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COUNCIL

MONTHLY BULLETIN

Activities of the Kosovo Prosecutorial Council

November 2020



1. Activities of the Kosovo Prosecutorial Council



The 189th meeting of the Kosovo Prosecutorial Council is held

Pristina, 3 November 2020 - The Kosovo Prosecutorial Council, chaired by Chairman Bahri Hyseni, held its regular meeting, the 189th in a row, under the measures of protection from the pandemic and through distance communication, in which it approved a series of acts and procedural actions from the areas of its constitutional and legal responsibilities.

Today's meeting started with the oath of the newest member of the Kosovo Prosecutorial Council from the Basic Prosecution in Gjakova, Armend Zenelaj, and the list of prosecutors that will serve in the investigative panels regarding the disciplinary procedure against prosecutors was approved.

Also, the Kosovo Prosecutorial Council has decided to announce vacancies for Chief Prosecutor of the Appellate Prosecution and Chief Prosecutors of the Basic Prosecution Offices of Gjilan, Prizren, Peja, Gjakova, Mitrovica and Ferizaj.



In this context, the KPC has established evaluation panels for the appointment of the Chief Prosecutor of the Appellate Prosecution and the Chief Prosecutors of the Basic Prosecution Offices of Gjilan, Prizren, Peja, Gjakova, Mitrovica and Ferizaj, and has established review commissions.



A voluntary blood donation action was held in the prosecutorial system

Pristina, November 4, 2020 - Kosovo Prosecutorial Council and State Prosecutor's Office in cooperation with Kosovo National Blood Transfusion Center have organized a voluntary blood donation action, in which case the call for donations responded to a large number of officials of the prosecutorial system.

The inter-institutional cooperation of the prosecutorial system and the National Blood Transfusion Center has continued to grow due to the mutual interest to do such humanitarian acts that save lives.

Kosovo National Blood Transfusion Center has highly praised the blood donation initiative, expressing gratitude to all volunteer blood donors.



A memorandum of cooperation is signed between KPC and KCA

Prishtina, 17 November 2020 - The Chairman of the Kosovo Prosecutorial Council, Bahri Hyseni, and the Executive Director of the Kosovo Cadastral Agency, Avni Ahmeti, have signed a memorandum of cooperation to provide inter-institutional access to electronic data.

Specifically, the purpose of signing this memorandum is to establish cooperation for access to the Register of Immovable Property Rights, in which case the Prosecutorial Council and the Cadastral Agency will prepare the Standard Operating Procedure for the provision of data, which will be accessible only by authorized users in both institutions.

Also, during the signing ceremony, Chairman Hyseni and Director Ahmeti said that this memorandum will advance the cooperation between the two institutions and will increase the efficiency in combating illegal phenomena.



Strategic planning, training topic for capacity development of the prosecutorial system

Prishtina, 18 November 2020 - In the framework of the Luxembourg project for capacity development of the prosecutorial system for the implementation of the SAA, the Kosovo Prosecutorial Council (KPC) has organized a training to identify problems and prioritize objectives and strategic planning in the prosecutorial system, which was conducted through the online platform for two days in a row.

This training was conducted by the German expert, Klaus Erdmann, and the participants were newly elected members of the Kosovo Prosecutorial Council, heads of KPC Secretariat units and administrative officials.

During the training, the ways, forms, methods and examples of drafting strategic documents were presented and discussed, and practical tasks were simulated, in which case different ideas for the preparation of a strategic document were presented.

Also in the focus of the training was the identification and evaluation of problems, defining their context and performing the analysis of their cause and effect, then prioritizing specific and general objectives through planning tables for a specific area,



such as and the definition of the elements of the strategic documents of the prosecutorial system.



The Acting Chief Prosecutor of the Basic Prosecution Office of Gjilan is appointed

Pristina, 24 November 2020 - The Kosovo Prosecutorial Council, chaired by Chairman Bahri Hyseni, held its 190th meeting, under pandemic protection measures and through distance communication.

Today's meeting started with the presentation of the list with the names of prosecutors who have applied for the position of Chief Prosecutor in the Appellate Prosecution and 7 basic prosecutions, while it was said that the list is not final, because we must wait for any applications that may come by mail.

