides for the prosecutorial system in Kosovo.

The Chairman also held meetings with representatives of other international institutions such as: the EU Office in Pristina, Embassy of the United Kingdom, UNDP and other United Nations agencies, the Norwegian Embassy, the Embassy of the Netherlands, the Council of Europe, the OSCE, GIZ and so on.

During these meetings were talked about various projects and donations in support of Kosovo prosecutorial system, which are realized within the financing and support of the above-mentioned institutions.

5.9.2. Participation of the Chairman in conferences and roundtables

In fulfillment of the mandate to represent the Council, the Chairman has also participated in conferences and work tables, as follows:

- Annual Conference of Prosecutors;
- Quarterly meetings of the Steering Committee of the EUKOJUST Project;
- Forum for the presentation and discussion of the strategic plan of the prosecutorial system 2022-2024, with international partners, media and civil society;
- Round table for the presentation of reports on Archives, IT and Infrastructure;
- Workshop for drafting the program for prosecutors of the 9th generation of young prosecutors;
- Meetings of the Steering Committee of the Rule of Law Strategy;
- Workshop on the protection of judges and prosecutors involved in anti-corruption cases;
- Meetings with delegations of the Venice Commission regarding the draft concept document for Vetting;
- Meeting regarding the expert assessment for the approximation of the Istanbul Convention (Council of Europe and Agency for Free Legal Aid)
- Meetings of the Ministerial Council for European Integration;
- KPC-KJC joint workshop for the fourth phase of the ICT/CMIS project;
- Crime Victims' Rights Week;
- Meetings of the Council for Democracy and Human Rights;
- Launching conference of the project "Support for the Constitutional Court in the application and dissemination of human rights standards";
- Marking Europe Day organized by the EU Office;

- Meeting with the delegation of the Venice Commission regarding the State Bureau for the verification and confiscation of unjustifiable assets;
- Meetings with INL representatives regarding the mediation project;
- Regional coordination meetings of the Roadmap for a sustainable solution to the illegal possession, misuse and trafficking of ALW and their ammunition”;
- Study visit to Oslo-Norway related to CMIS;
- Coordination meeting with development partners within the Rule of Law Strategy;
- Regional Conference in Montenegro - More Effective Judicial Response to Corruption and Organized Crime in the Western Balkans;
- The workshop in Montenegro supported by the British ÚBROLI project related to the design of the training curriculum for KVPP;
- Study visit to Denmark and Germany;

In the framework of the representation presented above, the Chairman has continuously addressed the views, the work of the Council and the developments in the prosecutorial system, depending on the agendas of these forums.

5.10. The work of the Council's committees

The Council fulfills its mandate through permanent commissions and those established for a specific mandate - ad hoc. In the following, we will present the work of the commissions during 2021.

5.10.1. Standing Committees

All permanent committees, which function within the Council, have their own work rules and exercise their scope in accordance with the legal and by-laws in force, strategic plans, the Council's work plan and the work plans of the committees.

5.10.1.1. *Committee for Normative Issues*

The Commission for Normative Issues was established on the basis of the law by decision of the KPC Council/no. 56/2021 composed of three members. The scope of the Commission is regulated by Regulation no. 08/2015 for the Commission for Normative Issues.

During the year 2022, the Commission held 40 meetings, where, in addition to the members of the Commission, representatives from international organizations that support the work of the Commission and the prosecutorial system in general and representatives of civil society also participated. Likewise, the meetings of the Commission are supported by the Secretariat of the Council.

The Commission has handled and drafted by-laws, including regulations and administrative instructions, which have been approved by the Council and has provided legal opinions according to the Council's requests.

In order to implement the mandate of the Commission and based on the Strategic Plan of the prosecutorial system 2022-2024, the Commission has organized informational visits to all prosecutions of Kosovo, with the exception of the Basic Prosecutor's Office of Mitrovica in order to monitor the implementation of by-laws and at the end has prepared a final report on their implementation and recommendations for changes to by-laws which will be presented to the Council.

In the meeting held on December 13, 2022, the Commission prepared the work plan for 2023, in accordance with the objectives and the Strategic Plan of the prosecutorial system.

In fulfilling its mandate in 2022, the Commission has also collaborated with other Council commissions and international partners to harmonize and unify their work and organization procedures, and will continue to do so in the realization of the objectives of the plan work for 2023.

5.10.1.2. Committee for Budget, Finance and Personnel

With the Decision of the Council KPC/no. 35/2021, the Budget, Finance and Personnel Committee was established with a composition of three members. The committee's responsibilities are defined by Regulation no. 05/2017 for the Budget, Finance and Personnel Committee. The Commission has drawn up the work plan for 2022, based on which it has carried out the planned activity, in order to implement the responsibilities defined by the regulation.

The Budget, Finance and Personnel Committee held 09 working meetings during the year 2022, in which case it addressed various budget, finance and personnel issues as follows:

- The personnel plan for 2022 has been approved.
- The Annual Financial Report for 2021 was reviewed and approved, as well as the budget for 2022 according to budget programs and economic categories.
- The Medium-Term Expenditure Framework for 2023-2025 was reviewed and approved with additional requests regarding the additional number of prosecutors and administrative staff as well as goods and services.
- Various staff requirements including staff allowances have been reviewed.
- The Budget Request for the prosecutorial system for the year 2023 as well as the early estimates for the years 2024-2025 has been reviewed and approved, including additional funds for salaries and wages and goods and services in order to implement the strategies and plans of the Council and the State Prosecutor.
- The periodical financial reports of 2022 have been examined, as well as various letters and requests for expenses and transfers of funds, as well as
- During this year, the Commission reviewed and approved the Procurement Plan for 2023.

5.10.1.3. *Disciplinary procedures*

During the year 2022, the Council has received nine (9) requests to initiate disciplinary proceedings against prosecutors from the competent authority (chief prosecutors of prosecutions) and has established eight (8) investigative panels, while one request to initiate the procedure was rejected by the Prosecutorial Council.

Until now, the Council, through investigative panels, has developed disciplinary procedures and has pronounced these disciplinary measures against the prosecutors, which have taken the final form, these measures are:

Decisions of the Council for the cases of 2022:

- Non-public written reprimand (by agreement)
- Written public reprimand (by agreement)
- Written public reprimand (by agreement)
- Written public reprimand (pending the full force of the decision)
- Released from responsibility by the decision of the KPC but was sent to the performance committee
- Permanent transfer to another prosecutor's office (pending finality of the decision)
- A case suspended until the conclusion of the criminal procedure
- One case has been established by the investigative panel and is pending review by the investigative panel.

The decisions of the Council for the cases of 2021 for which the review and decision-making was taken in 2022:

- Permanent transfer to another prosecutor's office certified by the Supreme Court
- Released from liability
- Permanent transfer to another prosecutor's office by decision of the Supreme Court, salary reduction of 50% for 6 months
- Released from disciplinary responsibility and sent to the performance commission
- Non-public written reprimand with plea agreement
- Non-public written reprimand with plea agreement
- Written public reprimand
- Non-public written reprimand
- Released from responsibility by decision of the KPC.

All decisions of the final form are being published on the website of the prosecutorial system, except for the non-public written reprimand, as provided by law.

5.10.1.4. *Commission for the Evaluation of the Performance of Prosecutors*

In February 2022, after collecting the reports from the Superiors, the commission drafted and proceeded to the Council the summary report of the evaluation of the annual work 2021 for 165 prosecutors. Twelve (12) prosecutors with initial mandate were not included in this process because they had not yet completed the time period to undergo the evaluation process, four (4)

prosecutors who, in accordance with the law on KPC, in the capacity of KPC member were suspended from the duties of the prosecutor and the Chief State Prosecutor.

The superiors for the year 2021 have evaluated the prosecutors with the following levels (see the following table):

- Ten (10) prosecutors or 6% with the "Distinguished" level,
- One hundred and twenty-four (124) prosecutors or 75% with the "Good" level,
- Twenty-six (26) prosecutors or 16% with the "Sufficient" level.
- Five (5) prosecutors or 3% with the "Insufficient" level.

#	PROSECUTOR		DISTINGUISHED	GOOD	SUFFICIENT	INSUFFICIENT
1	Chief Prosecutors	9		9		
2	OCSP	8		8		
3	Appellate	6		6		
4	SPRK	16		15	1	
5	B.P.Prishtinë	40	6	21	8	5
6	B.P.Prizren	20	2	15	3	
7	B.P.Pejë	14		11	3	
8	B.P.Gjilan	12	1	10	1	
9	B.P.Mitrovicë	18		10	8	
10	B.P.Ferizaj	15	1	12	2	
11	B.P.Gjakovë	7		7		
Total:		165	10 (6%)	124 (75%)	26 (16%)	5 (3%)

Table 1: Total number of evaluated prosecutors

Within the competences of the commission for evaluating the performance of prosecutors during the year 2022, it held 42 working meetings, carried out 18 working visits to the prosecutor's office, carried out seven (7) performance evaluation processes through which the sixty-first evaluation (61) to the prosecutors, from them:

- Twelve (12) prosecutors with an initial mandate (*in the second evaluation during the mandate*)
- Forty-five (45) prosecutors with a permanent mandate, for four (4) of whom irregular performance evaluation was done (*in the III process*).

The Commission has evaluated the prosecutors with the following levels (*see the following table*):

- Zero (0) with the level "Distinguished",
- Twenty-nine (29) with the "Good" level or 48%,
- Thirty-one (31) with the "Sufficient" level or 51%,
- One (1) with the level "Insufficient" or 2%, which as a result, by decision of the KPC, is obliged to follow the mandatory training at the Academy of Justice.

Processes	#prosecutors	Distinguished	Good	Sufficient	Insufficient
Process I	12		2	10	
Process II	9		6	3	
Process III	4			4	
Process IV	11		4	6	1
Process V	7		3	4	
Process VI	10		9	1	
Process VII	8		5	3	
Total:	61	0	29 (48%)	31 (51%)	1 (2%)

Table 2: Evaluation processes

- In the first process (I), twelve (12) prosecutors were evaluated, in the second evaluation within the initial mandate were evaluated according to the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Two (2) prosecutors (or 17%) with the level "Good",
- Ten (10) prosecutors (or 83%) with the level "Sufficient",
- Zero (0) prosecutors (or 0%) with the level "Insufficient".

- In the second process (II), nine (9) prosecutors with a permanent mandate were evaluated according to the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Three (3) prosecutors (or 33%) with the "Good" level,
- Six (6) prosecutors (or 67%) with the "Sufficient" level,
- Zero (0) prosecutors (or 0%) with the level "Insufficient".

In the third process (III), four (4) prosecutors with a permanent mandate were included, who in the annual evaluation by the Superiors were evaluated with the insufficient level. In accordance with the decision of the KPC, the commission has made the irregular evaluation and has evaluated them with the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Zero (0) prosecutors (or 0%) with the level "Good",
- Four (4) prosecutors (or 100%) with the level "Sufficient",
- Zero (0) prosecutors (or 0%) with the level "Insufficient".

- In the fourth (IV) process, eleven (11) prosecutors with a permanent mandate were evaluated according to the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Four (4) prosecutors (or 36%) with the level "Good",
- Six (6) prosecutors (or 55%) with the level "Sufficient",
- One (1) prosecutor (or 9%) with the level "Insufficient".

- In the fifth (V) process, seven (7) prosecutors with a permanent mandate were evaluated according to the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Three (3) prosecutors (or 43%) with the level "Good",
- Four (4) prosecutors (or 57%) with the level "Sufficient",
- Zero (0) prosecutors (or 0%) with the level "Insufficient".

- In the sixth (VI) process, ten (10) prosecutors with a permanent mandate were evaluated according to the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Nine (9) prosecutors (or 90%) with the level "Good",
- One (1) prosecutor (or 10%) with the level "Sufficient",
- Zero (0) prosecutors (or 0%) with the level "Insufficient".

- In the seventh (VII) process, eight (8) prosecutors with a permanent mandate were evaluated according to the following levels:

- Zero (0) prosecutors (or 0%) with the level "Distinguished",
- Five (5) prosecutors (or 63%) with the level "Good",
- Three (3) prosecutors (or 37%) with the level "Sufficient",
- Zero (0) prosecutors (or 0%) with the level "Insufficient".

In implementation of the obligations from the strategic plan of KPC (2022-2024), respectively point 5.2.3 (*Continuous assessment of possible changes to the by-laws that regulate this field or the process in general*), the Council processed two documents drawn up by:

- The members of the CEPP and the coordinator have drawn up and processed in the Council the recommendations for completing the amendment of the regulation 05/2020 for the evaluation of the performance of prosecutors.
- The coordinator of the standing committees of the KPC in cooperation with the officials of the Academy of Justice have drawn up and proceeded in the KPC and AJ, protocol no. 1 (as an annex to the memorandum) for the implementation of mandatory training for prosecutors who by decision of the KPC are obliged to follow the mandatory training at the Academy of Justice.

5.10.1.5. *Commission for Administration of Prosecutions*

The Commission for the Administration of Prosecutions, with the new composition of the Council, was established on February 8, 2021, with Decision KPC/No. 33/2021, in this composition: Veton Shabani, chairman, Sevdije Morina, member and Jovo Radović, member. During the reporting period, the Commission has carried out the following activities:

The Commission for the Administration of Prosecutions held eight (8) working meetings during 2022.

During this period, the Commission and the working group established by the Commission visited all basic prosecutor's offices. Due to the specific circumstances in which this prosecutor's office works, a special focus was the visit to the Basic Prosecutor's Office in Mitrovica, where the statistical reports reported by the prosecutors and the clerk, the implementation of CMIS, access and security in the prosecutor's office, the unification of forms, registers, documents and acts of prosecutors as well as the implementation of mandatory instructions of the Chief State Prosecutor.

Also, during this period, he organized and held a 2-day workshop for increasing the efficiency in the implementation of CMIS, where the participants were all the administrators of the prosecutor's offices and the leaders of the offices, as well as other officials who are engaged with CMIS on a daily basis. During this workshop, topics were discussed related to: acceptance of cases in the registry, registration, automatic distribution of cases, registration of actions of prosecutors that include review of cases, parties, various works, registration of requests, hearings, generation of statistical reports such as and the electronic exchange of data with the courts and the Police. This workshop was supported by the EUKOJUST project who also participated together with representatives of the EU Office and the Council of Europe.

After the end of this workshop, the basic prosecutor's offices of Peja, Ferizaj and Gjilan have undertaken immediate concrete actions in implementation of the recommendations from the workshop.

In the first meetings of the Commission, the Commission's work plan for 2022 was approved, which contains objectives that are in line with the work plans and other strategic acts of the KPC and the State Prosecutor.

The Commission for the Administration of Prosecutions has dealt with issues such as: the case load of the prosecutions and the necessary number of prosecutors in the basic prosecutions, the monitoring of the implementation of CMIS in the basic prosecutions and the Appellate Prosecution, the interest of prosecutors in transferring to all the prosecutions of the Republic of Kosovo, the reporting mechanism of the chief prosecutors, the accuracy of the statistical notes of the CMIS reports, the implementation of the rules for access to the objects of the prosecutorial system, the guardianship of referents in the prosecutor's office, etc.

In addition, the activities of the Working Group for monitoring the implementation of the Case Management Information System (CMIS) in the prosecutions of the country, established by the Commission for the Administration of Prosecutions, have been developed, where it has carried out visits to all basic prosecutions and the Appellate Prosecution with the aim of identifying and eliminating all obstacles presented at work during the implementation of CMIS. This working group randomly selected the cases and compared the manual reports with the electronic ones, identified incomplete or incorrectly filled fields, unfinished tasks and other omissions that may have been made during the registration of the cases. After the end of each visit, the group has drawn up reports which it has sent to the Commission as well as to the chief prosecutor and the administrator of the relevant prosecution who have been instructed to establish internal working groups to eliminate the problems or errors that have been identified.

5.10.2. Ad hoc committees

Based on the law for its establishment, the Council also establishes ad hoc commissions, in order to carry out specific activities, where with a relevant decision it determines their composition and scope.

In this framework, during 2022, these ad hoc commissions have been functioning:

5.10.2.1. *Recruitment Commission*

The Council established the Commission for Recruitment, on July 29, 2022, in this composition: the Deputy Chairman of the Council, the Chairman of the commission and four other members, while reserve members - two prosecutors. The mandate of this Commission was the preliminary evaluation of the applications, the preparation of the qualifying test, the written test and the oral interview for the candidates for prosecutors, the checking of the test results and the evaluation of the oral interview.

5.10.2.2. *Review Committee*

The Council established the Review Committee on July 29, 2022, composed of: the Deputy Chairman of the Council, the Chairman of the Committee, two other regular members and two reserve members with a mandate to examine the complaints of candidates for prosecutors. After reviewing the complaints, all candidates were notified in writing about the commission's decisions.

5.10.2.3. *Commission for Transfer and Advancement of Prosecutors*

During 2022, the Commission for Transfer and Advancement of State Prosecutors was in this composition: the acting Chief State Prosecutor in the role of chairman, two regular members and three reserve members.

The activities of this commission are included in the transfer and advancement of prosecutors in point 5.5.

5.10.2.4. *The evaluation panel for the appointment process of the Chief State Prosecutor*

On January 12, 2022, the Council, after drawing lots, chose the composition of the evaluation panel for the process of appointing the Chief State Prosecutor, consisting of the Chairman of the Council in the role of chairman of the panel and four other regular members. This panel was mandated to review candidate applications, interview them, score and evaluate them, and propose the most successful candidate to the Council for voting.

5.10.2.5. Review Commission for the appointment process of the Chief State Prosecutor

On January 12, 2022, the Council, after drawing lots, chose the composition of the Review Committee for the process of appointing the Chief State Prosecutor consisting of three members of the Council. This Commission had the mandate to examine the complaints of the candidates.

5.10.2.6. Supervisory commission for monitoring cases of corruption and economic crimes arising from the Strategic Plan of the prosecutorial system 2022-2024

After the approval of the Strategic Plan of the prosecutorial system 2022-2024, the Council, on May 17, 2022, established the Supervisory Commission for monitoring cases of corruption and economic crimes arising from the Strategic Plan of the prosecutorial system 2022-2024, composed of three members: The deputy Chairman of the Council, a prosecutor from the OCSP and a prosecutor from the Appellate Prosecutor's Office.

This working group has supervised the work of the basic prosecutor's offices for the fastest handling and resolution of unsolved cases of criminal offenses of corruption and economic crimes, for which it has reported to the Council regarding all the findings and concrete recommendations.

5.10.2.7. The working group for monitoring the implementation of the Strategic Plan of the prosecutorial system 2022-2024

After the approval of the Strategic Plan of the prosecutorial system 2022-2024, the Council, on March 16, 2022, established the Working Group for monitoring the implementation of the Strategic Plan of the prosecutorial system 2022-2024, composed of three members: A member of the Council, Chairperson of the group, acting Chief State Prosecutor and an official from the Council Secretariat.

The mandate of this group is to monitor the implementation of the strategic plan and to prepare a report every six months and present it to the Council.

5.10.2.8. The Election Commission of the KPC for conducting elections for the prosecutor member of the KPC from the ranks of the AP

Given that the mandate of the member of the Council from the ranks of the Appellate Prosecutor's Office expired on December 31, 2022, the Council, according to the legal terms, established the Election Commission for conducting elections for the prosecutor member of the Council from the ranks of this prosecution. This commission had a composition of three members: the non-prosecutor member of the Council, the Chairman of the Commission, a prosecutor from the OCSP and an official from the Secretariat, as well as three reserve members.

The mandate of this Commission was to review the applications, organize and conduct the elections, as well as send the report to the Council regarding the progress of the process and the name of the selected candidate.