Also, the Kosovo Prosecutorial Council has reviewed and approved the 9-month Report, January-September 2020, on characteristic criminal offenses of the Inter-Institutional Tracking Mechanism, and the Document on training policies for prosecutors and the administrative staff of the prosecutorial system.



During today's meeting, KPC has appointed the acting prosecutor Shaban Spahiu as the acting Chief Prosecutor of the Basic Prosecution of Gjilan, a position which he will hold until the election of the new Chief Prosecutor.

KPC in this meeting has authorized the Committee on Normative Issues to prepare the Guide for access of lawyers to the premises of the prosecutorial system of the Republic of Kosovo.

Also during this meeting, the Officer of Human Resources, Sajmir Gjoci, has been appointed official for the protection of personal data in the prosecutorial system, previously the members of the Council voted for the dismissal of the official who has exercised this position until today.

At the end of this meeting, the Council approved the second performance evaluation in the initial mandate of 20 State Prosecutors, who will be proposed to the institution of the President of the Republic of Kosovo for decree with a permanent mandate.





The Draft Regulation on the engagement of translators and interpreters in the prosecutorial system is discussed

Prishtina, 25 November 2020 - The next meeting of the Committee for Normative Issues of the Kosovo Prosecutorial Council was held, chaired by its chairman, Zejnullah Gashi, where the draft Regulation on the engagement and setting of fees for the compensation of translators and interpreters in the prosecutorial system was discussed.

Members of the Committee on Normative Issues and representatives of the Legal Office discussed the criteria for hiring interpreters and translators, the procedure for their engagement, the compensation scheme, as well as other topics related to this draft regulation.



KPC, FOL, Internews Kosova and Debate Center signed a memorandum of understanding

Prishtina, 25 November 2020 - Kosovo Prosecutorial Council (KPC), Fol, Internews Kosova and Debate Center today signed a memorandum of understanding.

This memorandum was signed in order to implement the project "Justice System in Kosovo Accountable, Reliable and Transparent", which is funded by INL (Bureau of



International Narcotics and Law Enforcement Affairs) and will be implemented by Fol, Internews Kosovo and Debate Center.

The purpose of this memorandum is to define the joint actions between KPC and FOL, Internews Kosova and Debate Center for the implementation of the project which aims to increase transparency and accountability in the Justice System in Kosovo.

The Memorandum has foreseen many activities to be undertaken by the signatory parties in order to realize the above mentioned project.

This memorandum is a continuation of the activities of the Kosovo Prosecutorial Council for the establishment and strengthening of communication and cooperation with civil society.

The Chairman of the KPC, Bahri Hyseni, after the signing of the memorandum said that the institution he heads appreciates the contribution of civil society in the field of rule of law and remain always ready to strengthen cooperation.





Workshop on the selection of new Chief Prosecutors

Pristina, 27 November 2020 - Members of the Kosovo Prosecutorial Council (KPC) participated in a workshop organized via video conference by the British project "Strengthening the Judicial System in Kosovo", which discussed the application of assessment forms in the process of selecting the chief prosecutors.

At the opening of this workshop, the Chairman of the Kosovo Prosecutorial System, Bahri Hyseni, praised the commitment of the British project in strengthening the professional capacity of KPC members to develop the process of selecting Chief State Prosecutors. He added that this workshop is very important because the KPC should very quickly elect the Chief Prosecutor of the Appellate Prosecutor's Office as well as the Chief Prosecutors of the 6 Basic Prosecutor's Offices.

During this training, the preparation, structuring and objectives of the interviews, drafting of questions, evaluation methodology as well as other actions that can be implemented during the process of selecting the chief prosecutors of the prosecutor's offices were discussed.



The process of Functional Review of the Rule of Law Sector is discussed

Prishtina, November 30, 2020 - The Chairmen of the Kosovo Prosecutorial Council, Bahri Hyseni and the Judicial Council, Skender Çoçaj, met with the Minister of Justice, Selim Selimi, where they discussed the steps towards finalizing the first draft of the Strategy emerging from the Rule of Law Functional Review process.

During this meeting, it was agreed that the teams of the Ministry of Justice and the two councils KPC and KJC, will meet to address the comments and finalize the recommendations included in the Strategy.

In this meeting, it was discussed to address the comments related to the finalization of the Draft Law on Commercial Court, as well as the necessary legislative changes to the prosecutorial system.