5.10.2.9. Recruiting committee for the position announced for General Director of SKPC and Director of PPRU

After the announcement of the competition, the Council, on October 21, 2022, established the recruiting committee for the position announced for General Director of the Council Secretariat and Director of the PPRU consisting of five members: the Chairman of the Council, the chairman of the Committee, two members of the Council, a prosecutor from the basic prosecutions and a senior official from the Secretariat.

The mandate of this Commission was to review candidate applications, interview, evaluate, score and propose the most successful candidate to the Council.

5.10.2.10. Review Committee for the position of General Director of SKPC and Director of OSCP

On November 8, 2022, the Council established the Review Committee for the announced position of General Director of the Council Secretariat and Director of PPRU composed of three members: a member of the Council, a prosecutor from the OCSP and a senior official from the Council Secretariat. This Commission had the mandate to examine the complaints of the candidates.

III. PART THREE

6. Council budget

The Council manages the annual budget for the Council and the prosecutions independently and is responsible for the supervision of expenditure, the allocation of funds, the maintenance of accurate and current accounts, as well as the financial audit.

Based on Law No. 08/L-066 on the Budget of the Republic of Kosovo for 2022, €17,144,178 have been allocated to the Council, divided into four programs and four economic categories. The budget of the Prosecution Council for 2022 is higher by 2,702,650.00 euros than the initial budget of 2021, but by 4,553,016 euros lower than the budget request of the Council for 2022.

Within the economic categories of the Council's budget are included: wages and salaries, goods and services, municipal expenses and capital expenses.

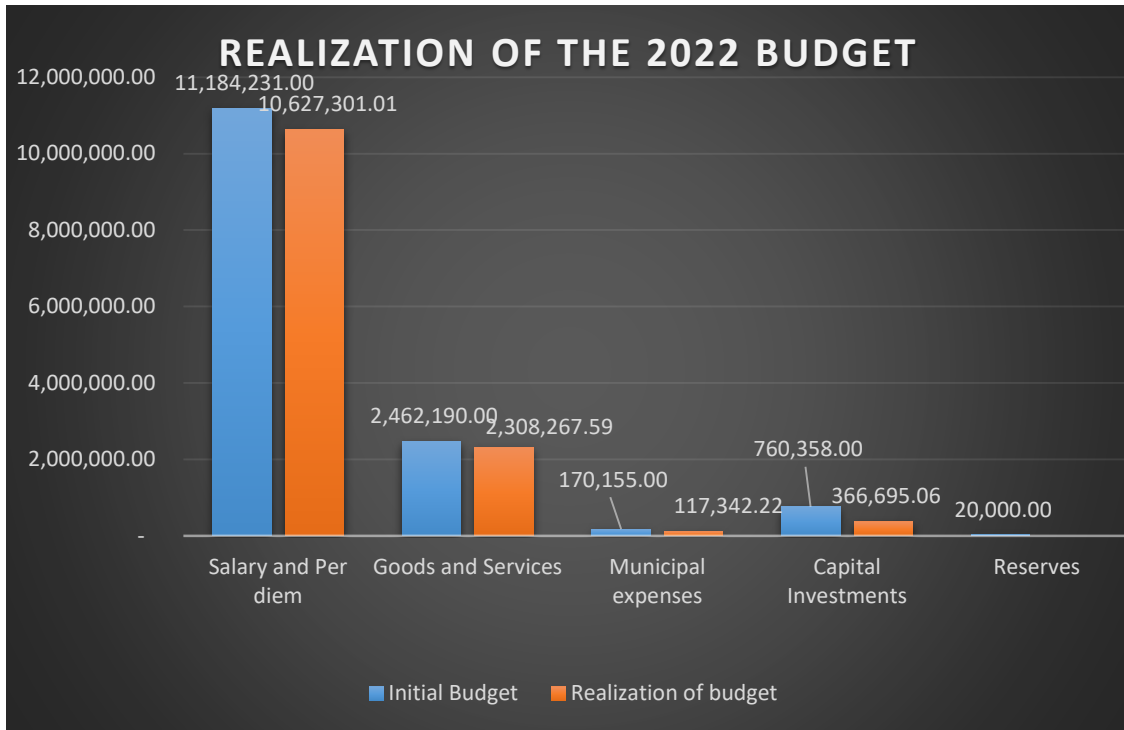
The Council has four budget programs: Prosecutors and Administration, which includes all expenses generated by the Council and the State Prosecutor, Special Prosecutors, the Office for Protection and Assistance to Victims and the Anti-Economic Crimes Unit.

During the year 2022, the approved budget of the Council has undergone changes as a result of requests for reallocation and transfers from one economic category to another, as well as savings and harmonization with decisions of the Government of the Republic of Kosovo.

The table below shows the initial and final budget, the changes during the year and the realization of the budget in four economic categories.

Description	Initial Budget	Transfers according to request of KPC	Changes in SIMFK	Transfers according to request of KPC	Final Budget	Realization of the budget	Realization of the budget in %
Salary and Per diem	11,184,231.00				11,184,231.00	10,627,301.01	95.02%
Goods and Services	2,375,817.00	56,898.00		29,475.00	2,462,190.00	2,308,267.59	93.75%
Municipal expenses	199,630.00	-		(29,475.00)	170,155.00	117,342.22	68.96%
Capital Investments	3,364,500.00	(56,898.00)	(2,547,244.00)		760,358.00	366,695.06	48.23%
Reserves	20,000.00				20,000.00		0.00%
Total	17,144,178.00				14,596,934.00	13,419,605.88	91.93%

Table no. 3 Budget and budget implementation



Graph 13. Realization of the budget

The realization of the budget for 2022 is 91.93% for all economic categories in all budget programs of the Council.

Presentation of expenses for all programs and economic categories

In order to present various information, detailed information on expenses for each category of expenses is presented below, in descriptive form, in tabular form and with graphs for the four budget programs of the Council.

6.1.1. Salaries and wages

Based on Law No. 08/L-066 on the Budget of the Republic of Kosovo for 2022, €11,184,231 has been allocated to the Council in the category of salaries and wages, which is €412,085.00 higher than the initial budget of 2021.

The following table shows the expenses for 2022 divided according to economic codes and budget programs.

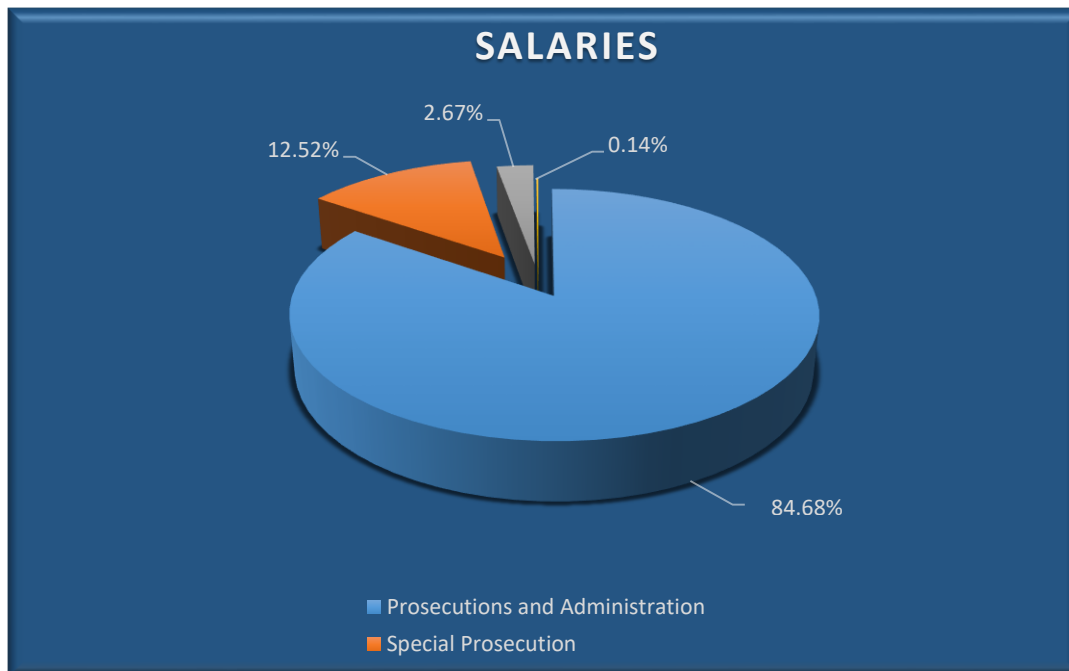
Description	Prosecutions and Administration	Special Prosecution	Unit for Protection and Victim Assistance	Unit Against Economic Crimes	Total
Net salaries	7,506,050.87	1,101,909.32	240,008.46	11,799.00	8,859,767.65
Union	6,990.39	1,260.83	207.82		8,459.04
Taxation	631,698.14	100,203.04	16,873.90	1,311.00	750,086.08
Employee contribution	427,025.65	63,335.60	13,442.87	690.00	504,494.12
Employer contribution	427,025.65	63,335.60	13,442.87	690.00	504,494.12
Court decisions	-				-
Totali	8,998,790.70	1,330,044.39	283,975.92	14,490.00	10,627,301.01

Table no. 4 - salaries and per diems

In salaries and wages from the budget programs, the budget was realized 95% in total, while according to the programs the budget was realized as follows:

- Prosecutions and Administration have realized 94.20% of the budget;
- The Special Prosecution Office has realized 100% of the budget;
- Office for Protection and Assistance to Victims 100% of the budget;
- Unit against Economic Crimes 100% of the budget allocated for this program.

The graph reflects the expenses for the category of salaries and wages for all the budget programs of the Council.



Graph 14. Expenditure on salaries and wages

During 2022, all expenses incurred for salaries and wages for prosecutors and administrative staff have been covered. Of the total amount of expenses in this category, 84.68% are program expenses

for prosecutions and administration, 12.52% for the Special Prosecution, 2.67% for the Unit for Protection and Assistance to Victims and 0.14% for the Unit against Economic Crimes.

6.1.2. Goods and services

Based on Law No. 08/L-066 on the 2022 Budget, €2,375,817.00 was allocated to the Council in the goods and services category, which was €140,565.00 higher than the initial budget of 2021.

During the year 2022, the Council realized 93.75% of the budget allocated for this category, where according to the programs the budget was realized as follows:

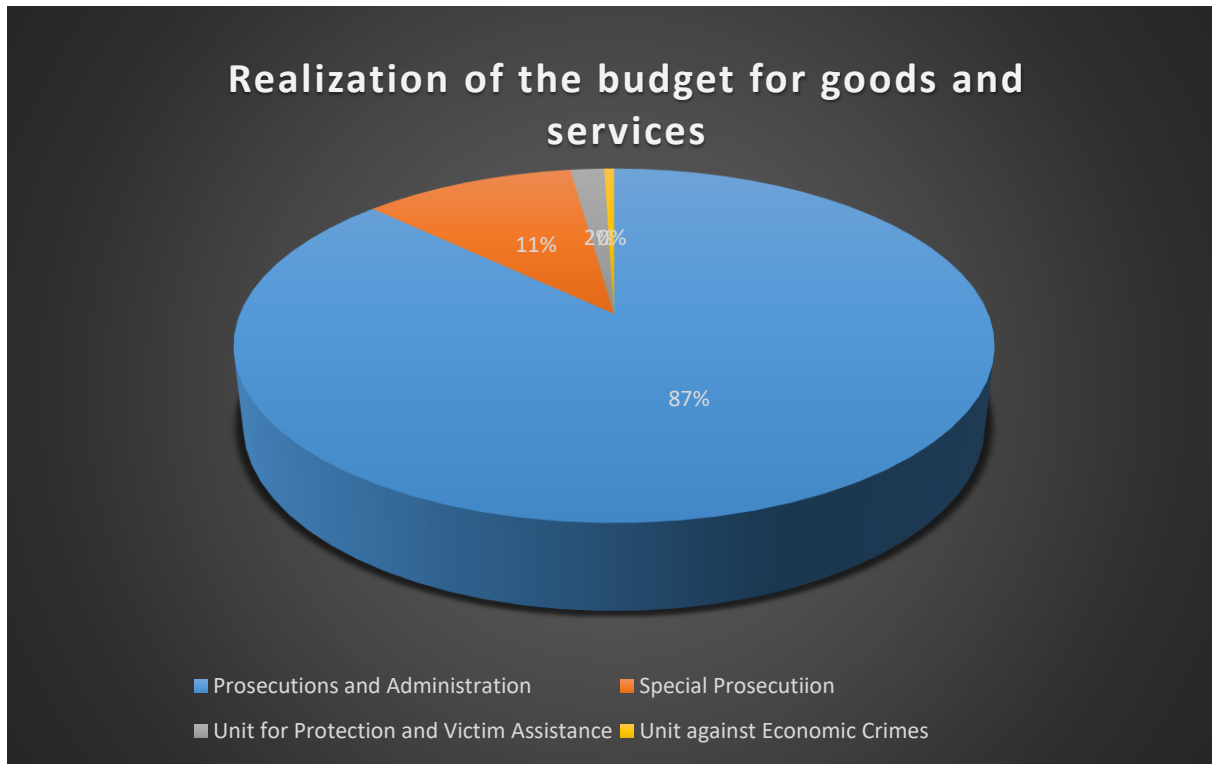
- Prosecutions and Administration have realized 93.8% of the budget,
- The Special Prosecution Office has realized 97.6% of the budget,
- Office for Protection and Assistance to Victims 85.8% of the budget,
- Unit against Economic Crimes 56.5% of the budget allocated for this program.

During 2022, 7,302 subject matters were processed for payment in the goods and services category.

The following table shows the initial budget, budget changes and expenses according to programs and economic codes of the goods and services category.

Description	Economic codes	Approved budget	Transfer according to the KPC request	Final budget	Prosecutions and Administration	Special Prosecution	Unit for Protection and Victim Assistance	Unit against Economic Crimes	Total	Total in % compared to the final budget
		142,965.00		148,192.12	33,386.22	9,144.54	2,091.00	10,497.36	55,119.12	37%
Domestic travel expenses	13130	6,000.00		6,000.00					-	0%
Domestic travel allowance	13131	19,000.00		19,000.00	1,264.00		624.00		1,888.00	10%
Accommodation of official trips within the country	13132	8,000.00		8,000.00			1,467.00		1,467.00	18%
Other travel expenses within the country	13133	-		-					-	0%
The expenses of official travel abroad	13140	8,000.00		8,000.00					-	0%
Per diems	13141	65,200.00		70,427.12	23,160.93	8,003.11		5,676.40	36,840.44	52%
Accommodation	13142	32,565.00		32,565.00	7,546.70	539.33		3,600.00	11,686.03	36%
Other expenses	13143	4,200.00		4,200.00	1,414.59	602.10		1,220.96	3,237.65	77%
		149,500.00		149,500.00	104,261.28	4,475.27	4,032.09	240.00	113,008.64	76%
Mobile phone expenses	13320	78,700.00		78,700.00	59,024.17	4,085.27	4,032.09	240.00	67,381.53	86%
Postal costs	13330	54,300.00		54,300.00	29,160.50	390.00			29,550.50	54%
Internet expenses	13310	5,000.00		5,000.00	4,423.77				4,423.77	88%
Optical cable	13340	11,500.00		11,500.00	11,652.84				11,652.84	101%
		1,006,209.00		1,006,209.00	701,973.76	28,445.89	-	-	730,419.65	73%
Education and training services	13410	27,000.00		27,000.00					-	0%
Representation and Advocacy services	13420	956,459.00		956,459.00	675,910.19	28,375.89			704,286.08	74%
Various health services	13430	1,050.00		1,050.00	70.00	70.00			140.00	13%
Non-marketing printing services	13450			-	1,680.00				1,680.00	0%
Various intellectual services	13440	700.00		700.00	1,008.90				1,008.90	144%
Other contracting services	13460	21,000.00		21,000.00	22,380.17				22,380.17	107%
Membership fees	13480			-	800.00				800.00	0%
	13470			-	74.50				74.50	
Funeral expenses	13490			-	50.00				50.00	0%
		50,450.00	56,898.00	107,348.00	93,655.31	-	-	-	93,655.31	87%
Mobile	13501	32,000.00		32,000.00	19,877.00				19,877.00	62%
Phones	13502	4,050.00		4,050.00	4,350.00				4,350.00	107%
Computer	13503	2,500.00	48,748.00	51,248.00	48,747.92				48,747.92	95%
Hardware	13504		8,150.00	8,150.00	8,140.00				8,140.00	100%
Other equipment	13509	11,900.00		11,900.00	12,540.39				12,540.39	105%
		66,500.00		66,500.00	51,677.60	-	750.00	-	52,427.60	79%
Office supplies	13610	58,000.00		58,000.00	47,284.40		750.00		48,034.40	83%
Supply of food and drinks	13620	3,500.00		3,500.00	4,393.20				4,393.20	126%
Cleaning Supply	13640			-					-	0%
Clothing supply	13650	5,000.00		5,000.00					-	0%
		156,000.00		156,000.00	209,103.20	19,948.98	15,012.98	-	244,065.16	156%
Oil	13710			-	98.00				98.00	0%
Oil for central heating	13720	44,000.00		44,000.00	83,564.52				83,564.52	190%
Derivatives for generators	13770	5,500.00		5,500.00	4,144.43				4,144.43	75%
Wood	13760	2,000.00		2,000.00	3,925.92				3,925.92	196%
Fuel for cars	13780	104,500.00		104,500.00	117,370.33	19,948.98	15,012.98		152,332.29	146%
		136,640.00		136,640.00	202,194.41	2,540.70	2,117.90	-	206,853.01	151%
Vehicle registration	13950	5,520.00		5,520.00	3,040.00	630.00	310.00		3,980.00	72%
Vehicle insurance	13951	14,500.00		14,500.00	12,371.81	1,830.70	1,577.90		15,780.41	109%
Municipal tax for vehicle registration	13952	620.00		620.00	400.00	80.00	230.00		710.00	115%
Insurance of buildings	13953	116,000.00		116,000.00	186,382.60				186,382.60	161%
		152,000.00		152,000.00	219,570.17	12,279.98	4,916.36	-	236,766.51	156%
Car maintenance	14010	39,000.00		39,000.00	30,952.77	5,835.46	4,916.36		41,704.59	107%
Maintenance of buildings	14020	108,500.00		108,500.00	106,998.09	6,354.52			113,352.61	104%
IT maintenance	14040	4,000.00		4,000.00	73,584.31	90.00			73,674.31	1842%
Maintenance of furniture and buildings	14050	500.00		500.00	8,035.00				8,035.00	1607%
		451,792.00		476,039.88	326,858.54	158,279.69	5,069.89	-	490,208.12	103%
Rent for buildings	14110	244,500.00		268,747.88	155,375.33	133,363.34			288,738.67	107%
Rent for equipment	14130	26,500.00		26,500.00	25,636.41	2,284.83	1,252.89		29,174.13	110%
rent for cars	14140	180,792.00		180,792.00	145,846.80	22,631.52	3,817.00		172,295.32	95%
		5,280.00		5,280.00	3,610.00	-	1,113.00	-	4,723.00	89%
Advertisements and competitions	14210			-					-	0%
Editions and publications	14220	5,280.00		5,280.00	3,550.00		1,113.00		4,663.00	88%
Expenses for public information	14230				60.00				60.00	
		44,480.00		44,480.00	37,758.44	1,038.40	4,265.50	784.60	43,846.94	99%
Official dinners	14310	44,480.00		44,480.00	37,758.44	1,038.40	4,265.50	784.60	43,846.94	99%
		-		-	12,991.00	-	-	-	12,991.00	0%
Court decisions	14410			-	12,991.00				12,991.00	0%
		14,001.00		14,001.00	13,079.87	11,011.66	-	-	24,091.53	172%
Tax on rent	14510	14,001.00		14,001.00	13,079.87	11,011.66			24,091.53	172%
Total		2,375,817.00	56,898.00	2,462,190.00	2,010,119.80	247,165.11	39,368.72	11,521.96	2,308,267.59	94%

Table no.5 - Expenditures according to programs and economic codes in goods and services



Graph 15. Expenditure on goods and services

According to the data reflected through the graph, from the total amount of expenses, it can be seen that 87% of the expenses were covered for the Prosecutions and Administration budget program, 11% for the Special Prosecution, 2% for the Unit for Protection and Assistance to Victims and 0.5% for the Unit against Economic Crimes.

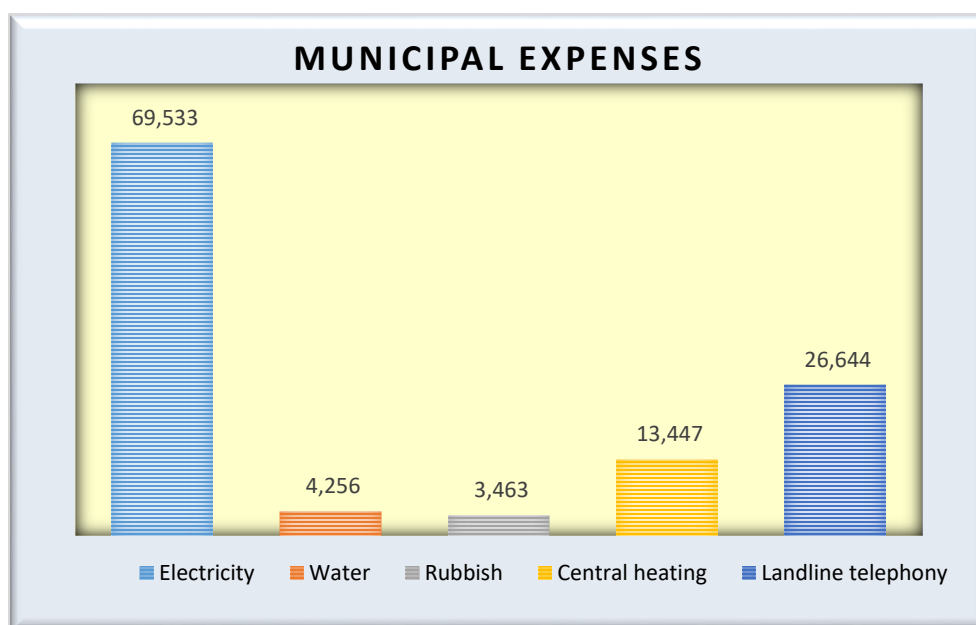
6.1.3. Utilities

The initial budget of the economic category for municipal services is €199,630.00, the same as the 2021 budget. In the following table, expenses according to programs and economic codes of the municipal services category are presented.

Description	Initial Budget	transfer at the request of KPC	Final budget	Prosecutions and administration	Special Prosecution	Unit for Protection and Victim Assistance	Total expenses	Total in %
Electricity	110,000.00	(17,000.00)	93,000.00	67,708.86	1,823.87		69,532.73	74.77%
Water	11,000.00	(4,500.00)	6,500.00	3,961.82	294.56		4,256.38	65.48%
Rubbish	6,300.00		6,300.00	3,462.57	-		3,462.57	54.96%
Central heating	25,730.00	(4,770.00)	20,960.00	13,446.57			13,446.57	64.15%
Landline telephony	46,600.00	(3,205.00)	43,395.00	22,679.78	2,474.99	1,489.20	26,643.97	61.40%
Total	199,630.00	(29,475.00)	170,155.00	111,259.60	4,593.42	1,489.20	117,342.22	68.96%

Table no. 6 Municipal expenses

The graphs present the municipal expenses for the economic subcategories.



Graph 16. Municipal expenses

During the year 2022, the Council realized 69.00% of the budget allocated for this category, where according to the programs the budget was realized as follows:

Prosecutions and Administration has realized 84.5% of the budget,

The Special Prosecutor's Office realized 12.9% of the budget,

Office for Victim Protection and Assistance 49.6% of the budget allocated to this category.

During the year 2022, 374 cases were processed for payment in the category of municipal services.

6.1.4. Capital investments

The initial budget for the capital investment category for 2022 is €3,364,500, which is €2,130,000.00 higher than the 2021 budget.

In table no. 5 presents the initial budget, budget changes, as well as the implementation of capital projects.

Name of the project	Source fund	No. of the project	Initial budget	the changes according to article 9 of the Law on the Budget of 2022	reallocation of June funds	transfers	changes in the SIMFK system	Final budget	Realization	Realization expressed in %
Case Management Information System (CMIS)	10	18004	50,000					50,000	4,560	9%
Control and Security scenario	10	18059	36,000					36,000		0%
Supply and installation of mobile shelving for archives	10	18064	20,000					20,000	19,937	100%
Electronic system for budget and financial management	10	18058	1,000					1,000		0%
The Electronic System for case management in OPAV	10	18069	1,000					1,000		0%
Installation of fire safety system in archives	10	18565	10,000					10,000		0%
Purchase of land BP Mitrovica	10	18566	300,000				(300,000)	0		0%
Electronic document management system	10	18584	6,000					6,000		0%
Renovation of the SPRK Building	10	18062	200,000	194,596	5,660			400,256	340,428	85%
Electronic system for Prosecutors' File Management	10	15217	2,000					2,000	1,770	89%
Electronic system for vehicle management	10	15218	1,000					1,000		0%
System advancement for energy efficiency	10	18568	0					0		0%
Conference room	10	18084	80,000					80,000	0	0%
Supply of licenses	10	18085	0					0		0%
Hardware and software devices of information technology	10	18086	60,000			(56,898)		3,102		0%
Construction and permitting of the physical infrastructure of the prosecution system	10	18570	2,147,500	(194,596)	(5,660)		(1,947,244)	0		0%
Transport means	10	15216	300,000				(300,000)	0		0%
Design and supply of mobile KPC and SPRK	10	18573	150,000					150,000		0%
Window opening project	10	0	0							0%
Total			3,364,500.00				(2,547,244.00)	760,358.00	366,695	48%

Table nr. 7. Capital projects

During 2022, the Council has realized 48.2% of the budget allocated for this category.

The non-implementation of the project for the renovation of the Special Prosecution Office has influenced the non-implementation of the Control and Security Scanner, Conference Hall, and the Design and Supply of KPC and SPRK furniture projects.

6.2. Revenues

Based on Article 230, paragraph 1.2 of the Code of Criminal Procedure, the prosecutorial system has begun to collect revenues from June 2018 for the benefit of the fund for compensation of damage to victims of criminal offenses and based on the revenue report for prosecutorial system. The total income for 2022 is 11,330.00 euros.

The following table presents the collection of revenues according to the prosecutions.

Basic Prosecution Prishtina	Basic Prosecution Pejë	Basic Prosecution Mitrovicë	Basic Prosecution Gjilan	Basic Prosecution Ferizaj	Basic Prosecution Prizren	Basic Prosecution Gjakovë	Total
7,450.00	3,000.00	480.00	400.00	-	-	-	11,330.00

Table no. 8 Annual revenues

6.3. Donations

During 2022, the Council received support from international organizations at a total cost of €1,145,595.

Support from donors has been provided in the form of services, information technology equipment and the budget has been managed by the donors themselves as shown in the following table:

Expenses from donors	Value in euros
WBROLI	41,000
EUKOJUST	11,431
NORWEGIAN MINISTRY OF FOREIGN AFFAIRS	1,093,164
TOTAL	1,145,595

Table no. 9 Support from donors

IV. PART FOUR

7. Cooperation with other institutions and organizations

The Council has continued the policy of open and professional cooperation with all local and international institutions.

A special inter-institutional cooperation has been developed with local institutions, such as: the Kosovo Judicial Council, the Government of the Republic of Kosovo, the Academy of Justice, the Ministry of Justice, the Chamber of Advocates of Kosovo and the Police of Kosovo, while with the international institutions, donors and partners the most important collaborations have been developed with the American Embassy, the EU Office in Pristina, UNDP and other United Nations agencies, the Government of Norway, EULEX, the Council of Europe, IRZ, GIZ, etc.

The Chairman on behalf of the Council has signed the following cooperation agreements with local and international institutions:

- With KJC for the implementation of the transitional phase of CMIS.
- With the Academy of Law for the implementation of the Rule of Law Strategy.
- With the Faculty of Law of the University of Pristina for the strengthening of the clinical teaching component.
- With Kosovo customs for electronic exchange.
- With Chemonics for the implementation of the British Regional Organized Crime Project.
- With UBT College and Haxhi Zeka University in Peja regarding the possibility of student visits and various lectures.
- With the Kosovar Bureau of Insurance for the exchange of information, data and documentation in cases of traffic accidents and compensation for damage.

An important part of the cooperation has also been expressed in the processes of European integration, in which case all the capacities of the Council have responded at all times to the requests for reporting.

During this period, in addition to regular meetings with international partners, the Council held a coordination meeting with development partners within the Rule of Law Strategy, where the needs of the prosecutorial system for support from international partners were presented.

V. PART FIVE

8. The annual work report of the State Prosecutor for the year 2022

The work report of the State Prosecutor for 2022 presents the work of the State Prosecutor carried out by all prosecution offices of Kosovo. This report was drawn up based on the statistical data prepared by the prosecutor's offices, processed at the country level by the relevant offices within the prosecutor's system.

The report has a structure that enables readers to orient and easily understand the work processes of the State Prosecutor and to be informed about the results of the work, presenting them in a simplified manner, from several perspectives.

In this report, the work of the State Prosecutor is presented according to the following structure:

- The work report at the country level according to the number of reports-criminal cases carried over from the previous year, received, resolved and unresolved;
- Report for the submitting entities of criminal reports;
- Work report according to prosecutions;
- Work report by departments; AND
- Work report according to the efficiency of prosecutions;

8.1. Criminal Reports - criminal cases at work

During 2022, the State Prosecutor (SP) had a total of 132,950 reports - criminal cases (registers: PP, PPM, PPN, NJN, PPP, PA and ZKPSH cases).

From this number of cases:

- 81,952 or 61.64% are inherited/carried over as unresolved cases from previous years; and
- 50,998 or 38.35% were accepted to work during 2022;

During this year, from this number of cases:

- 44,247 or 33.28% ¹of the cases at work during the year 2022, have been resolved or processed in the competent bodies;
- 88,703 or 66.71% of all cases at work remained unresolved;

The efficiency of the cases resolved during 2022 is:

- 6,751 reports-criminal cases were resolved less than were received during the reporting period, or
- 13.23% of reports - criminal cases less than received.

¹This number of resolved cases also includes cases inherited from previous years.

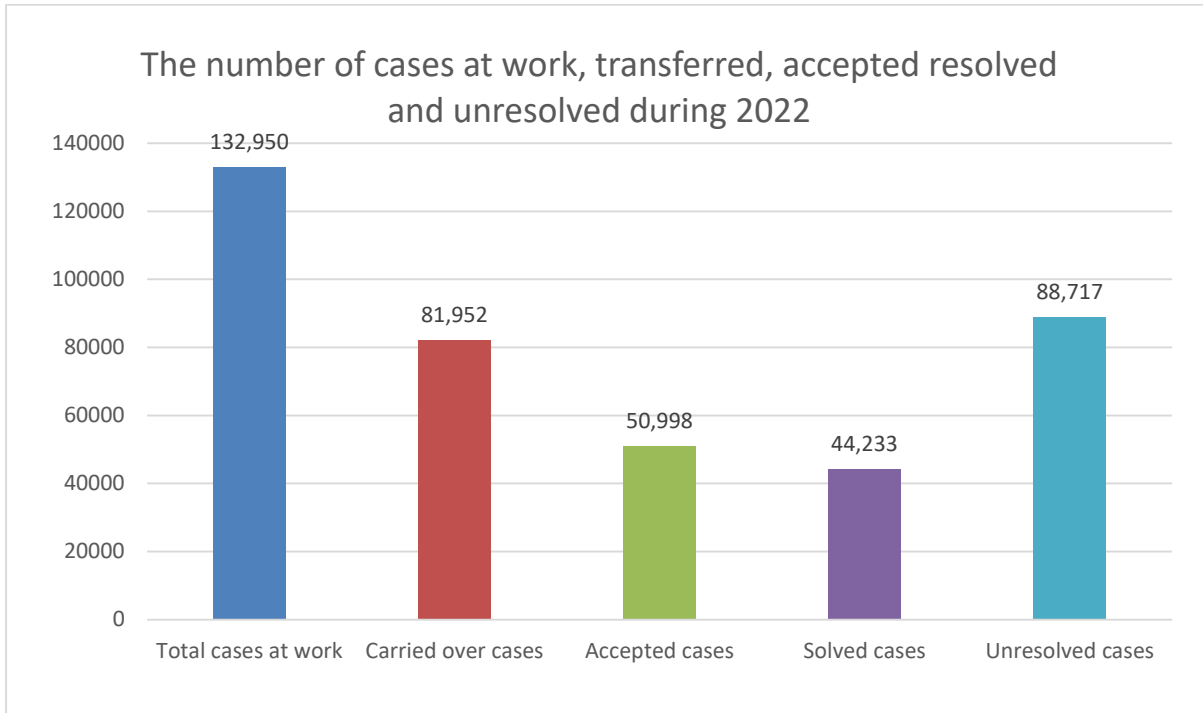


Chart 17: Number of cases at work, transferred, accepted, resolved and unresolved during 2022

Regarding the number of persons who have been involved in the cases with known major perpetrator (PP) and minor (PPM) cases that have been handled, whether they were transferred, accepted, resolved or unresolved, the situation is as follows:

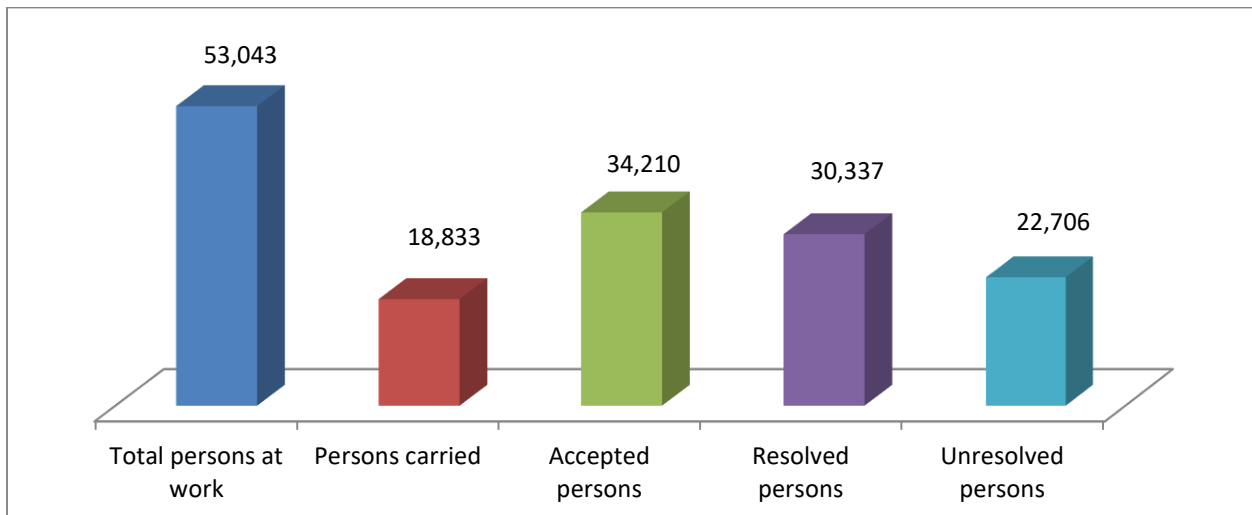


Chart 18: Number of cases of persons at work, transferred, admitted, resolved and unresolved during 2022

According to the number of persons who were involved in cases with known major perpetrator (PP) and minor (PPM) cases that were handled, whether they were transferred, accepted, resolved or unresolved according to the departments, the situation is as follows:

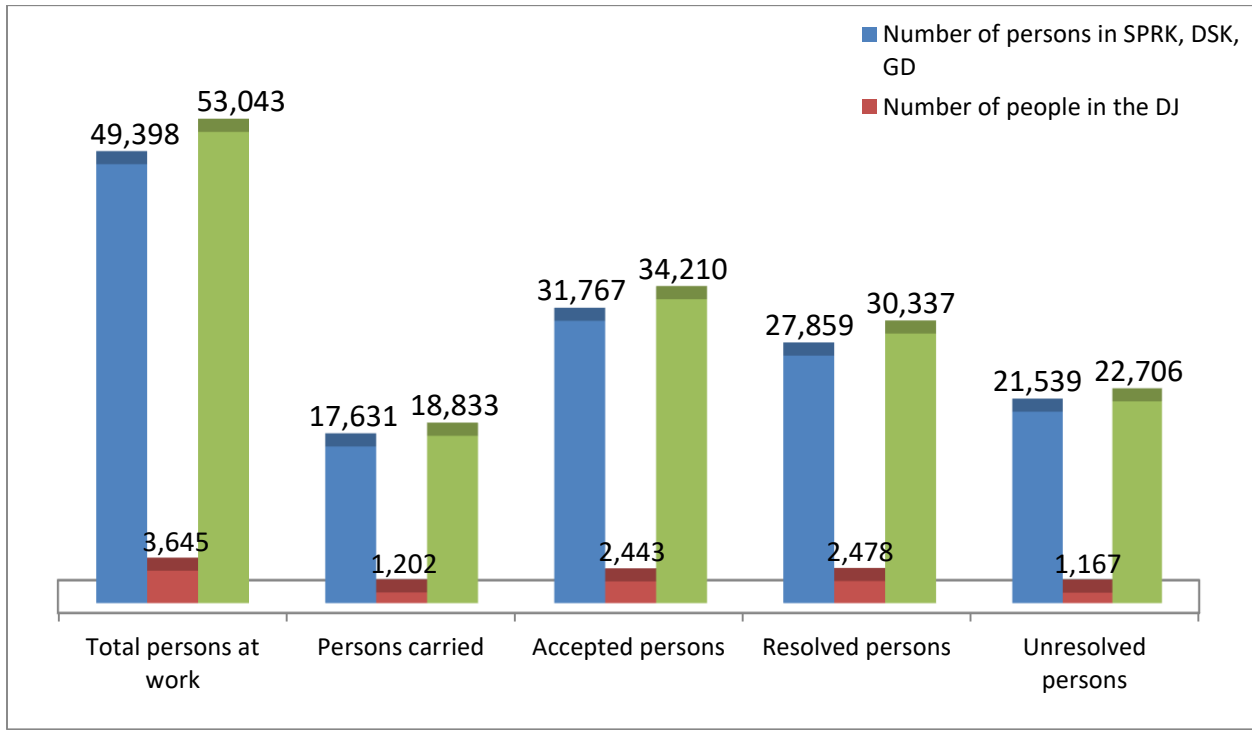


Chart 19: Number of cases of persons at work, transferred, admitted, resolved and unresolved during the year 2022 in SPRK and according to BP departments

8.2. Cases carried over from 2021 to 2022

From 2021 to 2022, a total of 81,952 criminal cases were filed in all departments and according to all prosecution registers. According to the registers for all types of reports-criminal cases, the status of the transferred cases is as follows:

- 7,175 criminal reports of major perpetrators (PP) of criminal offenses or 8.75%;
- 760 criminal reports of juvenile perpetrators (PPM) of criminal offenses or 0.92%;
- 62,138 criminal cases with unknown perpetrators (PPP) of criminal offenses or 75.82%;
- 11,269 different criminal cases (PPN/M) or 13.75%;
- 596 international legal assistance (ILA) cases or 0.72%;
- 0 cases in the Appellate Prosecution (PA) or 0.% and
- 14 cases in the Office of the Chief State Prosecutor (OCSP) or 0.01%.