The chairmen of the KPC and the KJC expressed the readiness of both councils for cooperation with the Ministry of Justice, in order to address the challenges of the prosecutorial and judicial system through the process of functional review and advancement of legislation.

The Secretariat of the KPC

Office of the General Director of the KPC Secretariat

In the framework of administrative responsibilities and support for the Kosovo Prosecutorial Council, the Office of the Chief State Prosecutor and the country's prosecution offices, the General Director of the Secretariat of the Kosovo Prosecutorial Council, Lavdim Krasniqi, held various meetings adapting to the circumstances created by Covid-19. Has supervised all processes of administrative work in the Kosovo Prosecutorial Council and the State Prosecutor and have been authorized and carried out concrete actions in the progress of work related to the responsibilities and legal competencies of the Secretariat.

During this month were realized the following activities:

- Regular weekly meetings were held with the Chairman of the KPC regarding the main activities of the Council and the Secretariat;
- The holding of the 189th meeting of the Kosovo Prosecutorial Council was coordinated;
- Work processes are coordinated with all prosecutions;
- Continuous coordination of work with staff has been done according to the plan after the staff starts working;
- Meetings were held with representatives of various projects that support the Kosovo prosecutorial system;
- In cooperation with the Director of the PPRU has prepared a document on training policies for prosecutors and administrative staff;
- Numerous internal audit processes have been conducted in the Office for Victim Protection and Assistance;
- Responses to the request of the Ministry of Foreign Affairs regarding the inputs of the KPC for the next meeting for stabilization and association have been drafted and sent;



- A response has been sent to the EU Office request for confiscation and sequestration;
- A preparatory meeting was held and preparations were made for the meeting of the Joint Monitoring Committee for IPA;
- 749 cases have been certified;
- 732 cases were received and
- 746 cases were checked.

Office of Public Communication

- Has drafted 10 press releases;
- Has drafted 2 notices and other documents;
- Has prepared daily monitoring;
- Has prepared media responses;
- Has prepared the first draft of the Information Booklet of KPC and SPO;
- Has proofread various documents and materials of the prosecutorial system;
- Has held a working meeting for the drafting of the new Communication Strategy;
- Has supported the Special Prosecution of the Republic of Kosovo in the field of communication;
- Has completed the new web portal of the Kosovo prosecutorial system with materials and has improved, proofread and edited them;
- Has continuously managed the e-mail of KPC, where all requests of citizens, media are addressed.

Legal Office

- Provided support to the Office of the Chairperson;
- Provided support to the Office of the Director;
- Provided support to other units of the Secretariat;
- Has drafted the decisions of the Prosecutorial Council;
- Has supported the Committee on Normative Issues;
- Has made judicial representation in the contentious case where KPC has been a party to the contentious procedures;
- Has drafted the minutes of the 188th and 189th meeting of the KPC;
- Has conducted activities within the Disciplinary Commission of the KPC Secretariat;
- Has handled requests for access to public documents.



Department of Human Resources, Procurement and Administration

This department has developed activities related to human resources, procurement and administration in the Kosovo prosecutorial system.

During this month were realized the following activities:

- Holidays for staff and prosecutors have been verified and evidenced;
- Information has been prepared for the Auditor of the National Audit Office;
- Retroactive forms, forms with changes in salaries and guardianship have been prepared;
- At the request of the Office of the Chairman of the KPC a report on disciplinary case has been prepared;
- Documents are organized in the E-Archive;
- Two competitions have been prepared and announced:
- The contract for the project has been signed: Supply, monitoring and functioning of equipment for control and barriers in the building of the Prosecutorial System;
- The contract for the project has been signed: Supply with various office equipment, for the needs of the Prosecutorial System;
- The contract for the project has been signed: Supply of IT equipment for the needs of the Prosecutorial System;
- 288 pages of various documents have been translated and 7 hours of simultaneous translation;

Department of Budget, Finance and General Services

This department has developed activities related to the budget, finances and general services in the Kosovo prosecutorial system.