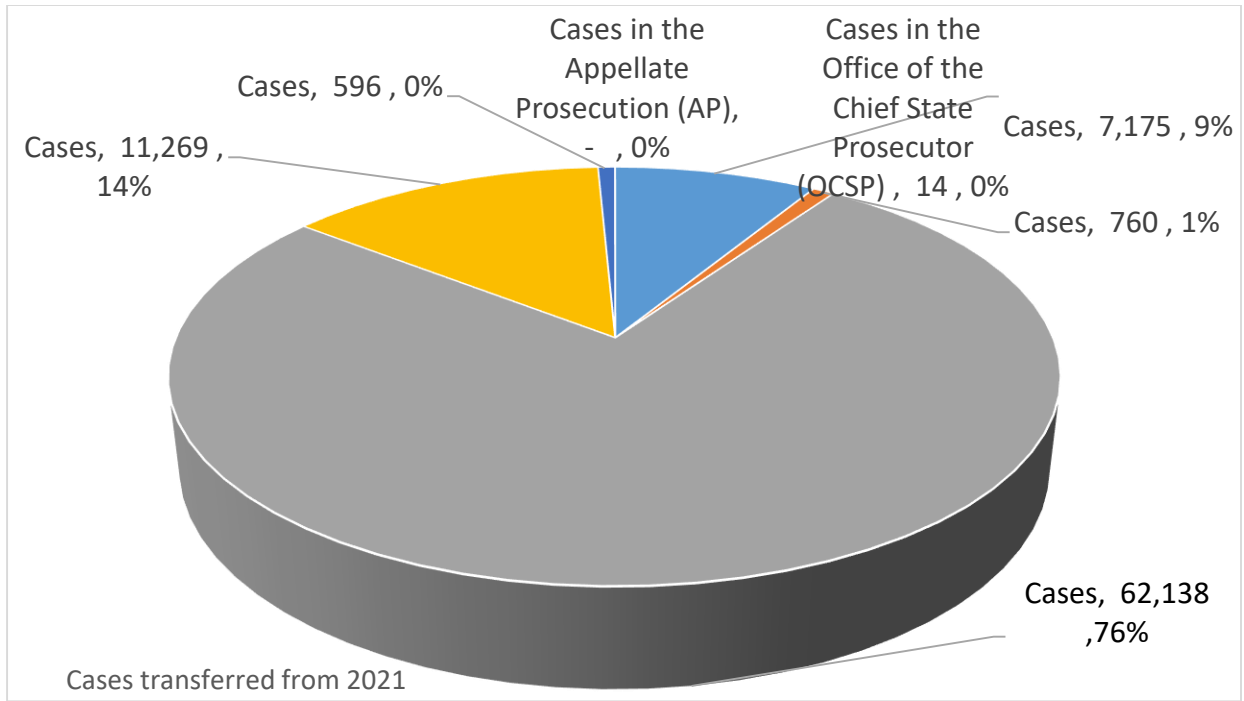


Chart 20: Reports - criminal cases transferred from 2021

8.3. Cases accepted during 2022

During 2022, 50,998 reports-criminal cases were accepted, of which, according to the records at the State Prosecutor, are as follows:

- 23,258 criminal reports of major perpetrators (PP) of criminal offenses or 45.60%;
- 1,583 criminal reports of juvenile perpetrators (PPM) of criminal offenses or 3.10%;
- 7,414 criminal cases with unknown perpetrators (PPP) of criminal offenses or 14.53%;
- 9,203 different criminal cases (PPN/M) or 18.04%;
- 306 cases of international legal assistance (ILA) or 0.60%;
- 7,804 cases in the Appellate Prosecutor's Office (AP) or 15.30% and
- 1,430 cases in the Office of the Chief State Prosecutor (OCSP) or 2.80%.

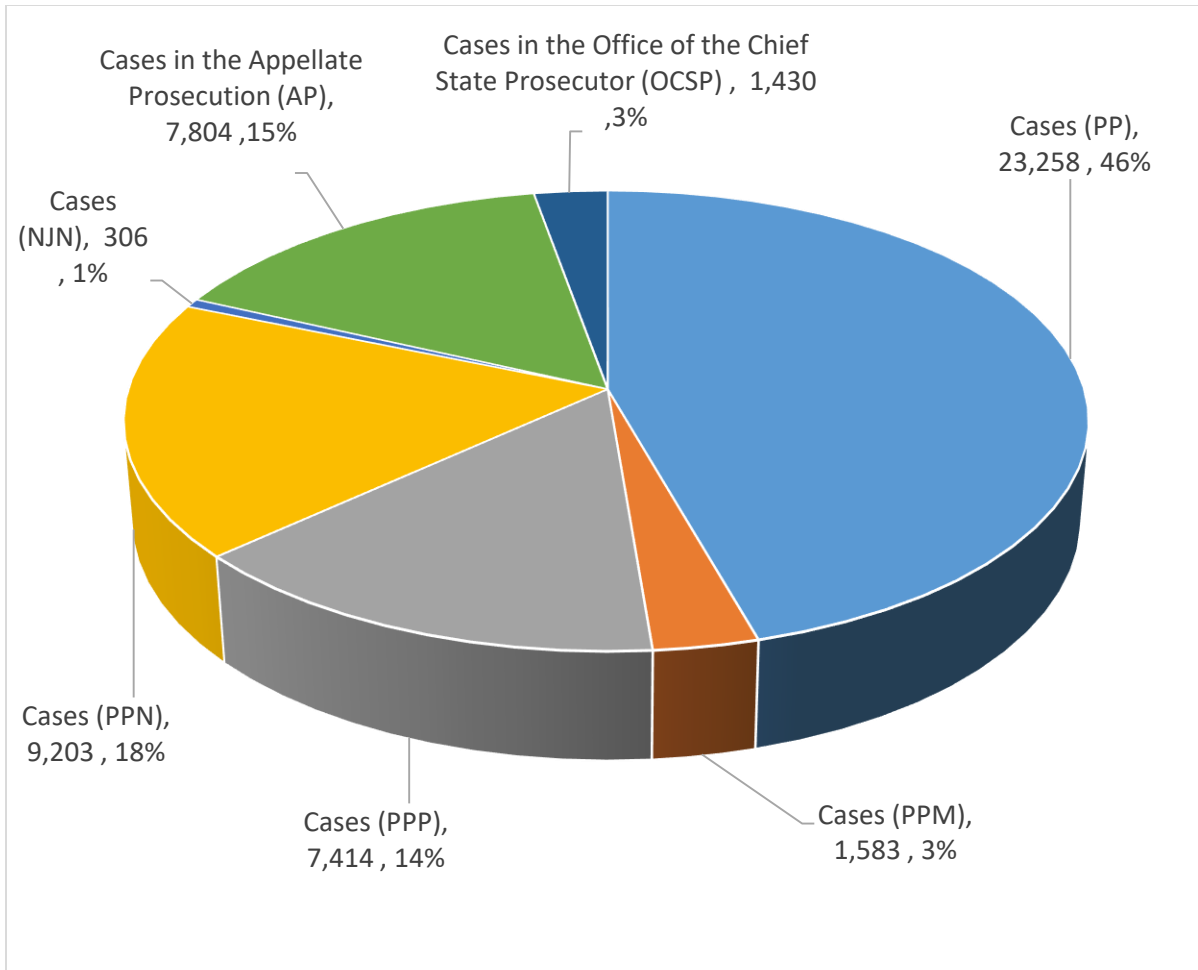
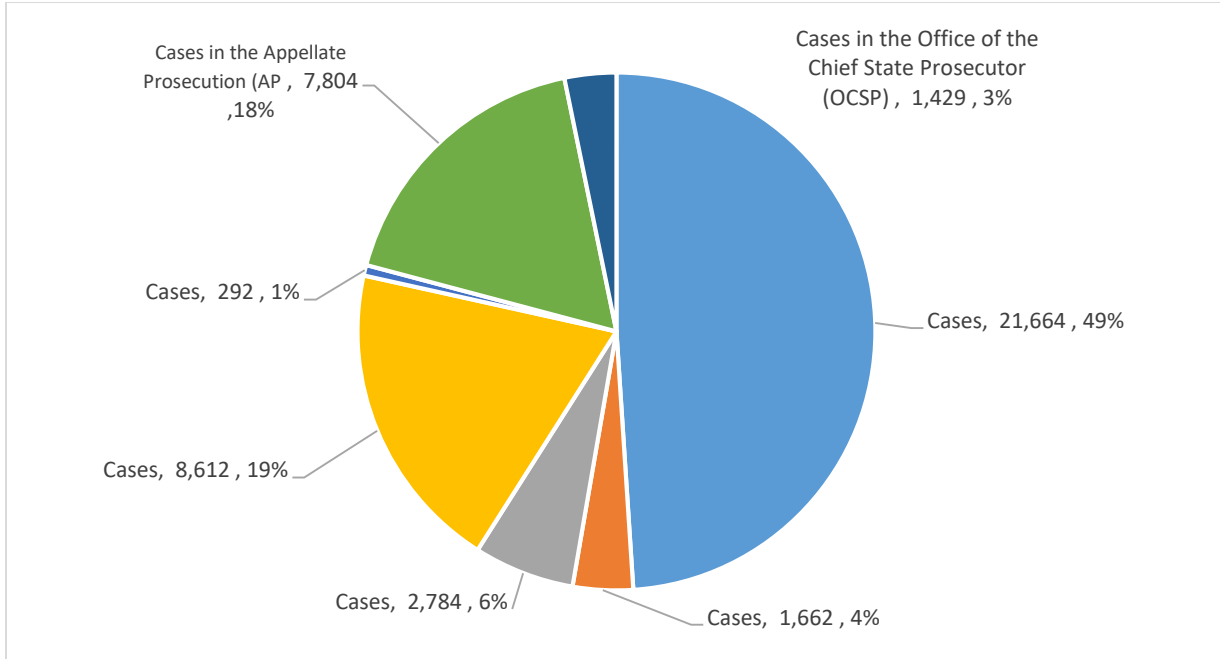


Chart 21: Reports - criminal cases accepted at work during 2022

8.4. Solved cases

Of the 44,247 reports-criminal cases that have been resolved in total according to the registers of the prosecutions, including the ZPCSH, the Appeals Prosecution and the PSRK, the situation is reflected as follows:

- 21,664 criminal reports of major perpetrators (PP) of criminal offenses or 48.97%;
- 1,662 criminal reports of juvenile perpetrators (PPM) of criminal offenses or 3.75%;
- 2,784 criminal cases with unknown perpetrators (PPP) of criminal offenses or 6.29%;
- 8,612 different criminal cases (PPN/M) or 19.46%;
- 292 cases of international legal aid (ILA) or 0.66%;
- 7,804 cases in the Appellate Prosecutor's Office (PA) or 17.64%, and
- 1,429 cases in the Chief State Prosecutor's Office (ZKPSH) or 3.23%.



Graph 22: Reports - criminal cases resolved during 2022

The rate of resolution of cases by the State Prosecutor in 2022 according to CEPEJ indicators is presented as follows.

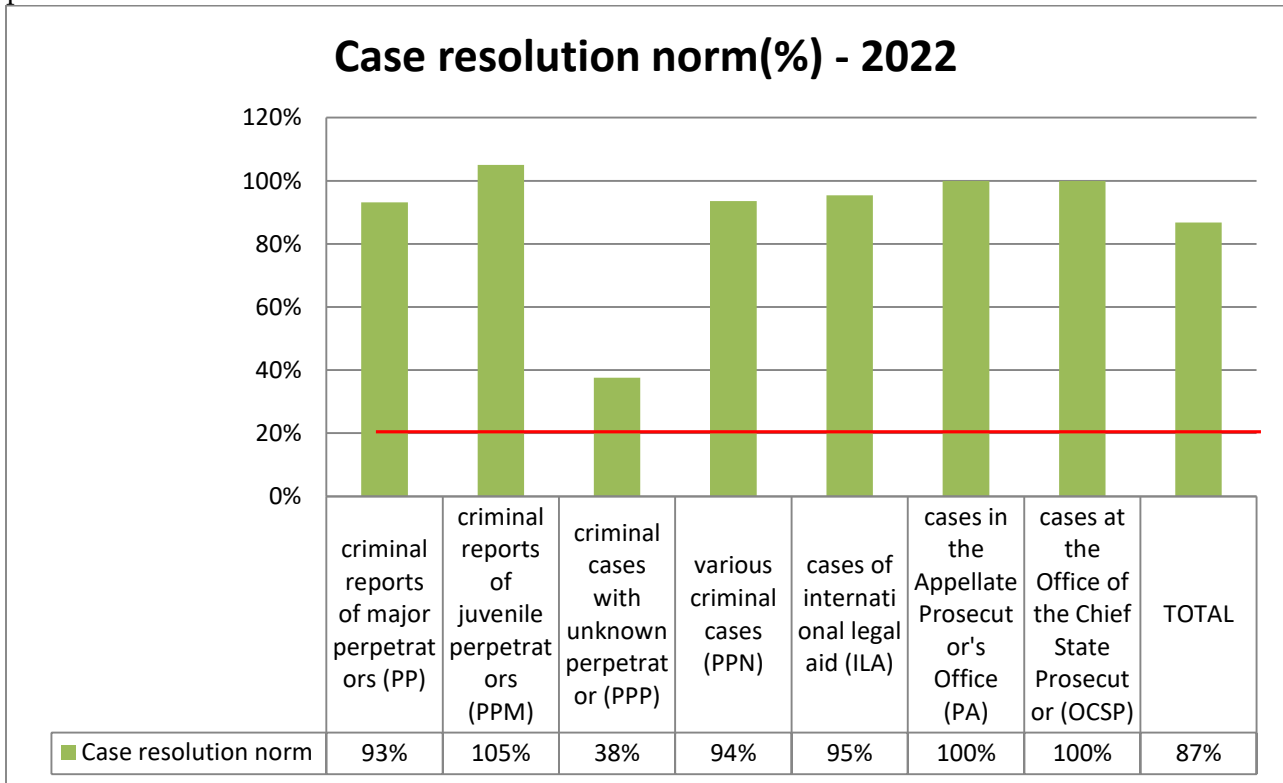
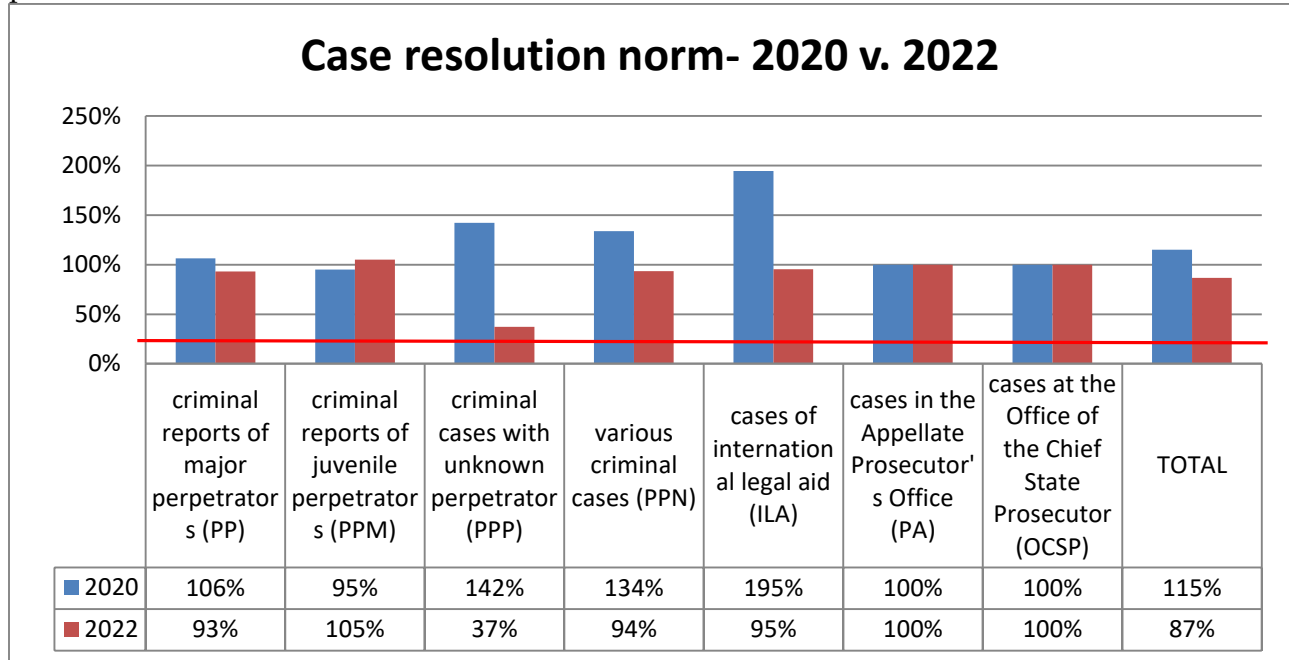


Chart 23: The rate of resolution of cases by the State Prosecutor during 2022 according to CEPEJ indicators (resolved cases in relation to received cases)

Compared to the year 2020, the resolution rate of cases according to CEPEJ indicators, is presented as follows:



Graph 24: The rate of resolution of cases by the State Prosecutor between 2020 and 2022 according to CEPEJ indicators (solved cases in relation to accepted cases)

Compared to the year 2021, the rate of resolution of cases according to CEPEJ indicators, is presented as follows:

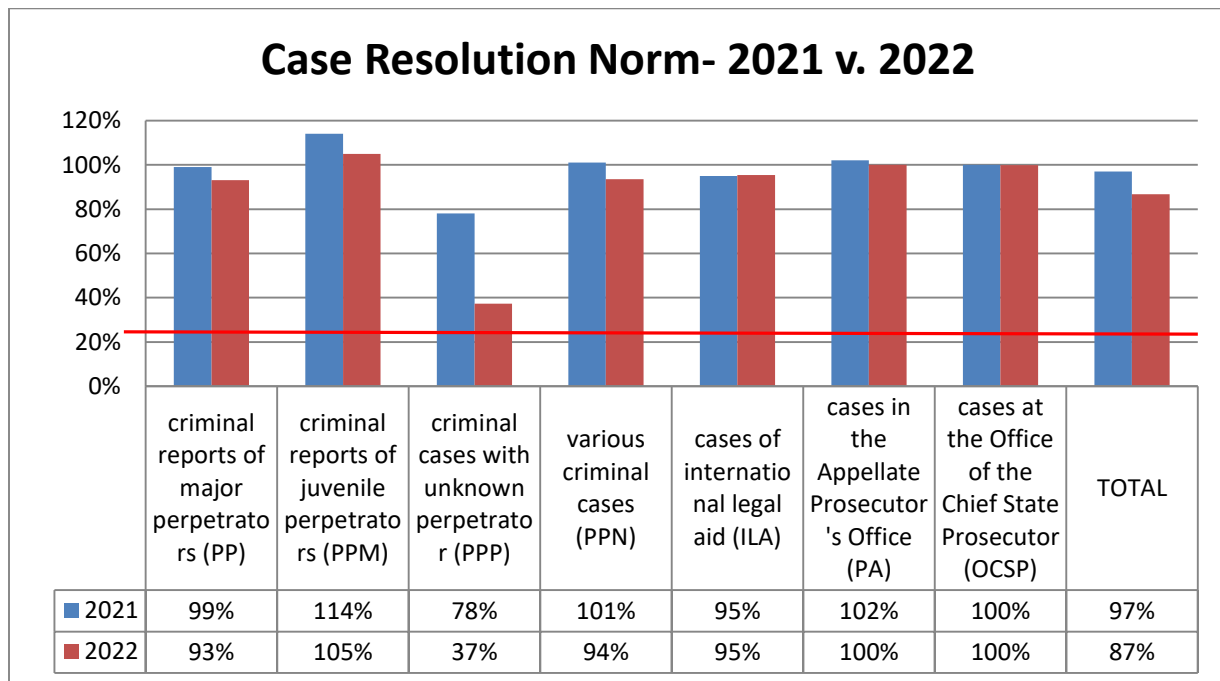


Chart 25: The rate of resolution of cases by the State Prosecutor between 2021 and 2022 according to CEPEJ indicators (solved cases in relation to accepted cases)

8.5. Unresolved cases

At the end of 2022, **88,703** reports-criminal cases remained unresolved, of which they are:

- 8,769 criminal reports of major perpetrators (PP) of criminal offenses or 9.88%;
- 681 criminal reports of minor perpetrators of criminal offenses or 0.76%;
- 66,768 criminal cases with unknown perpetrators (PPP) of criminal offenses or 75.27%;
- 11,860 different criminal cases (PPN/M) or 13.36%;
- 610 international legal assistance (ILA) cases or 0.68%;
- 0 cases in the Appellate Prosecution (PA) or 0%, and
- 15 cases in the Office of the Chief State Prosecutor (OCSP) or 0.01%;

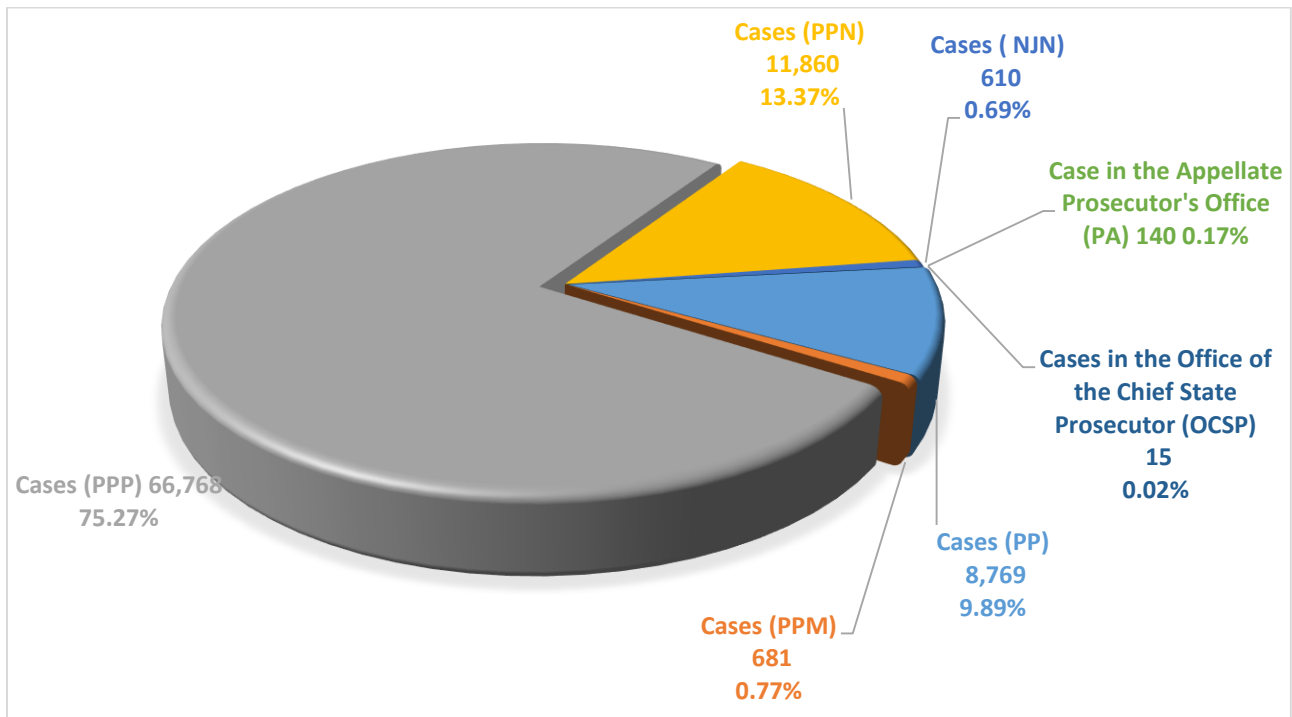


Chart 26: Reports - Unresolved criminal cases at the end of 2022

8.6. Cases at work, resolved and unresolved

The number of reports - criminal cases at work, resolved and those remaining at the end of 2022, according to the registers, are reflected in the following graph.

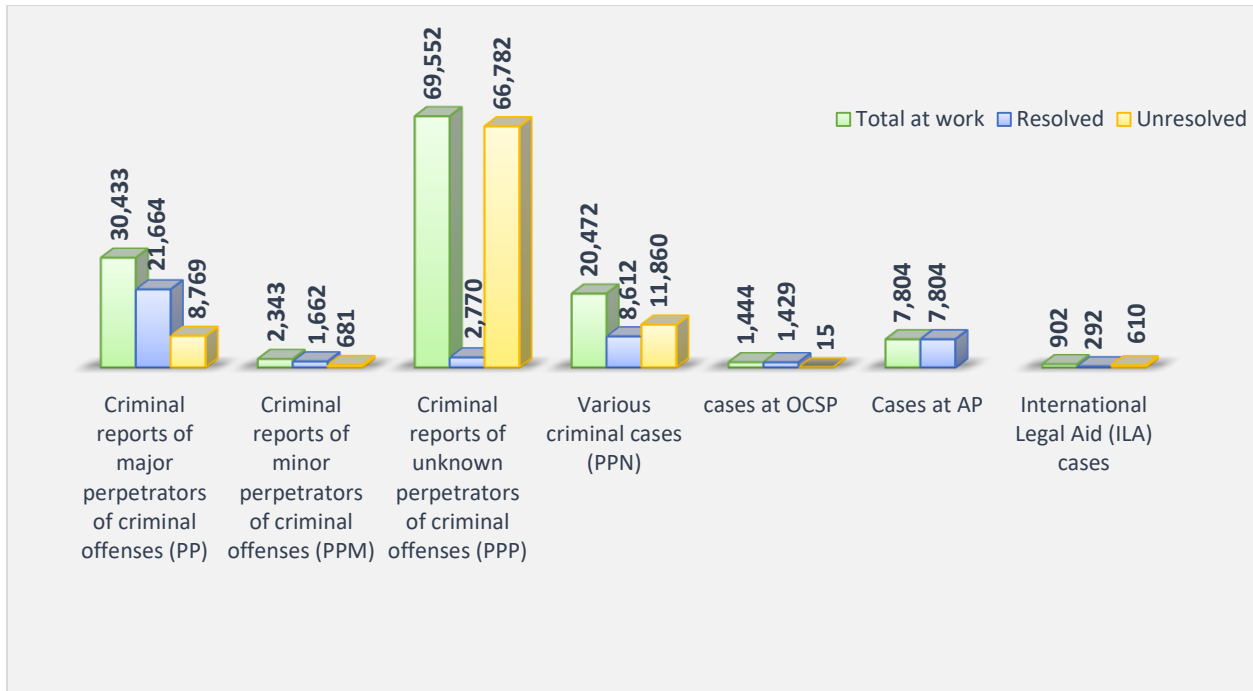


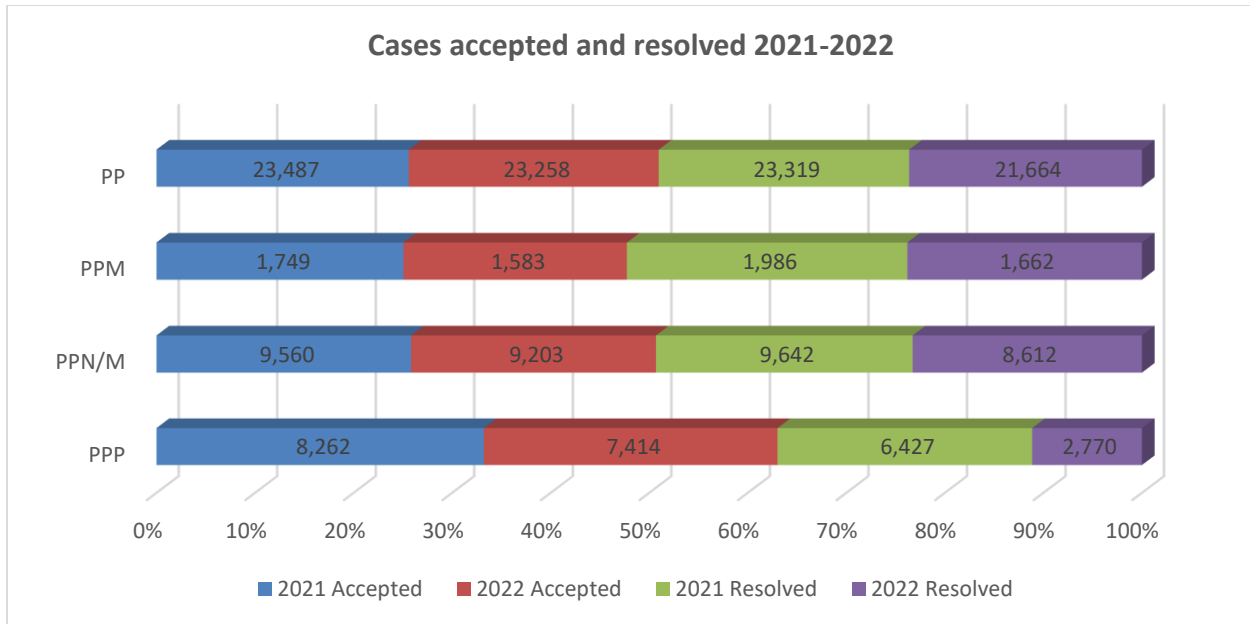
Chart 27: Reports - criminal cases at work, resolved and unresolved at the end of 2022

According to the reflection in the graph above, the largest number of reports - criminal cases at work belongs to:

- Unknown perpetrators of criminal offenses (PPP), with 69,552 or 52.31%;
- Major perpetrators of criminal offenses (PP), with 30,433 or 22.89%;
- Various criminal cases (PPN/M), with 20,472 or 15.39%.
- Criminal reports of juvenile perpetrators (PPM), with 2,343 or 1.76%;
- Criminal cases of the Appellate Prosecution with 7,804 or 5.86%;
- OCSP cases 1,444 or by 1.08%.
- International legal assistance cases (NJJN) 902 or by 0.67%.

8.7. Comparison of accepted and solved cases between 2021 and 2022

The following chart shows the comparison of criminal reports-cases (PP, PPM, PPN/M and PPP) received and resolved between 2021 and 2022:



Graph 28: Comparison of cases accepted at work and resolved between 2020 and 2021 for PP, PPM, PPN/M and PPP registers

The number of criminal reports of major perpetrators (PP) received at work during 2022, compared to the same period of 2021, ***has decreased*** for 229 criminal reports or 0.97 %. While the number of criminal reports of major perpetrators (PP) solved during 2022, compared to the same period of 2021, ***has decreased*** by 1655 criminal reports or 7.09 %.

The number of criminal reports of juvenile offenders (PPM) received at work during 2022, compared to the same period of 2021, ***has decreased*** for 166 criminal reports or 9.49 %. While the number of criminal reports of juvenile offenders (PPM) concluded during 2022, compared to the same period of 2021, ***has decreased*** for 324 criminal reports or 16.31 %.

The number of different criminal cases (PPN), admitted to work during 2022, compared to the same period of 2021, and has ***decreased*** by 357 or by 3.73% of the cases. While the number of different criminal cases (PPN), completed during 2022, compared to the same period of 2021, has ***decreased*** by 1,030 or by 10.68% of the cases.

The number of cases with unknown perpetrators of criminal offenses (PPP), accepted to work during 2022, compared to the same period of 2021, has ***decreased*** by 848 or 10.26%. While the number of cases with unknown perpetrators of criminal offenses (PPP), completed during 2022, compared to the same period of 2021, has ***decreased*** by 3,643 or 56.68%.

8.8. Treatment of cases with alternative and special procedures

The treatment of cases with alternative procedures aims at providing justice in a reasonable time and relieving prosecutors of the burden of a large number of cases. Likewise, the special procedures (for issuing the punitive order) are of great importance in the work and efficiency of the SP.

As a result of the work, the State Prosecutor with alternative procedures has solved 1,769 cases during 2022 with 3,029 persons. Of them, 47 cases with 50 persons with temporary suspension of the procedure, 6 cases with 6 persons under the conditions when prosecution is not mandatory, 1,475 cases with 2,661 persons in the mediation procedure, and 241 cases with 312 persons indicted for the plea agreement.

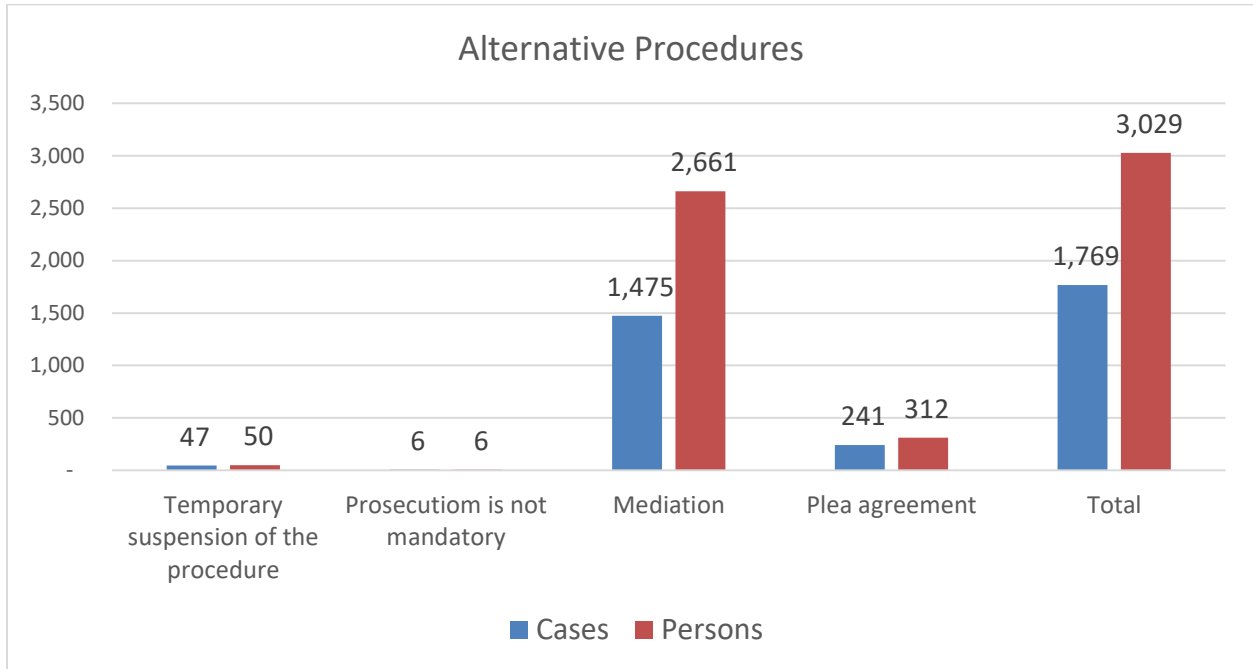


Chart 29: Cases solved by alternative procedures

From the above data, it results that from the total number of cases solved (21,570 criminal reports - PP in all basic prosecutor's offices) by the State Prosecutor through alternative procedures, 1,769 cases or 8.20% of solved PP cases with 3,029 persons were solved or 14.04% of the persons resolved PP.

As for the indictments with punitive orders, the PS during 2022 has resolved 3,179 cases.

8.9. Submitting entities of criminal reports

In this part, the data related to the applicants and the number of applicants of criminal reports for the cases that were accepted at work during the year 2022 will be presented.

8.9.1. Submitting entities of major perpetrators of criminal offenses (PP)

During the year 2022, for cases involving adults (PP), the Basic Prosecutor's Office and SPRK have received a total of 23,258 criminal reports involving 31,767 persons. These criminal charges were filed by:

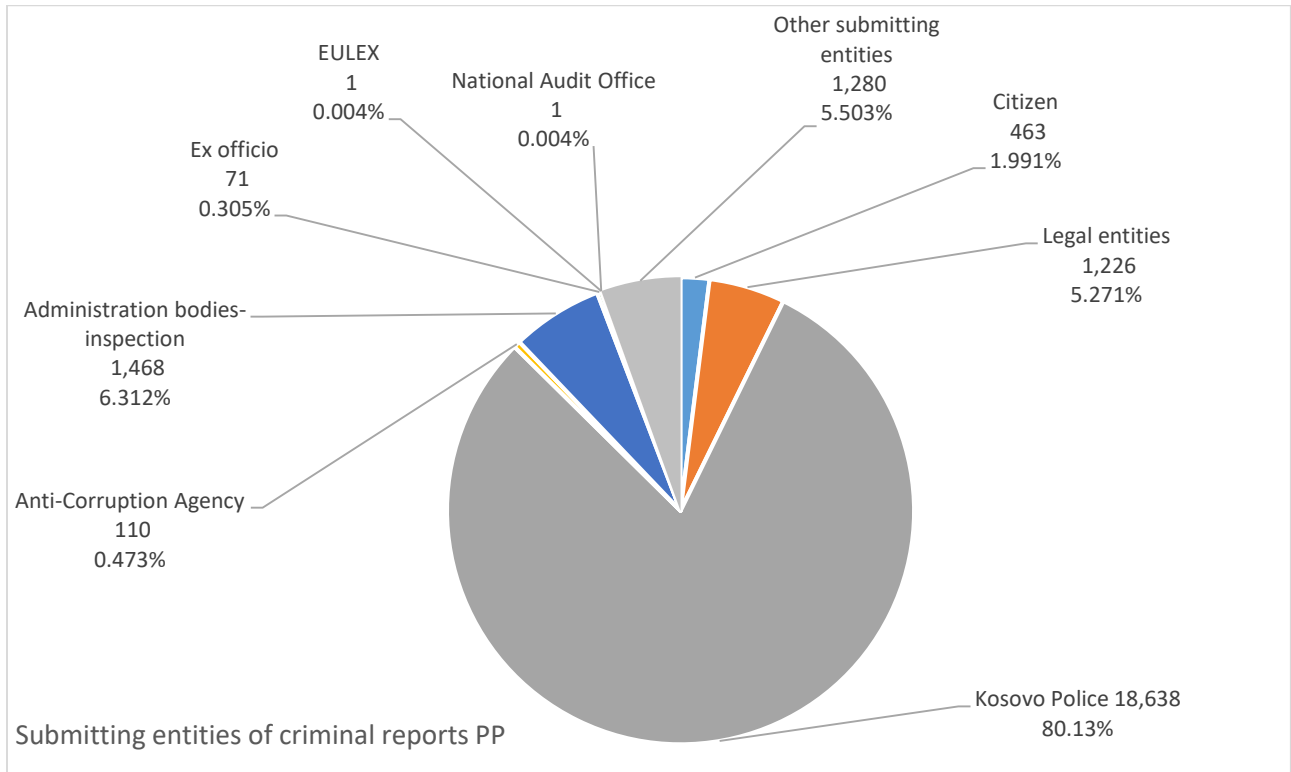


Chart 30: Submitting entities of criminal reports PP

From the statistical data on the filers of criminal reports, it is observed that the largest number of criminal reports was submitted by the Kosovo Police with 18,638 criminal reports or 80.13%.