During this month were realized the following activities:

- Draft work plans have been prepared for the units of the department for 2021;
- Information has been prepared for the Auditor of the National Audit Office;



- The Report has been prepared according to the programs and economic categories for the period January-November2020;
- Daily reconciliations of expenditures with the Treasury have been made;
- The issue of security has been supervised, monitored and coordinated;
- 1039 cases have been committed;
- 749 cases were spent;
- 642 cases were registered;
- 688 cases were received and
- 690 cases were checked.

Department of Information Technology

This department has developed activities related to information technology in the Kosovo prosecutorial system.

During this month were realized the following activities:

- Two Standard Operating Procedures have been adopted: for information security and workflow management in IT Infrastructure;
- A separate report has been prepared for each Basic Prosecution Office on the manner of implementation of the electronic exchange of data between the prosecution and the police;
- The version of the electronic system for managing the file of prosecutors has been published and all data has been migrated from the old system to the new system.
- A new version of CMIS has been established which includes the implementation of all requests we have received from the staff of basic prosecutors for data editing;
- The invoice registration module in the electronic financial management system (e-finance) has been developed);
- The electronic case management system in the OPAV has been advanced by installing tools that enable the provision of additional information on the case;
- Data Center Security Policy document finalized, which includes physical security and information security;
- The secondary internet network at the level of the prosecutorial system has been implemented. This will ensure that we have a stable and uninterrupted internet at all times;
- The report on the implementation of the security system (cameras and electric locks) has been prepared for all basic prosecutors;



- The new platform (GG) for the electronic exchange of data between the physical register, business register and CMIS has been implemented;
- The KPC staff management module has been developed in the electronic financial management system (e-finance).

Prosecution Performance Review Unit of the KPC

Office of the Director of the Prosecution Performance Review Unit

In the framework of administrative responsibilities and support for the Kosovo Prosecutorial Council, the Office of the Chief State Prosecutor and the country's prosecutor's offices, the Director of the Prosecution Performance Review Unit of the Kosovo Prosecutorial Council has held various meetings.

The Director, as needed, held meetings with the staff of the Unit and responded to the requests of the Chairman of the KPC and the Chief State Prosecutor for the realization of various objectives, and also held meetings with local and international partners.

Office for Supervision, Analytics and Prosecutorial verification

During this month, it has conducted the following activities:

- The process of promotion and transfer of prosecutors was supported through the engagement of a designated official of the OPAV;
- The Commission has been supported on the process of drafting the examination for the recruitment of new prosecutors;
- The nine-month work report of the State Prosecutor has been drafted;
- An information report has been prepared on the number of active prosecutors, appointed prosecutors, terminated prosecutors, promotions and transfers of state prosecutors for 2019 and 2020;
- The Commission for the Administration of Prosecutions has been supported;
- The data in the files of prosecutors - SEMDP have been updated, as well as the required information has been provided for the various processes that are taking place in the prosecutorial system.;



- The fulfillment of the SEMDP development requirements has been verified and additional comments have been provided in the Prosecutors module which have been sent to the company to be included in the final version;
- Statistical data on the number of cases of domestic violence for 2019 and 2020 have been released;
- Data on prosecutors with initial mandates have been extracted and reported in order to complete the documentation for their recommendation for reappointment;

Statistic office

During this month, it has conducted the following activities:

- Has collected data from prosecutors and compiled statements on the workload and efficiency of prosecutors in resolving cases from the registers: PP, PPM, PPN, PPP and NJU, for each prosecutor separately for October 2020;
- Has collected data on the status of cases in the prosecutor's office according to the registers: PP, PPM, PPN, PPP and NJN and departments and from the application kriMKorr has generated statistical data from the Tracking Mechanism of characteristic offenses and has compiled the Report for October;
- Has prepared responses to 10 requests for various statistical data;
- Compiled in the notification circular through which he informed the prosecutors about the deadlines for withdrawing the copy of the Norma application, in order to calculate the percentage of fulfillment of the Orientation Norm for 2020;

Training Office

During this month, it has conducted the following activities:

- Has supported the organization and monitoring of trainings organized for prosecutors and administrative staff of the prosecutorial system on the topic: "Freedom of Expression and Defamation ',' Engaging Children in Severe Forms of Labor and Forced Labor ',' Integrity and Ethical Behaviors ',' Internet Investigations into Human Trafficking Cases and Issues Related to Child



Exploitation "," Specialized Training Program - Cybercrime and Electronic Evidence - Session III "and" representation at Trial".