8.9.2. Submitting entities of criminal reports of minor perpetrators of criminal offenses (PPM)

Juvenile Departments (DMs) of Basic Prosecutor's Offices in the reporting period have received 1,583 criminal reports against 2,443 minors. These criminal charges were filed by:

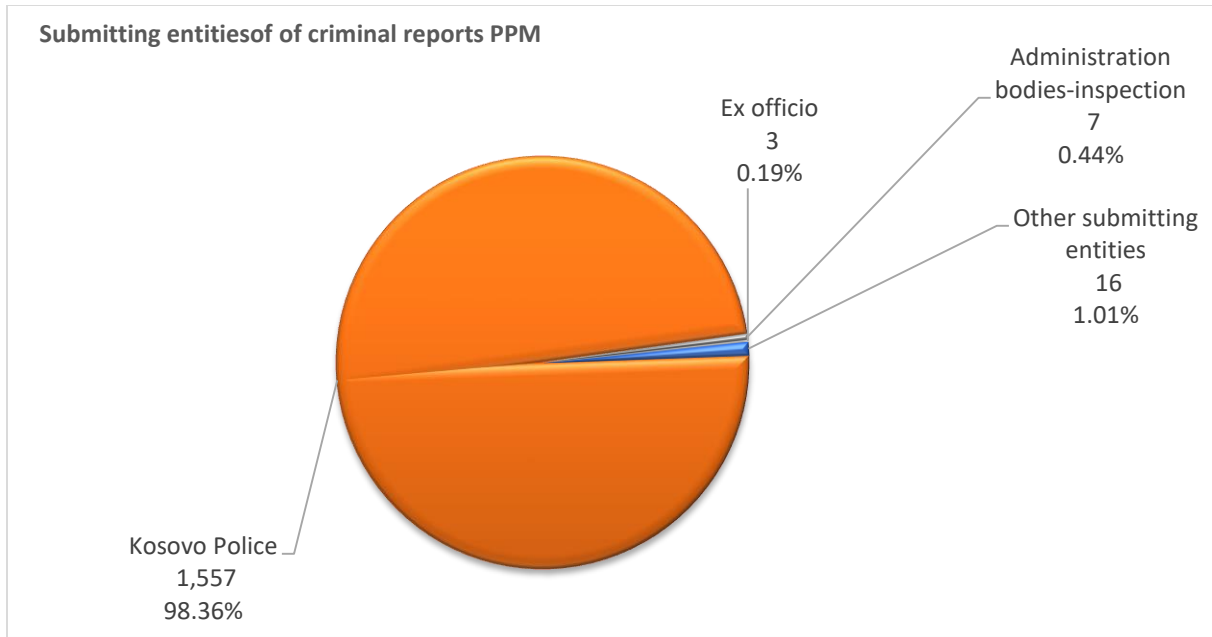


Chart 31: Submitting entities of criminal reports from PPM

From this graph it can be seen that the largest number of criminal reports was submitted by the Kosovo Police with 1,557 reports or 98.36% of all PPM criminal reports.

8.9.3. Criminal reports according to prosecutions

Based on the statistics for the number of criminal reports received during 2022, the following table reflects the number of criminal reports received for major perpetrators (PP), juvenile perpetrators (PPM), various criminal cases (PPN) and unknown perpetrators of criminal offenses (PPP) according to the territorial competence of the basic prosecutions and the SPRK:

BP+SPRK	PP Register		PPM register		PPN register		PPP register		Total	
	Reports accepted	No. of perpetrators	Reports accepted	No. of perpetrators	Reports accepted	No. of perpetrators	Reports accepted	No. of perpetrators	Reports accepted	No. of perpetrators
Prishtinë	7,156	9,219	551	835	2,150	us	2,673	us	12,530	10,054
Prizren	2,822	4,079	178	266	1522	us	1048	us	5,570	4,345
Pejë	3,125	4,138	182	274	1468	us	613	us	5,388	4,412
Gjilan	2,629	3,434	127	198	1184	us	525	us	4,465	3,632
Mitrovicë	2,948	3,867	155	230	941	us	799	us	4,843	4,097
Ferizaj	2,187	3,106	169	257	939	us	1067	us	4,362	3,363
Gjakovë	2,279	3,352	220	382	761	us	689	us	3,949	3,734
PSRK	112	572	1	1	238	us	0	us	351	573
Total	23,258	31,767	1,583	2,443	9,203	us	7,414	us	41,458	34,210

Table 10: Reports - criminal cases received for major perpetrators (PP), minor perpetrators (PPM), various criminal cases (PPN) and unknown perpetrators (PPP) of criminal offenses according to prosecutions.

VI. SIXTH PART

9. Activities of the Council Secretariat

According to Law no. 06/L-056 for the Kosovo Prosecutorial Council, the Secretariat is a unit established within the Council, with the aim of providing administrative support for the Council and prosecutions.

The duties and responsibilities of the Secretariat are defined by the Law on the Council and Regulation no. 09/2016 for the activity and internal organization of workplaces in the Council Secretariat.

The organizational structure of the Secretariat is organized as follows:

- Office of the General Director of the Secretariat with this composition:
 - Internal Auditor;
 - Certifying Officers;
 - Legal office;
 - Office for Public Communication and
 - Administrative officers.

- The Department for Human Resources, Procurement and Administration with this composition:
 - Human Resources Division;
 - Procurement Division;
 - The Administration Division within which they operate:
 - Office for Administration and Archiving;
 - Office for Translation and Proofreading.

- Department for Budgets, Finances and General Services with this composition:
 - Budget and Finance Division;
 - Division for General Services, within which function:
 - Office for Transport and
 - Office of Logistics and Maintenance.

- Department for Information Technology with this composition:
 - Division for Infrastructure (Network and Server) and
 - Electronic Systems (Software) Division.

The duties and responsibilities of the organizational units of the Secretariat are defined by the Regulation on internal organization.

9.1. Office of the General Director

The Office of the Director is led by the General Director of the Secretariat (Director), who is the main administrative officer, with the main responsibility and competence for the administration and management of the administration of the Council and the State Prosecutor.

All activity, services and support provided to the Council and the State Prosecutor is based on the Strategic Plan of the prosecutorial system 2022-2024 and the annual work plans of the Council and the State Prosecutor for 2022. These activities were carried out under the supervision and direct management of the Director.

The activity, management and administration of the Director's Office during 2022 is generally focused, but not limited to the activity of internal audit, certification, drafting of work plans for the organizational units of the Secretariat, drafting of reports, documents, decisions, requests and various documents in support of the Council and the State Prosecutor, as well as in the management of the COVID-19 pandemic.

Likewise, the activities of the Director's Office are focused on supporting permanent and ad-hoc commissions, drafting work plans and various reports for the Council and the State Prosecutor.

Another very important focus of the Director's Office was the field of European integrations, where very professional reports were worked on for the completion and implementation of the criteria foreseen for implementation by the prosecutorial system.

Of particular importance in 2022 was the field of public communication, in which work was done and committed towards increasing transparency and strategic orientations.

During the year 2022, with the aim of strengthening the administration of the prosecutorial system in various forms, numerous cooperation activities with local and international partners have been developed.

9.1.1. Internal audit

Internal Audit, as an independent activity, supports the management of the public sector entity in the fulfillment of objectives, always providing objective assurance and advice, to add value to the organization and promoting changes that improve management activity, efficiency and increased accountability.

In exercising its activity, the IAU adhered to the principles and objectivity during the audit, as defined in the Law on Internal Control of Public Finances, Auditing Standards and Professional Practices.

The Internal Audit Unit is responsible for conducting internal audits of all structural units, programs, activities and processes in the organization.

The Internal Audit Unit has defined and specified the main audits related to the target units, such as:

- Review of the procurement process.
- Expense management.
- Cash management.
- Logistics management.
- Wealth management.
- Personnel management.
- Continuous professional support.
- Giving advice to employees.

IAU, during 2022, has conducted planned audits according to the annual plan. This includes compliance audits, which mainly cover the following areas: budget processes, expenditures, revenues, cash, asset management, data on assets and their maintenance, procurement and developed procedures; for work, supplies and services, the audit conducted in the Special Prosecution Office, as well as the engagement of the audit in OPAV, to assess the internal control. According to the annual plan, a total of five audits were planned and all of them were carried out, expressed as a percentage, 100% of the plan was carried out. IAU reflects the systematic commitment to fulfill the objectives of the unit for the purpose of the operation of the organization. The information shows that the planned level was efficiently achieved. Despite this, the IAU in the KPC still operates with only one auditor even though by law there should be at least three auditors

- Audit in the Division of General Services on the topic: "Operation of the system for services and assets". This audit resulted in seven recommendations for implementation;
- The completed audit for the Office for Protection and Assistance of Victims on the topic "Financial and property system in OPAV" five recommendations for implementation were given.
- Audit for the Special Prosecution Office of the Republic of Kosovo on the subject: "Operation of the system for budgetary, financial and wealth processes". Four recommendations were identified in the final report;
- Audit for the Procurement Division on the topic "Operation of the system and procurement processes". In the final report, three recommendations for implementation were identified;
- Audit in the Budget and Finance Division with the topic: "Functioning of the system for budget and financial processes". Three recommendations were identified in the final report.

All findings and recommendations were handled well in advance and discussed with unit leaders, who have undergone regular audits. For this year, according to the annual plan, five organizational units were planned to be audited, of them, three high-risk audits, one medium-risk audit and one low-risk audit. According to the verification for the implementation of the recommendations until the end of 2022, a total of 12 recommendations have been implemented, while 10 recommendations are in the process of implementation.

9.1.2. Certification of cases for payment

The certification process is the final process for the payment of expenses generated by the activities carried out within the Council. As obligations carried over from 2021 to 2022, they are in the total amount of €155,906.38. For the expenses created within the year 2022, 7,717 cases have been certified in the total amount of €2,792,304.87, excluding the invoices of December 2022, which are carried over as obligations in 2022. The obligations carried over from 2022 to 2023 are 973 total amount €266,239.99,

9.1.3. Legal office

The Legal Office, within the Office of the General Director, during 2022, has developed the following activities:

- Providing legal support in the drafting of strategic documents from the scope of the Council and providing legal support in the drafting of secondary legislation.
- Drafting of more than 180 draft by-laws from the scope of the Council and other bodies, such as:
 - four draft regulations, approved by the Council and two draft regulations, which are in the procedure in the Commission for Normative Issues;
 - a draft administrative instruction, approved by the Council and a draft administrative instruction, which is in the procedure in the Commission for Normative Issues;
 - seven draft memoranda and
 - 188 decisions of the Council.
- Checking the compliance of the by-laws of the Council with the Constitution of Kosovo and the legislation in force in Kosovo.
- Providing over 30 legal opinions and analyzes for the needs of the Council and other bodies.
- Representation in various court hearings in the Department for Economic Issues, the Department for Administrative Issues and the General Department - Civil Division:
 - over sixteen legal representations;
 - the drafting of twenty-three responses to the lawsuit;
 - the drafting of two appeals;
 - drafting two responses to the complaint;
 - the drafting of two lawsuits with a proposal for the determination of the security measure;
 - the drafting of two responses to the lawsuit and a security measure;
 - the drafting of three setbacks;
 - The drafting of eight submissions.

- Drafting and review of approximately 571 Kosovo different documents from the scope of the General Director of the Secretariat of the Prosecutorial Council and its organizational units, including their legal control, namely:
 - drafting 476 draft decisions;
 - the drafting of 69 draft authorizations and
 - Drafting 26 different requests.
- Providing professional and administrative support in the activities of the Council and the Commission for Normative Issues.
- Providing professional support in working groups and in the different commissions of the Secretariat.

9.1.4. Office for Public Communication

The Office for Public Communication of the SKPC has been engaged during 2022 and has increased its efforts for the practical establishment of efficient, transparent and open communication with the public and the media, in implementation of the Strategy for Public Communication 2021-2023.

The year 2022 is characterized by increased activities by the Public Communication Office of the SKPC with the aim of increasing transparency. During this year, this office communicated on a daily basis with the media, through the answers provided to their requests regarding the work of the Council. Likewise, communication with the media and citizens is carried out through other means of communication, where the daily information published on the web portal of the prosecutorial system, communiqués, announcements, clarifications and reactions prepared and published should be singled out. The office continuously communicated with the citizens through the official email, where it guided them to fulfill their requests to the prosecutorial system in general.

Inter-institutional cooperation in the field of communication has increased, where cooperation and coordination with law enforcement institutions should be singled out, where many joint actions and activities in the interest of the public have been presented in full coordination. It is worth highlighting the workshops organized with the joint participation of the media officers of the courts and the Kosovo Police, workshops which have served to strengthen cooperation during daily work.

Advancement of public communication has also been noted in relations with civil society, this advancement has been realized through cooperation and realization of various activities of common interest.

In 2022, the Office for Public Communication of the SKPC worked on the professional empowerment of public communication officials regarding issues related to increasing transparency, coordination and unification of communication.

9.2. Department for Human Resources, Procurement and Administration

The Department for Human Resources, Procurement and Administration (DHRPA), according to the mandate defined in Regulation no. 09/2016 for the activity, internal organization and systematization of workplaces in the Secretariat of the Council, is listed in one of the three pillars of the Secretariat.

The activities of the Department for Human Resources, Procurement and Administration, have been oriented towards the fulfillment of the defined tasks as well as the objectives according to the planning, being carried out within the framework of three divisions, as follows:

- ❖ Human Resources Division;
- ❖ Procurement Division;
- ❖ Administration Division, which consists of:
 - ❖ Office for Translation and Proofreading
 - ❖ Office for the Administration and Archiving of Documents

During the exercise of its powers, in 2022, based on the objectives of the department, the main developments were:

- Designing a plan for recruitment procedures;
- recruitment of administrative personnel according to planning;
- maintaining and completing with documentation the file of the prosecutors and creating the file for the new prosecutors ;
- carrying out transfers and advancements of administrative personnel based on the requirements and needs of the system, enabling career development within the prosecution system;
- the implementation of the electronic system of human resources (SIMBNJ), this system, which enables efficient management and real-time overview of data for all officials of the administration of the prosecutorial system;
- through procurement procedures, the implementation of projects and other services necessary for the functioning of the prosecutorial system has become possible;
- document translation, consecutive translation and simultaneous translation for the Prosecutorial Council and the State Prosecutor have been provided;
- implementation of the archive system;
- the archive system is implemented in two directions: state-of-the-art physical archives that create security for archived documents and ease of access, as well as the implementation of the electronic archiving system - where through a database it is possible to store and use archived documents;
- professional and administrative support was provided to investigative panels;
- professional and administrative support has been provided to the Complaints Committee and the Disciplinary Committee and
- Cooperation has increased through meetings with different levels for the purpose of coordination, to increase efficiency and effectiveness in work processes.

9.2.1. Human Resources Division

In exercising the function of the Human Resources Division, a series of activities have been developed as follows:

Recruitment processes

The Human Resources Division in implementation of personnel planning for 2022 and the needs to fill vacant positions has developed numerous recruitment procedures despite the lack of work spaces, reflected as follows:

- During the year 2022, competitions for 211 positions were announced;
- From this number, (seventy-five) 75 new officials have started work and (thirty-six) 36 are in the process of being appointed;
- 37 officials were promoted in their careers (thirty-seven);
- There were (fourteen) 14 transfers within the prosecutorial system and (one) 1 transfer from other institutions;
- During this year, 63 competitions and internal announcements were canceled due to the lack of sufficient candidates and candidates who met the criteria and by the complaints commission.

The total number of officials at the end of 2022 was (six hundred and sixty-two) 662.

Vacant positions

During the year 2022, thirty-eight (38) positions were released, due to the following reasons:

- Retirements - sixteen (16) officials;
- Resignation - nineteen (19) officials;
- Agreed suspension - one (1) position;
- Death of the official - two (2) positions.

Disciplinary committee

The Disciplinary Commission of the Secretariat of the Prosecutorial Council during 2022 has accepted and reviewed 4 disciplinary cases, of which 3 cases for internal staff and 1 disciplinary case returned by decision of the KPMSHCK:

- One (1) decision of the disciplinary commission by which the disciplinary measure suspension of the exercise of duties and the suspension of 1/3 of the salary for one (1) month was imposed.
- One (1) decision of the disciplinary commission rejecting requests for initiation of disciplinary proceedings.
- One (1) decision when the Disciplinary Commission has been declared incompetent to decide.
- One (1) decision of the disciplinary committee suspending the procedure.

Committee for the Resolution of Disputes and Complaints

In accordance with the Regulation in force with the right of appeal, 43 complaints were submitted to the Commission for the selection of disputes and complaints in the Secretariat of the Prosecutorial Council of Kosovo.

- Thirty-seven (37) complaints were submitted regarding the recruitment processes after the announcements were published;
- Six (6) complaints are from the internal staff of the prosecutorial system, three (3) complaints about the leveling of coefficients, one (1) complaint about the imposition of a disciplinary measure and two (2) complaints about retroactive payments.

Response to complaints of the KPMSHCK

According to the request that the Independent Supervisory Council of the Civil Service of Kosovo has been sent (21) twenty-one responses to the complaint related to the complaints made in the KPMSHCK.

Transfers of officials

The Human Resources Division in 2022 has carried out fifteen (15) transfers in accordance with the legislation in force. Of these, fourteen (14) transfers were carried out within the prosecutorial system, while one (1) was an external transfer.

Development of staff capacities

The Human Resources Division has coordinated and appointed officials for the continuation of the trainings organized by IKAP and the Academy of Law, for the continuation of a number of different training topics.

In order to develop the capacities of the staff, DBNJ has proposed officials for further training. The trainings were attended by 649 (six hundred and twenty-nine) officials.

DECISIONS

260 decisions have been prepared by DBNJ, as follows:

- Seventeen (17) retirement decisions;
- A decision (1) for early retirement;
- A decision (1) for agreed suspension of the employment relationship.
- A decision (1) for permission to study abroad;
- Nineteen (19) resignation decisions;
- Twenty-nine (29) decisions on leave without pay;
- Fifteen (15) decisions on transfer within the prosecutorial system;
- Twenty-two (22) draft decisions for acting;
- Twenty-four (24) draft decisions on unpaid leave, within working hours for 2 and 1 hours;
- Twenty-eight (28) draft decisions on allowing maternity leave;

- Sixteen (16) draft decisions on the compensation of civil servants for the death of a close family member;
- Eighty-seven (87) decisions on the calculation of work experience and jubilee salary.

Salaries

The division has processed salaries for all employees of the prosecutorial system, including overtime payments, guardianship, retroactive payments, new employees, salary changes, and a total of 6,092 forms.

Interns

During 2022, competitions for interns have been announced.

In the prosecution system during the year 2022, there are fifty (51) interns who continue their practice at all levels of prosecutions.

Sixty-two (62) certificates were prepared and processed for interns who completed the internship that began in 2021.

Prosecutors' files

In accordance with Regulation No. 01/2021 on the Personal File of the State Prosecutor, the prosecutors' files have been maintained and filled with documentation, and the files for the new prosecutors have been created.

Support is provided regarding eventual requests for file access.

The total number of prosecutors at the end of 2022 was 181.

9.2.2. Procurement Division

During the year 2022, the Procurement Division has signed a total of 34 contracts, carried out 4 large value procurement procedures, 11 medium value Procurement procedures, 18 Price Quotation Procedures and 2 minimum value procedures as follows:

Procurement procedures in large values:

- The contract "Technical and hygienic maintenance of facilities of the prosecution system of the Republic of Kosovo" was signed.
- New tender "Physical security of the facilities of the prosecution system of Kosovo. The contract has been prepared, it is expected to be signed.
- New tender "Supply and assembly of furniture for KPC and SPRK".
- Servicing and Maintenance of Vehicles of the prosecutorial system of Kosovo.

Procurement procedures in medium values:

- Re-tendering Car cleaning services of the Prosecution System of Kosovo,

- Supply of official material for the needs of the Prosecution System of the Republic of Kosovo, the contract will be signed tomorrow
- Re-tender Supply and installation (assembly) of moving racks of the Prosecution System of Kosovo
- Supply of Information Technology equipment
- Supply, assembly, functionalization of moving and static barriers for the needs of the Special Prosecutor's Office of the Republic of Kosovo
- Re-tender Maintenance and Servicing of Elevators in the facilities of the Prosecution System of the Republic of Kosovo
- Internet and VPN service (backup) for the needs of the Prosecution System of the Republic of Kosovo.
- Servicing and Maintenance of Vehicles of the Prosecution System of Kosovo.
- Buffet services for the Object of the Kosovo Prosecutorial Council of and the State Prosecutor
- Supply of Wheelchairs for the needs of the Prosecution System of the Republic of Kosovo
- New tender Supply and installation of IT equipment (noise, simultaneous equipment) for the needs of KPC

Procedures for procurement of price quotations:

- Rental equipment for the organization of conferences of the Prosecution System
- Maintenance and Servicing of Security Cameras in the Prosecution System
- Hygienic maintenance in the facilities of the Prosecution System
- Advancement of the Prosecutors' Electronic File Management System (SEMDP)
- Re-tender Supply of A4 paper and folder with 80 mm box for the needs of the Prosecution System of the Republic of Kosovo
- Re-tender Supply of software licenses for the needs of the Prosecution System
- Supply, assembly, operation of the emergency door alarm system
- Technical Control of Elevators in the facilities of the Prosecution System of Kosovo
- Maintenance, functionalization and supply of New Seals of the Prosecution System of the Republic of Kosovo
- Translation equipment for rent
- Supply of IT equipment for the needs of the Prosecution System - for the advancement of the Data Center in the Palace of Justice
- Retender Supply of wreaths and flower bouquets
- Retender Supply of white A4 paper and folder with 80 mm box, for the needs of the Prosecution System of the Republic of Kosovo
- Supply of other equipment for the needs of the Prosecution System of the Republic of Kosovo
- Law Press and Supply
- Re-tender Supply of heating pellets for the needs of the Basic Prosecutor's Office in Mitrovica
- Supply of Official Material for the needs of the Prosecution System of the Republic of Kosovo

- Retender Supply of Official Promotional Materials designed and printed for the needs of the Prosecution System of the Republic of Kosovo

Procurement procedures for minimum values:

- Supply and installation of Curtains in the Office of the Chief State Prosecutor
- Maintenance and duration of hosting of the web portal of the Kosovo Prosecution System

9.2.3. Administration Division

Translation and proofreading office

The activities of the Translation and Proofreading Office are based on the needs and requirements for the highest quality translation services within the Kosovo Prosecutorial Council and the State Prosecutor.

The Translation and Proofreading Office is responsible for ensuring and facilitating effective communication for the needs of the KPC and SP institutions through the translation of letters, documents, various materials as well as simultaneous and consecutive translation during meetings and various meetings in within this institution in Albanian, Serbian, English and vice versa.

The Office for Translation and Proofreading has translated a total of 4,855 pages of various materials (reports, regulations, administrative instructions, manuals, decisions, various documents, communiqués, cases, tests for the recruitment of administrative staff, etc.) and 353 hours of simultaneous translation in Serbian and English are spoken and vice versa during meetings of the KPC, permanent commissions, sessions of prosecutors with parties, interviews during the recruitment of administrative staff, etc.

Office for the Administration and Archiving of Documents

The Office for the Administration and Archiving of Documents within the scope of its responsibilities has administered various documents by receiving , checking, classifying and documenting documents; administrative-technical processing of acts and cases; sending acts, respectively, cases for further proceedings; receiving and sending mail, distribution of cases and documents; storage of official documents, systematization and registration of documents in the E-archive.

The work of this office is reflected and preserved in the protocol book which was closed during 2022 with the last serial number 2278, the evidence books for the registration and processing of received invoices as well as the expedition books.

Processed documents that are recorded in the protocol book are a total of 2278 different documents, of which 648 are incoming letters, 733 outgoing letters, 740 decisions as well as other types of documents with names such as: various reports, authorizations, contracts, submissions, work plans, cooperation agreements and memoranda, regulations, statements, approval of statements, etc.

A total of 6,796 invoices were received from the prosecutor's offices, which were received through follow-up acts, were checked and processed at the Budget and Finance Division.

Officers to Provide Support to Investigative Panels

According to Law no. 06/L - 057 on the disciplinary responsibility of judges and prosecutors and Regulation no. 05/2019 on the disciplinary procedure of prosecutors, professional and administrative support for investigative panels must be provided by KPC officials, former ZPD officials, who are located in the Administration Division.

Therefore, within the framework of the support of the Investigative Panels, the Administration Division has provided professional and administrative support to eight (8) investigative panels established by the KPC, including:

- ensuring the efficient implementation of investigative procedures, services necessary for the implementation of the Law and regulation, mandates and functions of the institution;
- participation in consultative, hearing and disciplinary sessions (minutes of the sessions);
- preparation of the draft report on the findings of the investigations for the investigative panel;
- drafting the decisions of the disciplinary hearings of the Kosovo Prosecutorial Council;
- Drafting the response to the appeal for the Supreme Court of Kosovo.

9.3. Department for Budget, Finance and General Services

Based on Regulation no. 09/2016 for the Activity, Internal Organization and Systematization of Workplaces in the Secretariat of the Prosecutorial Council of Kosovo, the Department for Budgets, Finances and General Services (hereinafter DBFGS) also operates.

The activities of DBFGS are carried out through:

- ❖ Division for Budget and Finance and
- ❖ General Services Division, which consists of:
 - ❖ Office for Transport and
 - ❖ Office of Logistics and Maintenance.

The main and general activities within the DBFSHP are:

- identification and assessment of needs for the entire system;
- preparation of the draft of the Medium-Term Expenditure Framework and the draft of the annual Budget for the year 2023 and the early estimates for 2024-2025;
- management and supervision of the 2022 budget;
- analysis and evaluation of expenses and budget on a regular basis;
- provision of general services for the entire prosecutorial system;
- ensuring the implementation of capital projects according to plans;
- preparation of the self-assessment report and questionnaire for 2021;

- close cooperation and coordination with the Budget, Finance and Personnel Committee;
- cooperation and coordination of activities inside and outside the Council on matters related to the budget, finances and general services;
- Coordination and cooperation of the audit process of the financial statements for the year 2021 and the interim audit for the year 2022, etc.

It is worth noting that in the final audit report for the 2021 financial statements, the opinion is unmodified, which means that the financial statements present a true and fair view in all material respects, with only one new recommendation.

The budget and budget execution for 2022 is reflected in detail in the third part of this report.

9.3.1. Budget and Finance Division

Within the Budget and Finance Division, activities have been carried out that are mainly related to budget planning and financial management for the entire prosecutorial system.

Among the most important activities in the field of budget and finance are included:

- preparation of budget plans;
- cash flow preparation;
- implementation of the budget according to plans;
- preparation of Annual Financial Statements and periodic financial reports;
- commitment, expenditure and registration of budget funds according to plans;
- revenue registration;
- storage and archiving of financial cases;
- the preparation of various requests for the change and harmonization of the budget within the budget programs and economic categories;
- regular reports according to legal and by-laws in force;
- equalization of expenses and incomes and
- Implementation of audit recommendations, etc.

9.3.2. General Services Division

In order to ensure the conditions and meet the needs of the Council and the State Prosecutor, plans have been made and various activities have been carried out, related to supplies, maintenance and services of various fields for the entire prosecutorial system.

Various acts and plans related to the management of general activities have been prepared and proposed and contracts and capital projects have been secured, managed and implemented according to the planning for this year.

The Council has managed to secure some of the important projects for the prosecution system, which are related to the improvement and provision of physical infrastructure and work spaces, raising the level of security, investments and other supplies, with the aim of raising the level of conditions and services for the Council and the State Prosecutor.

Among the projects that can be singled out for this year are:

- the SPRK renovation project;
- the project for the supply of moving shelves for the prosecution archives;
- control and security scanner project;
- project for emergency door alarms as well
- The project for design and supply of furniture for KPC and SPRK.

According to the agreement between KPC, KJC and the Ministry of Internal Affairs, at the end of this year, the Ministry of Internal Affairs has started the implementation of the contract for opening Windows.

In the Palace of Justice, this project will meet the requirements and needs in this facility.

The Division for General Services has carried out various activities related to various supplies and services for the prosecution system, in which case 345 cases for various services and supplies were processed according to planning, 1,337 requests were executed, 30 cases were registered in the E-property system, 480 cases registered in SIMFK, 43 decisions and authorizations issued for the use of official vehicles and 192 work orders for vehicle maintenance and servicing.

Other important issues are the provision, management and distribution of various supplies according to needs and requirements, all maintenance and other services of the facilities and equipment of the prosecutorial system have been carried out, the realization of the donation from the Norwegian Embassy, the heating of the city in the facility of the Gjakovë Basic Prosecutor's Office as well as the security of the buildings through the Kosovo Police, etc.

During this year, other processes related to the management of non-financial assets of the prosecutorial system were carried out, such as: registration, barcode, inventory, assessment and alienation of non-financial assets.

9.4. Department for Information Technology

Based on Regulation no. 09/2016 for the activity, internal organization and systematization of workplaces in the Secretariat of the Prosecutorial Council of Kosovo, the Department for Information Technology (hereinafter DIT) also functions.

DIT activities are carried out through:

- ❖ Infrastructure Division (network and server) and
- ❖ Division for Electronic Systems (software).

The main and general activities within the DIT are:

- During the year 2022, the IT Department worked on the realization of the priorities, which are the pillars of the strategic plan, which aims to advance the digitization of the work of the prosecution (e-prosecution).
- The Regulation for the management of the work process through the System for Information Management of Cases has been implemented.
- The Transitional Phase ICT/CMIS Project for the period 2022-2024 has been prepared for the courts and prosecutors of Kosovo. The project is financed by the Norwegian embassy.
- Prepared and signed:
 - Agreement for cooperation between the Prosecution Council of Kosovo and the Judicial Council of Kosovo for the implementation of the Transitional Phase (Fourth Phase) of the project System for Electronic Management of Cases in the courts and prosecutions of Kosovo.
 - Memorandum of cooperation between the Prosecution Council of Kosovo and the Customs of Kosovo, which aims to connect electronic systems and exchange data in electronic form.
 - According to the intermediate contract between the Ministry of Internal Affairs and PTK, the agreement between KPC and PTK on the use of the contract for the provision of telecommunication services was signed.
- Standard procedures in the field of ICT have been prepared:
 - The standard operating procedure for the electronic exchange of data between the prosecution and the Tax Administration of Kosovo.
 - The Draft Standard Operating Procedure for the joint use (KPC and KJC) of the Data Center at the Palace of Justice has been finalized.
- The implementation and implementation of the ICT/CMIS Project, CMIS is implementing in all the Basic Prosecutor's Offices, the Special Prosecutor's Office and the Appellate Prosecutor's Office, while in the Office of the Chief State Prosecutor from January 1st we have started implementing the system where they are providing assistance/ on-the-job training for prosecutors and administrative staff.
- Implementation of the electronic system for case management in the Office for Victim Protection and Assistance.
- Investments in hardware infrastructure - IT equipment for the prosecution system.
- Implementation of the secondary (Internet) network (backup) for all prosecutions.
- The development, advancement and implementation of other electronic systems: the electronic system for the management of prosecutors' files, the electronic system for the management of vehicles, the system of high-profile cases - SPRK, etc.
- Raising the level of information security.
- The list of professional trainings has been prepared for the IT staff in the IT Department, including the IT officials of the prosecutor's offices.
- A meeting was held with the IT Committee of the law enforcement institution and the topic of discussion was the connection of electronic systems with these institutions.

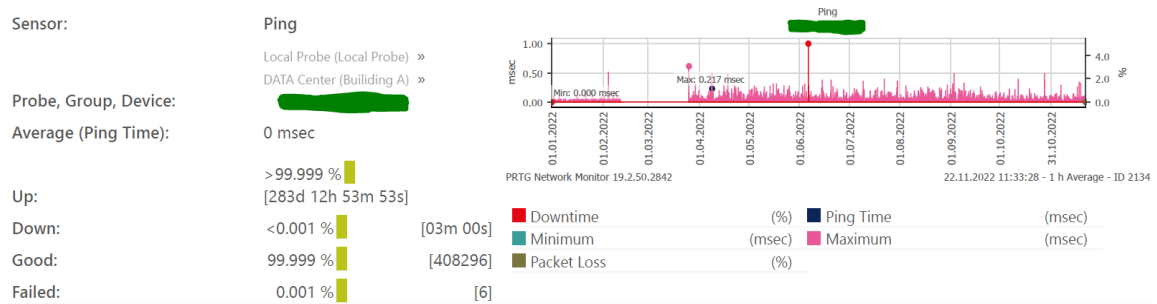
- Within the framework of the KoSEJ II Project - Strengthening the quality and efficiency of justice, the meeting was held, in which case the IV Report was presented, which includes: budgetary resources and workload of cases in the prosecution / court.
- Participation with the working group for the drafting of the Law on Criminal Evidence, which was organized by the Ministry of Justice.
- Training for Management, communication and cooperation organized within the project "Support for an independent, professional and impartial prosecution system in Kosovo"
- Introductory training for new civil servants in the Kosovo Civil Service organized by IKAP by new IT staff.

9.4.1. Infrastructure Division (Network and Server)

Within the Infrastructure Division, activities have been carried out that are mainly related to network and server issues for the entire prosecutorial system.

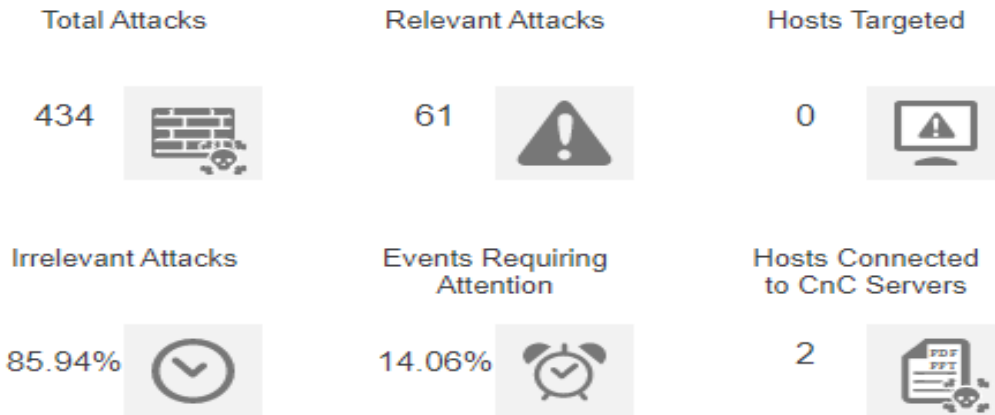
The most important activities for this year are as follows:

- The continuous supply and monitoring of the network service in the prosecutorial system of Kosovo has been done. During the year 2022, the network services in all facilities of the prosecutor's offices were active 99.99% of the time and fully functional with full capacities and encrypted traffic, as in the chart below:



- The level of security within the IT infrastructure has been addressed as a high priority, applying best practices for protection against unauthorized access, cyber-attacks, spam, etc. All network security measures have been implemented, and we have been well protected against various attacks and viruses, where we have constantly monitored possible breakdowns within the network, the following diagram shows the attacks and attempts to intervene within the network:

Assessment Period: Wed Jun 1 2022 11:04:00 to Tue Nov 22 2022 11:00:00



RELEVANT ATTACKS CARRY THE FOLLOWING RISKS

Classification	Count
Attempted Administrator Privilege Gain	180
Web Application Attack	178
A Network Trojan was Detected	61
Attempted User Privilege Gain	12
Attempted Information Leak	3

- The network infrastructure is being constantly maintained, in order to improve the quality of services, the network equipment has been replaced, where more advanced equipment has been installed, which are manageable and offer better quality services, these installations were carried out in the Prizren Basic Prosecutor's Office 2 switches, Mitrovica 3 switches, the Appellate Prosecution 1 switch and PSRK 3 switches.
- Adequate security zones have been administered, in particular the DMZ, which serves to publish services outside the KPC domain.
- Network equipment has been provided for the needs of the Prosecution system through a donation from Eulex.
- All computers are kept "updated" with the virus protection application, in order to minimize the risk that different viruses can cause. In the following table, we will present the number of computers that are "updated" constantly:

Time	Anti-virus and HIPS installed	Up-to-date computers
31/12/2021	771	763
31/01/2022	786	779
28/02/2022	817	810
31/03/2022	854	850
30/04/2022	872	865
31/05/2022	881	881
30/06/2022	887	890
31/07/2022	895	897
31/08/2022	913	917
30/09/2022	945	953
31/10/2022	953	958

- The infrastructure of the servers has grown significantly during the last year, as a result of the increase in services, we currently have 48 virtual servers, all of them are 24/7 up time, only during the year 2022, 18 servers with different roles have been installed and configured that provide services different within the prosecutorial system.
- Disks have been added to disk units to increase the capacity of the Data Center, due to high costs and new versions of disks that are introduced by manufacturers, the increase is planned to be constant in each year.
- In the Data Center, all operating and application systems have been updated and are in accordance with manufacturers' recommendations and standard operating procedures.
- The administration of the digital archive (backup) has been done, through adequate equipment which are in the Data Center, where the archiving is also carried out on Tape Disks which are stored in secure safes. In this digital archive, due to the capacity, only the systems of critical importance for the prosecutorial system are stored.
- The audit of the systems, Active Directory and File server was done continuously, where the reports with action logs were also generated.
- A team has been created to oversee the implementation of standard procedures throughout the prosecutorial system. After reporting the findings and giving recommendations, actions have been taken that have improved the situation at all sites.
- The supervision of the works that fall under the scope of the DIT, in the renovated facility of the PSRK, was carried out. During the whole process, the works were reported and the necessary recommendations were given.
- In cooperation with the EukoJust Project, a report on the current state of the Information Technology infrastructure has been prepared for all Basic Prosecutions and the Appellate Prosecution.
- In the Data Center at the Palace of Justice, regular servicing of the systems has been done: the air conditioning system, the access management system, the camera system, the humidity system, the fire protection system and the UPS system. All services were performed according to the manufacturer's instructions and in accordance with the terms of the contract.
- Physical servers have been migrated to virtual servers, while physical servers have been configured to serve as replication servers to increase the level of service availability.

- The plan for the implementation, configuration, logical and physical design for the interconnection of the Data Center with the Recovery Center has been prepared.
- The data in the electronic address book and e-mail for all employees in the prosecution system is maintained and updated. Which includes activating new users, blocking users, updating data, resetting the password, increasing the validity period and increasing the capacity of the mailbox. In cases where the capacity of emails exceeds the maximum capacity of 5GB, local archiving of emails is done.
- The technical specification for the supply of equipment for the Recovery Center, which is planned to be built in Peja by the Information Society Agency, has been prepared.
- The supply of software licenses has been made for raising the level of information security in the prosecutorial system of Kosovo.
- The security equipment of the facilities of the prosecutorial system has been advanced (this does not include the facility of BP Prishtina). The number of devices has been increased to cover all possible angles, as well as the capacity of the discs in all facilities to have at least 30 days of recording.
- Fixed telephone infrastructure has been maintained throughout the prosecutorial system.
- The VoIP phone system has been implemented in the facilities of the Kosovo Prosecutorial Council, the Office of the Chief State Prosecutor, the Basic Prosecutor's Office Pejë, the Basic Prosecutor's Office Mitrovica, the Basic Prosecutor's Office Prizren, the Special Prosecutor's Office and the Appeal Prosecutor's Office. In total, 202 new numbers have been installed, including, while 102 standard telephone numbers with copper lines have been demolished.
- The supply of IT equipment for the needs of the prosecutorial system was made (total 113 lodges, 116 monitors and 9 laptops).
- The rental equipment for printing and scanning of documents has been managed. During 2022, it managed and administered 448 different devices, such as photocopiers, printers and scanners.
- IT staff training on ISO27001 and CCNA Datacenter security standards funded by the MCC Project has been held.
- A meeting was held with representatives of the EUKOJUST Project and the preparation of Standard Operating Procedures for the maintenance of the Data Center, Information Security, maintenance of electronic systems, etc. was discussed.
- In cooperation with the Information Society Agency, we have started the advancement of information security - IT, namely the installation of systems that are interconnected with security.
- The first contacts with CERT-KOS from ARKEP have been established and we have started the first tests on reserved public IPs as well as network filtering through the ISP.
- The existing computers for the prosecution staff have been upgraded in order to increase the performance of the equipment at work.
- The infrastructure has been prepared for the transition of all services from the operator Art Motion to the services of the new contractor TelKos. Preparations have been made in such a way that we have no interruption of services and full operation of the infrastructure.

- The technical specifications for the simultaneous devices have been prepared for the Prosecution Council of Kosovo and the Special Prosecution. Also, all simultaneous translation equipment and equipment for "online meeting" in the entire prosecutorial system have been maintained. During the year 2022, all meetings, trainings and video calls determined through licensed accounts and adequate equipment were carried out.
- In the prosecutorial system, 10,193 interventions of the staff of the prosecutorial system were carried out to provide support for the use of IT equipment and electronic systems.

9.4.2. Electronic Systems Division (software)

Within the Electronic Systems Division, a number of activities have been carried out according to planning and needs.

Among the main activities developed by this division are:

- According to Regulation no. 02/2022, the change and advancement of the online application system for the position of State Prosecutor was made, and it was applicable in the competition announced during the month of March '22 for the State Prosecutor.
- The Electronic System for the Management of Prosecutors' Files has been advanced, namely the modules: Advancement of prosecutors, Training and Discipline.
- The technical specification has been prepared for the opening of pages on social networks as well as the creation of a YouTube channel. The project has been sent to the American Embassy for financial support.
- The technical specification for the development and maintenance of the web portal for the prosecutorial system of Kosovo has been prepared. The project has been sent to UNDP for financial support.
- A request has been prepared and sent - GIZ - German for financial support in the advancement and maintenance for the Case Management Electronic System in the Office for Victim Protection and Assistance.
- Data has been updated in the internal address book of the KPC and in the email address book for all those who have had changes in positions, phone numbers and other data.
- The technical specification has been prepared for the development, implementation and maintenance of the electronic system for managing e-library documents for the prosecutorial system of Kosovo. The project has been sent to UNDP for financial support.
- The technical specification for the development, implementation and maintenance of the electronic budget management system, finances and general services for the prosecutorial system of Kosovo has been prepared. The project has been sent to EUKOJUST for financial support.
- In cooperation with the staff of the Kosovo Police, the exchange of data has been advanced, in order for the entire work process to be monitored by the systems that are in use.

- Maintenance and provision of support for the Electronic System for Work Attendance Management.
- Maintenance and provision of support for the Electronic System for the Management of High Profile Cases, coordination of activities with other institutions such as KJC, Kosovo Police, TAK, Customs and the Financial Intelligence Unit, institutions that use the system.
- Maintenance and provision of support for the Organized Crime and Corruption Case Management System - KrimKORR.
- Maintenance and provision of support for the Vehicle Management System.
- Maintenance and provision of support for the Archives Management System.
- 1 official has started work: a Senior Database Administrator.

9.5. ICT/CMIS project

The Case Information Management System is being implemented in the basic prosecutor's offices in Pristina, Pejë, Gjiilan, Gjakovë, Ferizaj, Prizren, the Special Prosecutor's Office, the Prosecutor of Appeal, while the training of administrative staff and prosecutors has begun in the Office of the Chief State Prosecutor.

During this year, the automatic distribution of cases in the Basic Prosecutor Prishtina was implemented in accordance with the Regulation on the Administration and distribution of cases in the State Prosecutor's Office.

The regular meetings of the Project Board and the Working Group of users for the supervision of the implementation of the ICT/CMIS Project were held.

In cooperation with the IT staff of the Tax Administration of Kosovo, the Standard Operating Procedure for the electronic exchange of data between the prosecution and TAK has been finalized.

The report of the electronic exchange of data between the prosecution and the Police has been prepared, which contains information related to the challenges presented by the Police when sending cases through the system to the prosecution.

Regular meetings were held with the officials of the Kosovo Police and the challenges identified during the electronic data exchange between the prosecution and the police were discussed.

The documentation and source code of CMIS has been accepted by the operator as a result of the conclusion of the contract signed with the Norwegian consulting company (IMG).

The work report of the ICT/CMIS Project has been prepared, which includes all activities carried out during the period January - December 2022.

With decision no. 1407/2021 dated September 30, 2021, the Commission for the Administration of Prosecutions has established the Working Group for monitoring the implementation of the for Case Management Information System (CMIS) in the prosecutions of the Republic of Kosovo. During the year, visits were made and reports were prepared on the implementation of CMIS for all Basic Prosecutors and the Appellate Prosecutor's Office.

The workshop was held on the topic Presentation of reports for monitoring the implementation of CMIS. This workshop was organized by the Commission for the Administration of Prosecutions in cooperation with the EUKOJUST Project and the participants were: Administrators, Office Leaders and IT trainers.

A plan has been prepared for the re-training of all prosecutors and administrative staff in the use of CMIS. Also, trainings were held for all staff who were identified as needing the use of CMIS.

Regular meetings were held with ICT/CMIS Project Trainers, and topics of discussion: implementation of CMIS.

A meeting was held with the representatives of the Forensic Medicine and the company contracted by them to discuss the possibility of connecting CMIS with the system which will be implemented by the Forensic Medicine.

The new digital certificate issued by MAP has been implemented for the connection of CMIS with GG (Government Gateway).

Meetings were held with CEPEJ representatives where the possibility of providing support for the advancement of the evaluation process of prosecutors as well as the reports generated by the CMIS electronic system were discussed.

A meeting was held with Customs representatives and part of the discussion was the technical possibilities for electronic data exchange between the prosecution (CMIS) and Customs, and the agreement for electronic data exchange was signed.

We held meetings with representatives from the CEPEJ project, in which case the forms of statistical reports from CMIS as well as the dashboard were presented.

Meetings were held with the representatives of the CEPEJ project and NCCR, the topic of discussion was the statistical reports generated by CMIS as well as the registration data of the parties (assurance of personal number) in CMIS. The representatives of the project express their willingness to support us in activities related to CMIS, including statistical reports.

We held meetings with EULEX representatives where the implementation of CMIS was discussed in all the Basic, Special, Appeal and ZKPSH Prosecutors.

In cooperation with the EUKOJUST Project, the round table was organized which was held on June 28-29, where the implementation of the Regulation for the administration of cases through CMIS was discussed.

During this year, we managed to advance the electronic exchange of data with the Kosovo Police system, enabling full communication between the prosecutor's office and the police, namely the exchange of all data electronically.

A meeting was held with the Kosovo Women's Network, during which the method of registering parties in CMIS and the possibilities offered by the electronic system were presented.

We have advanced the interconnection of the CMIS of the prosecution and the courts, enabling the electronic exchange of almost all types of actions undertaken by users during the process of handling cases.

In order to implement CMIS and identify possible challenges that may arise, the IT Department has held regular meetings with the Administrators of the prosecutions, the leaders of the office, as well as with the staff of the Kosovo Police.

VII. PART SEVEN

10. Activities of the Prosecution Performance Review Unit

The Prosecution Performance Review Unit (hereinafter: the Unit), relying on legal competences, during 2021 has provided support for the Council in processes such as: recruitment, transfer and advancement of State prosecutors, evaluation of the performance of State prosecutors, the administration of the prosecution offices, the supervision and reporting on the work of the prosecution offices, the assessment of the training needs of the prosecutors and the keeping of records and databases for the work of the prosecution offices.

Also, the Unit is engaged in providing support for the drafting of the by-laws of the Council, the drafting of strategic documents and support during the implementation of CMIS.

The unit has developed these activities under the direct supervision and coordination of the Director of the PPRU and through:

- Office for Supervision, Analytics and Prosecutorial Verification;
- Office for Statistics and
- Training Office.

10.1. Office for Supervision, Analytics and Prosecutorial Verification

The Office for Prosecutorial Supervision, Analytics and Verification (hereinafter: OPSAV) based on its responsibilities and mandate defined by regulations, during 2021 has carried out activities that focus on the implementation of this mandate, with special emphasis on providing professional, administrative and technical support for the Council, namely the Secretariat of the Kosovo Prosecutorial Council (further: SKPC), the State Prosecutor's Office and the permanent and ad hoc committees of the Council, in all the processes developed, where the role of the Unit, namely OPSAV - has been determined by normative act or in each case when support is requested.

OPSAV, through the engagement of certain officials, has supported the processes of recruitment, transfer, advancement, including the administration of prosecutions and the drafting of relevant reports, as well as has drawn up periodical reports (three, six, nine months and annual) of the work of the Prosecutor State, as well as analytical, comparative and work reports of different mechanisms of the prosecution system.

10.1.1. Support of Council committees

The OPSAV has provided continuous support to the Council, the State Prosecutor, the permanent and ad hoc committees of the Council, as well as the Secretariat (SKPC), as follows:

- OCSP, statistical reports for the Annual Conference of Prosecutors;
- The Council and the Secretariat in the drafting of the Work Plan for 2022 and the Work Report for 2021;

- the Commission for Evaluation of the Performance of Prosecutors (KVPP) during the evaluation of the performance of prosecutors by providing the required information;
- the Commission for the recruitment, transfer and advancement of prosecutors within the process developed during 2022;
- The Commission for the Administration of Prosecutions as a permanent commission in the organization of meetings and field visits of the Commission and the drafting of analytical and comparative reports for the Commission.
- The Committee for Normative Issues, as a permanent committee, for the drafting of draft regulations determined by the work plan of the Committee and the Council;

10.1.2. Drafting of reports

Also, OPSAV has drawn up working, analytical, comparative and other reports, as follows:

- State Prosecutor's work report for 2021;
- Periodic reports (3, 6 and 9 months) of the work of the State Prosecutor for the year 2022;
- Report on the compatibility and accuracy of entries from the physical register compared to the CMIS for various criminal cases (PPN);
- Comparative report on the number of cases from physical reports and CMIS for the first quarter of 2022;
- Analytical report on the workload of prosecutions with cases for the first quarter of 2022 compared to the same period of 2021 (this report is part of the KPC Work Plan for 2022);
- Report on the (highest) number of prosecutors who have had basic prosecutions during the 5-year period (2017-2021) according to the request of the Commission for the Administration of Prosecutions;
- Comparative report of the cases reported by Registry office and prosecutors for BP Mitrovica according to the request of the Commission for the Administration of Prosecutions;
- Reports on the case load of prosecution offices, departments and prosecutors, as well as the necessary number of prosecutors in the prosecution offices;
- Informative report for international partners, regarding the total number of prosecutors and members of the KPC, age, ethnic structure, gender and level of prosecutions for concrete periods of time;

10.1.3. Other activities

In addition to supporting the Council and the commissions, drawing up various analytical and comparative reports, ZMAVP has also carried out other activities, as follows:

- meetings were held and relevant comments were given regarding the operation of the modules developed by the company in the SEMDP database as well as the form of the reports;
- the entries in the SEMDP database related to the advancement and transfer of prosecutors have been updated;
- the statistical infographic reports for the web portal of the prosecutorial system have been drawn up;

- comments and recommendations were given for the development of statistical report forms, which will be developed for use in CMIS;
- the bulletin reports on the activities carried out by the OPSAV /PPRU have been drawn up;
- an informative report has been prepared regarding the activities carried out by OPSAV /PPRU determined by the Strategic Plan of the prosecutorial system 2022-2024;
- a report has been prepared on the implementation of the KPC Work Plan for certain periods of 2022, in the activities where OPSAV /PPRU was involved ;
- the organization of the Qualifying Test and the Written Test for the candidates who applied for the position of State Prosecutors was supported;
- participation in work meetings, workshops, work tables and capacity building trainings for increasing work performance;
- Other activities were carried out according to the requirements of the competent authorities of the prosecutorial system of Kosovo.

10.2. Office for Statistics

The Office for Statistics (further: OS) during 2022 has carried out work according to the Work Plan of the OS, as well as other work from the competence defined by the Regulation of the NJSHP. OS, during this period: Collected statistical data on the work of prosecutors' offices and prosecutors, processed them and compiled statistical and narrative (descriptive) reports on a monthly, periodic (quarterly, six-monthly, nine-monthly) and annual basis. It has supported with necessary statistical data: the permanent commissions of the KPC; National coordinators for fighting crime, according to groups of criminal offenses, designated by the KPC. Also, OS has supported the DIT during the implementation phase of CMIS, in particular the Statistics Module.

10.2.1. Support of commissions, national coordinators, DIT and OPSAV

OS has provided professional support and with statistical data, the permanent commissions of the KPC, the national coordinators for fighting crime according to groups of criminal offenses, DIT and OPSAV, as follows:

- The Commission for evaluating the performance of prosecutors has been supported with specific statistical information and data for the work of 61 prosecutors (57 regular and 4 irregular), who have undergone the performance evaluation process this year;
- The Commission for Administration is supported with statistical data on the numerical state of cases, according to departments and types of registers; Also, this Commission has been supported during monitoring visits related to the implementation of CMIS;
- The Office of the National Coordinator for Combating Economic Crimes is supported with statistical data and information from the Group of these criminal offenses;
- The National Coordinator for Combating Trafficking in Human Beings is supported with statistical data on cases and persons from this group of criminal offenses. Also, the OS has collected specific statistical data for these crimes, according to the requests from DASH (American Embassy);
- The National Coordinator for Combating Criminal Offenses of Corruption is continuously supported by the OS with various statistical data for this group of criminal offenses;

- The Department of Information Technology has been supported during the implementation of the CMIS-module of statistical reports by two officials of the OS, who, as members of the Working Group for monitoring the implementation of CMIS, have contributed during the planned visits to three prosecutor's offices, in which obstacles and problems have been identified during the implementation of CMIS;
- OS officials regularly test reports generated by CMIS and regularly notify DIT of problems (so far no usable, accurate statistical reports);
- OPSAV and OS do a joint job in verifying the reported statistical data. OS, according to the need and request, supports this office in the technical and professional aspects in the use of statistical data and their interpretation.

10.2.2. Collection of statistical data, their processing and compilation of statistical reports

The Office for Statistics during 2022 has collected statistical data, processed and compiled standard and special statistical reports, on a monthly, periodic and annual basis, according to the following types:

- **Monthly statistical** reports for:
 - the workload of prosecutors with cases as well as the efficiency in solving them, according to the departments and the type of, for each prosecutor separately, of the basic prosecutor's offices, the Special Prosecutor's Office and the Appeal Prosecutor's Office;
 - the numerical state of cases in the prosecutor's office: according to prosecutor's offices, departments as well as according to the type of registers;
 - The numerical status of cases according to groups of criminal offenses from the tracking mechanism from the PP and PPN register.
- Statistical reports for **% fulfillment of the Orientation Norm**, for the year 2020, for **182** prosecutors, of the basic prosecutions, the Special Prosecution and the Appeals Prosecution. The report with the calculated rates of each prosecutor is placed as documentation in the personal file in the electronic system (SEMDP);
- Periodic statistical reports: **Quarterly, Six-monthly, Nine-monthly and Annually** :
 - Standard reports for the work of basic prosecutions and SPRK, for:
 - perpetrators of criminal offenses with adults (PP);
 - perpetrators of criminal offenses minors (PPM),
 - unknown perpetrators of criminal offenses (PPP),
 - claims for committing criminal offenses (PPN, PPNM),
 - international legal aid (ILA);
 - reports on the application of alternative procedures;
 - reports on European integration, criminal offences: domestic violence, against the journalist community and the LGBTI community;
 - The reports are reflected for each prosecutor's office and department.
 - Statistical reports on the work of the Appellate Prosecutor's Office by department and type of records;

- Statistical reports on the work of the Chief State Prosecutor's Office, according to the types of records;
- Standard reports for groups of offenses from the Follow-up Mechanism: weapons, drugs, organized crime, economic crimes, corruption, smuggling of migrants; money laundering, hate crimes and human trafficking;
- Descriptive reports on the work of prosecutions and characteristic criminal offenses from the follow-up Mechanism;
- Special reports:
 - Statistical reports on the imposition of diversity measures for minors-children according to: gender, age groups, type of measure imposed, type of criminal offense as an obligation to the Ministry of Justice (annual report);
 - Register-list-statistical report on criminal offenses of human trafficking, including data on victims: gender, age, citizenship, purpose of trafficking, periodic and annual for the needs of the National Coordinator for Combating Criminal Offenses of the National Crime Agency;
 - Statistical reports for the SAA;
- Other statistical reports, as required:
 - Special monthly reports, for cases and persons with criminal offenses of corruption for pending cases, received cases, resolved cases according to case number, date of case acceptance, submitter of criminal reports, method of resolution, date of resolution and the decisions of the courts regarding the accusatory acts at the request of the IKD;
 - Different statistical reports for different types of criminal offenses and for different periods of time, according to the requests of national and international institutions, prosecutors for participants in conferences and workshops, the academic world and the media.

10.3. Training Office

During this year, the Training Office has developed activities for the professional development of state prosecutors and administrative personnel in the prosecutorial system for the provision of training and legal education activities and studies in order to improve and increase their skills and knowledge, related with work tasks, as follows:

- In cooperation with the Academy of Law of Kosovo and other donors such as international institutions such as: the American Embassy in Pristina, the ADC, ICITAP, the Council of Europe and the Project "Support to Police Reform" from the EU that coordinated the activities for the professional development of prosecutors and the administrative staff of prosecutor's offices;
- He has coordinated the work for the participation of prosecutors in continuous training programs as well as other trainings, which have been organized either with physical participation, as well as in virtual form on the electronic platform "Zoom" ;
- Has drawn up the detailed plan for the training needs of prosecutors and administrative personnel of the prosecutorial system;

- It drafted the training policy document, which defines the principles, objectives, content, methodology and frameworks of the training program for prosecutors and administrative personnel;
- Within the Electronic System for the Management of Prosecutors' Files, all training activities for prosecutors have been registered and updated in time;
- It has drawn up periodic, three, six, nine-month and one-year reports on the participation of prosecutors in legal education activities;

11. CHALLENGES

During the activity of the Council for 2022, the main challenges were:

- Failure to complete the composition of the Council with two (2) non-prosecution members, since the entry into force of the Law on the Prosecutorial Council in April 2019, neither the selection nor the technical procedures of announcing the competition are the responsibility of the Council;
- Insufficient budget to cover all created obligations;
- Delay in the decree of the Chief State Prosecutor;
- Difficult conditions in the Palace of Justice;
- Undertaking numerous activities to protect the independence of the Council and the State Prosecutor;
- The Government's decision to reduce the salaries of prosecutors;
- Specialization of prosecutors for dealing with characteristic crimes (corruption, organized crime, economic crime and cybercrimes);
- Failure to respect the principle of transparency through some media publications that directly affect the damage of public trust in the prosecutorial system;
- Physical infrastructure (expansion of spaces for the Council and the Office of the Chief State Prosecutor) and
- Raising the professional capacities of the personnel of the prosecution system.